



The CITY of  
**RAWLINS**  
WYOMING

Fiscal Budget  
2021-2022

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Budget Message



## City Manager Budget Message FY22

### Overview

The unique aspect of the proposed FY22 budget is the incorporation of the recently adopted, City of Rawlins, Strategic Plan. The Plan was developed by City Council with input from the community and staff. The Plan outlines the Vision, Mission, Directives, Initiatives, and Measurements of Success for the City of Rawlins. The Directives include:

- Employees
- Beautification
- Infrastructure
- Community Trust and Engagement
- Community and Economic Development

Staff initially identified over 500 potential projects to help accomplish the Directives, which in turn helps to further the City's Vision and Mission. The projects were narrowed down to approximately 60. The projects that require funding have been built into the FY22 budget.

### Considerations

It is important to note that the City typically has a financial audit completed by November of each year. Due to COVID related reasons, our audit is still not complete (May 2021). Not having a financial audit presents difficulties in determining accurate fund balances. Our Finance Director has identified where she believes our fund balances are. With the lack of information, it is recommended that Council take a conservative approach to allocating new expenditures in each fund. It is also important to note that our recommendations may change after we receive the financial audit.

### General Fund

The General Fund is currently in a favorable position. Sales tax has come in over double the budgeted amount. The added revenue is due, in large part, from the construction of windfarms and transmission lines. It is important to recognize that this revenue is temporary in nature and should be treated as such.

Without the construction of windfarms and transmission lines, the normal operating revenue of the general fund is less than the normal operating expenditures by several million dollars; therefore, it is imperative that we increase our sales tax base and other revenues through economic development efforts and other means. Without future additional revenue, we would need to decrease expenditures to balance the budget.

It is recommended that unrestricted fund balance meet or exceed 75% of operating expenditures.

### Parks & Recreation Fund

The Parks and Recreation Fund balance is currently in a favorable position due to the allocations it receives from the General Fund. Few changes were recommended in FY22.

It is recommended that unrestricted fund balance meet or exceed 75% of operating expenditures.

### **Water Fund**

The Water Fund is currently in a favorable position; however, it is projected that the Water Fund will be in a negative balance by the end of FY22. To remain in a positive balance, it is recommended that the General Fund loan the Water Fund \$1,200,000.

Normal operating revenues are less than normal operating expenses by several hundred thousand dollars. To correct this issue, it is recommended that rates be raised.

It is recommended that unrestricted fund balance meet or exceed 100% of operating expenditures.

### **Sewer Fund**

The Sewer Fund is currently in an unfavorable position. To correct the deficit, it is recommended that the General Fund loan the Sewer Fund \$927,000.

Normal operating revenues are relatively close to normal operating expenditures. In order to fund necessary capital expenditures, it is recommended that rates be raised.

It is recommended that unrestricted fund balance meet or exceed 100% of operating expenditures.

### **Landfill Fund**

The Landfill Fund is currently in an unfavorable position. To correct the deficit, it is recommended that the General Fund loan the Landfill Fund \$577,780.

Normal operating revenues are relatively close to normal operating expenditures. In order to fund necessary capital expenditures, it is recommended that rates be raised.

It is recommended that unrestricted fund balance meet or exceed 100% of operating expenditures.

### **Recycling Fund**

The Recycling Fund, without a loan from the General Fund will be in a negative balance. It is recommended that the General Fund loan the Recycling Fund \$120,000.

Normal operating revenues are relatively close to normal operating expenditures. In order to fund necessary capital expenditures, it is recommended that rates be raised.

It is recommended that unrestricted fund balance meet or exceed 100% of operating expenditures.

### **Summary**

Fiscal responsibility and transparency were at the forefront of preparing the FY22 budget.

Shawn Metcalf

City Manager

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Pay Plan and

Organization  
Chart

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2020-2021 BUDGET

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### Changes to Pay Plan

In the General Fund, the typical operating revenue is less than the typical operating expenditures by several million dollars. The current windfarm and transmission construction revenue is subsidizing this deficit. Careful consideration should be placed upon approval of positions in the General Fund. Positions that increase our sales tax base should have high priority.

In the General Fund, the City Manager has identified the following positions to help accomplish the Strategic Plan initiatives set forth by the City Council:

- Economic Development Director -- Establishing this position would provide for the expansion and development of a broader tax base throughout the City. This ties into the goals established in our strategic plan.
- Grant Writer –A Grant Writer would allow for the City to secure expansion of funding sources to provide for areas of improvement across all city departments. This ties into the goals established in our strategic plan.
- Recreation Programmer – This position would be in addition to our current Recreation Programmer position. It would provide staffing time for more diverse and expansive recreation center sports and activities. This ties into the goals established in our strategic plan.
- Code Enforcement Officer – This position would be in addition to our current Code Enforcement Officer position. It would allow us to leverage code enforcement and provide education programs throughout the City more fully. This ties into the goals expressed in our strategic plan.

To meet departmental needs of the Enterprise Funds, the following positions have been identified.

- Recycling Operator (1/2 Time to FT) – We currently have 1 full-time operator and a ½ time operator. This would increase the ½ time operator to a full-time status. This increase would allow for more recycling materials to be processed creating increased revenue.
- Administrative Secretary II – This position would provide administrative support for the Public Works department. Answering phones, assisting public with forms, cemetery records, scheduling appointments, assisting engineer, etc. This position would replace the Utility Superintendent position used in FY 2020-2021 and would have a decreased budgetary effect.

## FY 2021-2022 Salary Grade Plan

Grade	Increments of 4.00%	18.0% Greater than Base	36.0% Greater than Base
	<b>Base</b>	<b>Mid-Point</b>	<b>Maximum</b>
1	\$18,819	\$22,206	\$25,594
2	\$19,575	\$23,099	\$26,622
3	\$20,368	\$24,034	\$27,700
4	\$21,186	\$24,999	\$28,813
5	\$22,040	\$26,007	\$29,974
6	\$22,931	\$27,059	\$31,186
7	\$23,859	\$28,154	\$32,448
8	\$24,823	\$29,291	\$33,759
9	\$25,824	\$30,472	\$35,121
10	\$26,861	\$31,696	\$36,531
11	\$27,947	\$32,977	\$38,008
12	\$29,070	\$34,303	\$39,535
13	\$30,242	\$35,686	\$41,129
14	\$31,462	\$37,125	\$42,788
15	\$32,731	\$38,623	\$44,514
16	\$34,049	\$40,178	\$46,307
17	\$35,416	\$41,791	\$48,166
18	\$36,844	\$43,476	\$50,108
19	\$38,321	\$45,219	\$52,117
20	\$39,858	\$47,032	\$54,207
21	\$41,457	\$48,919	\$56,382
22	\$43,117	\$50,878	\$58,639
23	\$44,850	\$52,923	\$60,996
24	\$46,644	\$55,040	\$63,436
25	\$48,511	\$57,243	\$65,975
26	\$50,451	\$59,532	\$68,613
27	\$52,477	\$61,923	\$71,369
28	\$54,576	\$64,400	\$74,223
29	\$56,761	\$66,978	\$77,195
30	\$59,043	\$69,671	\$80,298
31	\$61,411	\$72,465	\$83,519
32	\$63,876	\$75,374	\$86,871
33	\$66,439	\$78,398	\$90,357
34	\$69,099	\$81,537	\$93,975
35	\$71,869	\$84,805	\$97,742
36	\$76,019	\$89,702	\$103,386
37	\$79,070	\$93,303	\$107,535
38	\$82,243	\$97,047	\$111,850
39	\$85,538	\$100,935	\$116,332
40	\$88,967	\$104,981	\$120,995

## **Positions Assigned by Salary Grade 2021-2022**

<b><u>Position Title</u></b>	<b><u>Salary Grade</u></b>
Account Clerk I	13
Account Clerk II	16
Account Clerk III	19
Administrative Secretary I	10
Administrative Secretary II	14
Administrative Secretary III	17
Animal Control Officer I	14
Animal Control Officer II	16
Building Official	30
CATS Bus Driver	14
Chief of Police	36
City Attorney	Contract
City Clerk	26
City Manager	Contract
Clerk of Court	19
Code Enforcement Officer	21
Communication Operator I	18
Communication Operator II	20
Communication Senior Operator	24
Communication Supervisor	25
Community Development Director	33
Community Relations Coordinator	22
Custodian	7
DDA/Main Street Executive Director	27
DDA/Main Street Project Coordinator	17
Deputy City Attorney	33
Deputy Clerk of Court	17
Engineer	36
Equipment Mechanic	20
Facilities Maintenance Mechanic I	15
Facilities Maintenance Mechanic II	18
Facilities Supervisor	28
Finance Assistant Director	24
Finance Director	35
Fire Battalion Chief	33
Fire Chief	35
Fire Engineer	21
Fire Engineer I	23
Fire Senior Engineer	25
Fire Shift Captain	29
Golf & Green Space Superintendent	29
Golf Assistant Superintendent	24
Golf Professional	29
Green Space Assistant Superintendent	24

Green Space Technician I	13
Green Space Technician II	16
Green Space Technician III	18
Human Resource Manager	28
Human Resource Specialist	21
Information Technology Specialist	24
Landfill Clerk	13
Landfill Foreperson	22
Landfill/Recycling Superintendent	28
Legal Secretary I	14
Legal Secretary II	18
Legal Secretary III	22
Municipal Judge	Contract
Municipal Service Worker I	14
Municipal Service Worker II	17
Municipal Service Worker III	19
Municipal Service Worker IV	21
Police Lieutenant	31
Police Officer I	23
Police Officer II	25
Police Officer III	26
Police Lieutenant	31
Police Sergeant	28
Public Works Director	33
Recreation Assistant	11
Recreation Center Programmer	22
Recreation Child Care Provider	7
Recreation Director	33
Recreation Front Desk Supervisor	16
Recreation Superintendent	28
Recycling Foreperson	16
Recycling Operator	12
Shooting Range Programmer	22
Streets Foreperson	22
Utilities Foreperson	25
Utilities Service Worker I	17
Utilities Service Worker II	19
Utilities Service Worker III	21
Utilities Service Worker IV	23
Victim Advocate	15
Victim Advocate Coordinator	15
Water & Wastewater Plant Operator I	17
Water & Wastewater Plant Operator II	19
Water & Wastewater Plant Operator III	21
Water & Wastewater Plant Operator IV	24
Water & Wastewater Treatment Foreperson	26
Water & Wastewater Treatment Superintendent	31

**Seasonal Laborer**

Recreation	\$11.00 to \$13.00 per hour with \$.50 step increase for yearly return
Green Spaces	\$12.00 to \$14.00 per hour with \$.50 step increase for yearly return
PW Streets	\$12.50 to \$14.50 per hour with \$.50 step increase for yearly return
Enterprise	\$12.50 to \$14.50 per hour with \$.50 step increase for yearly return

# Authorized Positions per Department

	<i>2020-2021</i>	<i>2021-2022</i>
<b><u>Administration</u></b>		
C.A.T.S. Bus Driver	0.75	0.75
City Clerk	1	1
City Manager	1	1
Clerk of Court	1	1
Community Relations Coordinator	1	1
DDA/Main Street Exec. Director	1	1
DDA/Main Street Project Coordinator	1	1
Deputy City Attorney	1	1
Deputy Clerk of Court	0.5	0.5
<b>Economic Development Director</b>	0	1
<b>Grant Writer</b>	0	1
Human Resource Manager	1	1
Human Resource Specialist	1	1
Legal Assistant	1	1
	<hr/> 11.25	<hr/> 13.25
 <b><u>Community Development</u></b>		
Administrative Secretary	1	1
Building Official	1	1
Community Development Director	1	1
Custodian	3	3
Equipment Mechanic(s)	3	3
Facilities Maintenance Mechanic	2	2
Facilities Superintendent	1	1
Landfill Clerk	1	1
Landfill Foreperson	1	1
Landfill/Recycling Superintendent	1	1
MSW	2	2
Recycling Foreperson	1	1
<b>Recycling Operator</b>	1.5	2
	<hr/> 19.5	<hr/> 20
 <b><u>Finance</u></b>		
Account Clerk	3	3
Finance Assistant Director	1	1
Finance Director	1	1
IT Specialist	1	1
	<hr/> 6	<hr/> 6

**Fire**

Battalion Chief	1	1
Fire Chief	1	1
Fire Chief Captain	3	3
Fire Engineer	6	6
	<hr/>	<hr/>
	11	11

**Parks & Recreation**

Equipment Manager	1	1
Recreation Front Desk Supervisor	1	1
Golf Course Assistant Superintendent	1	1
Golf Course Superintendent	1	1
Golf Professional	1	1
Green Space Assistant Superintendent	1	1
Green Space Superintendent	1	1
Green Space Technician(s)	4	4
P/T Recreation Laborer	0.5	0.5
Recreation Assistant(s)	2	2
Recreation Child Care Provider	0.75	0.75
Recreation Director	1	1
<b>Recreation Programmer</b>	1	2
Recreation Superintendent	1	1
Shooting Range Programmer	1	1
	<hr/>	<hr/>
	18.25	19.25

**Police**

Administrative Secretary	1	1
Animal Control Officer(s)	2	2
<b>Code Enforcement Officer(s)</b>	1	2
Communications Operator(s)	5	5
Communications Supervisor	1	1
Lieutenant(s)	3	3
Officer(s)	10	10
Police Chief	1	1
Resource Officer	1	1
Senior Communications Officer	1	1
Sergeant(s)	4	4
Victims Advocate	1.5	1.5
Victims Advocate Coordinator	1	1
	<hr/>	<hr/>
	32.5	33.5

**Public Works Director**

**Administrative Secretary**

Engineer	0	1
Municipal Service Worker(s)	0.75	0.75
Operations Manager	6	6
Public Works Director	0	0
Streets Foreperson	1	1
Utilities Foreperson	1	1
Utilities Superintendent	1	0
Utilities Systems Worker(s)	8	8
Water & Wastewater Operator(s)	3	2
<b>Water &amp; Wastewater Plant Foreperson</b>	0	1
Water & Wastewater Superintendent	1	1

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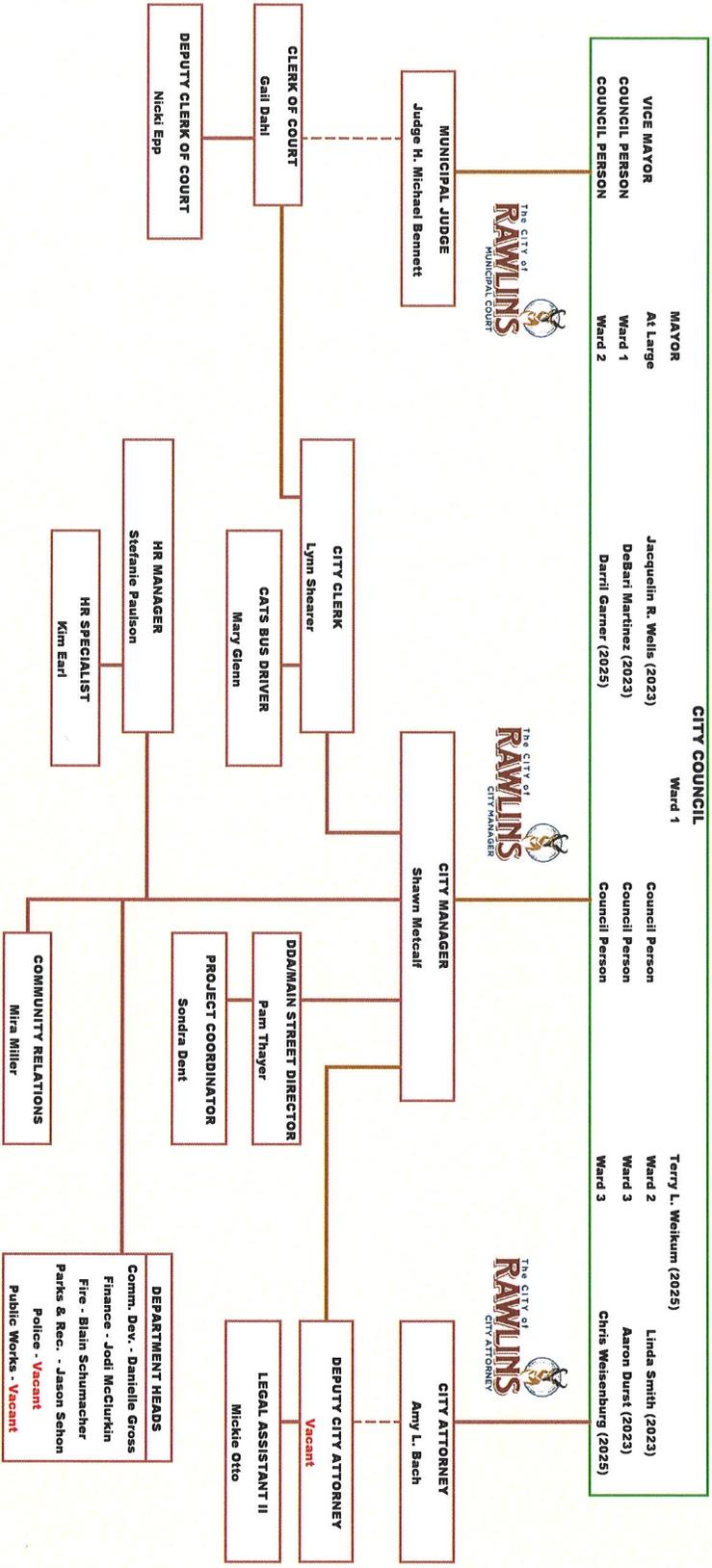
22.75      22.75

Total Employees

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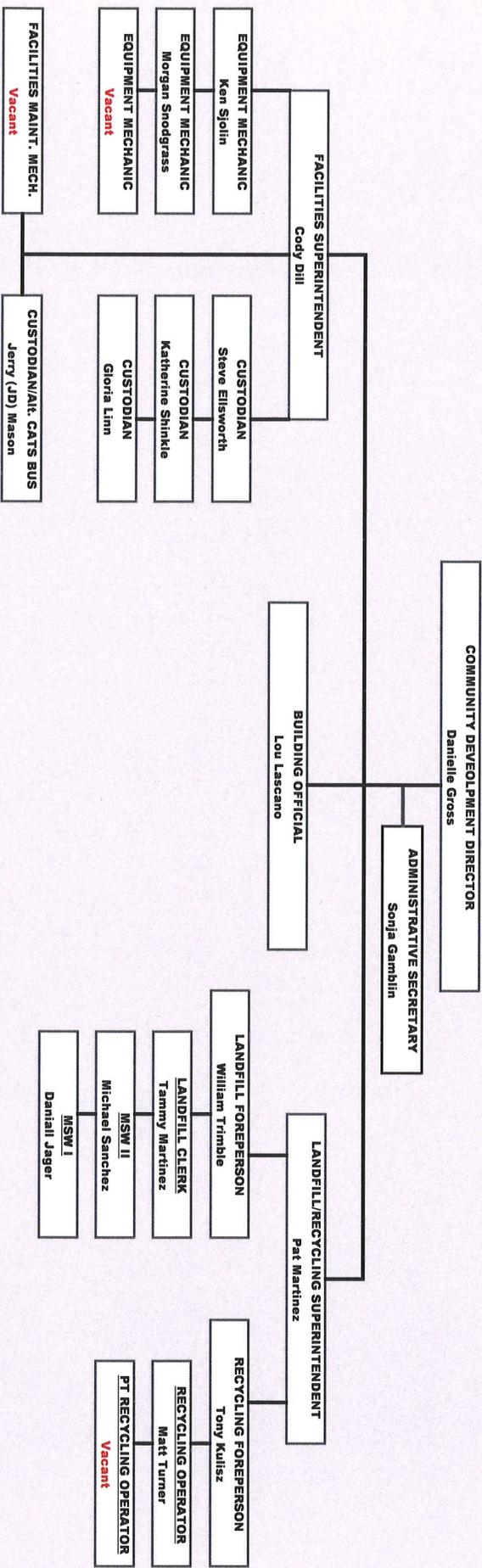
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121.25      125.75

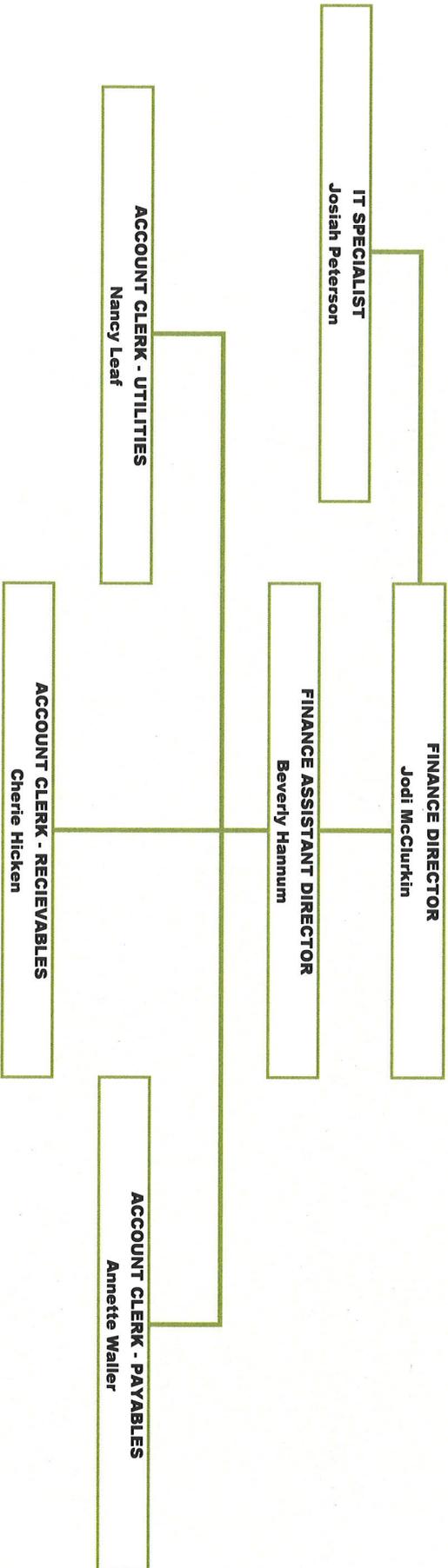


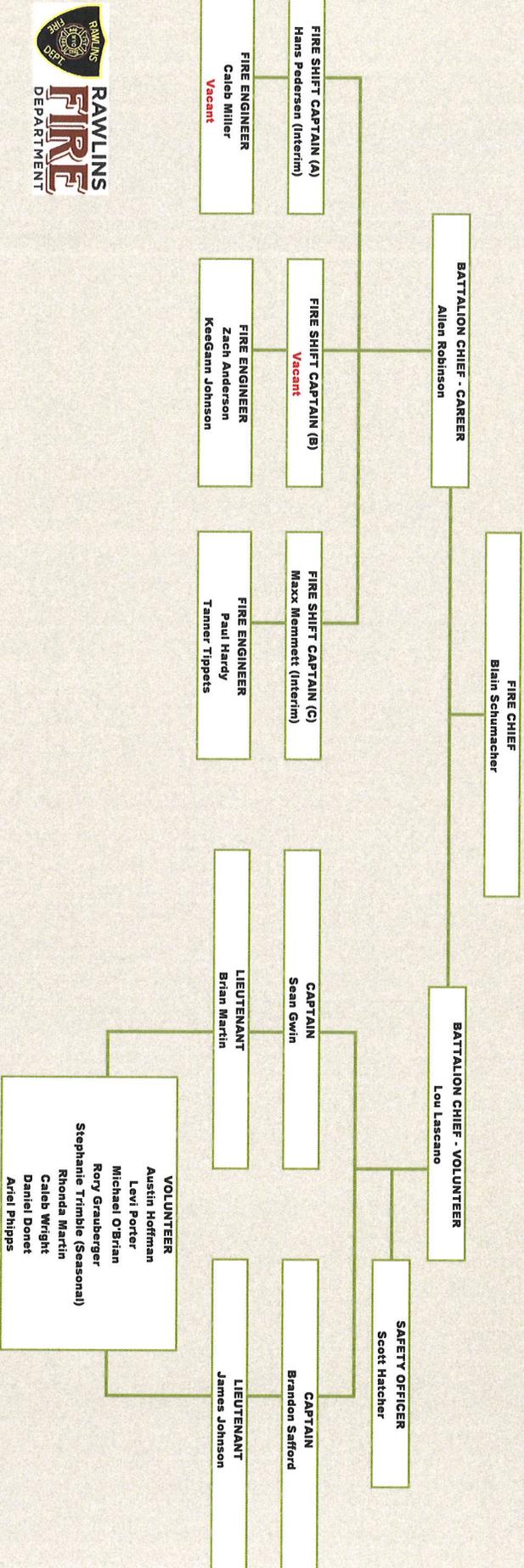
Grade	Base Pay	Base + Benefits
33	\$66,439	\$119,637.00
26	\$50,451	\$98,185.00

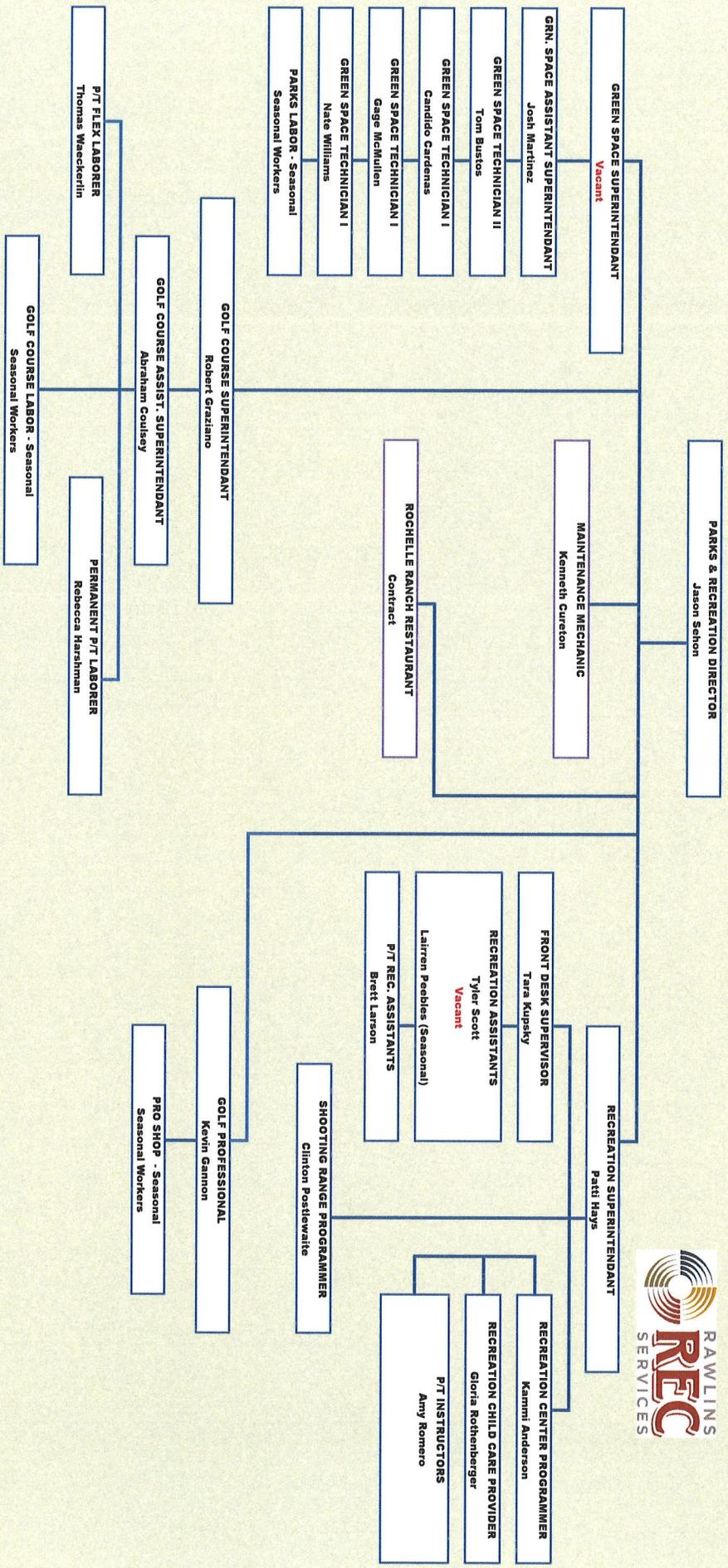
Proposed: Economic Dev. Director  
Grant Writer



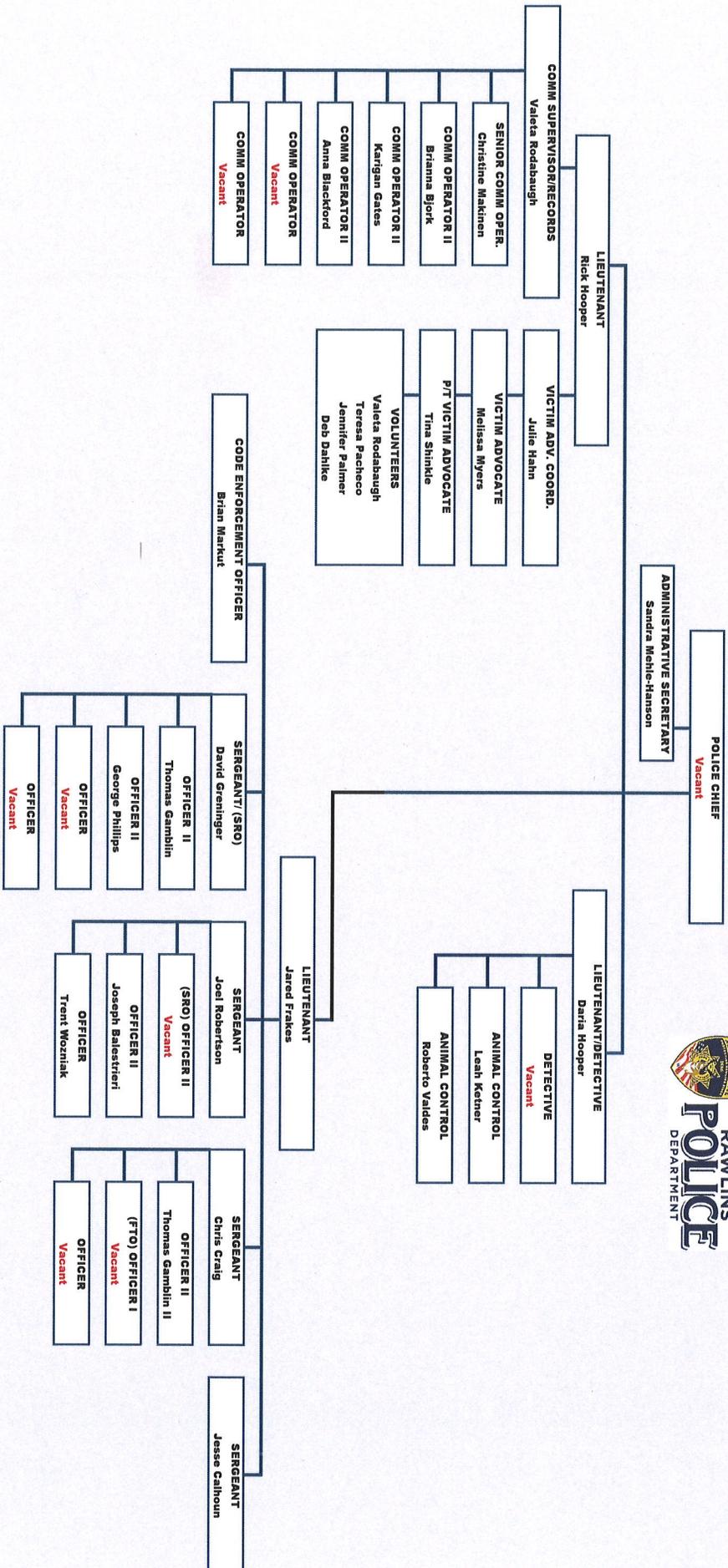
Proposed: F/T Recycling Operator - from P/T      Grade 12      Base Pay \$32,651      Base + Benefits \$61,751.42      Total will decrease \$11,180.77 for current P/T position



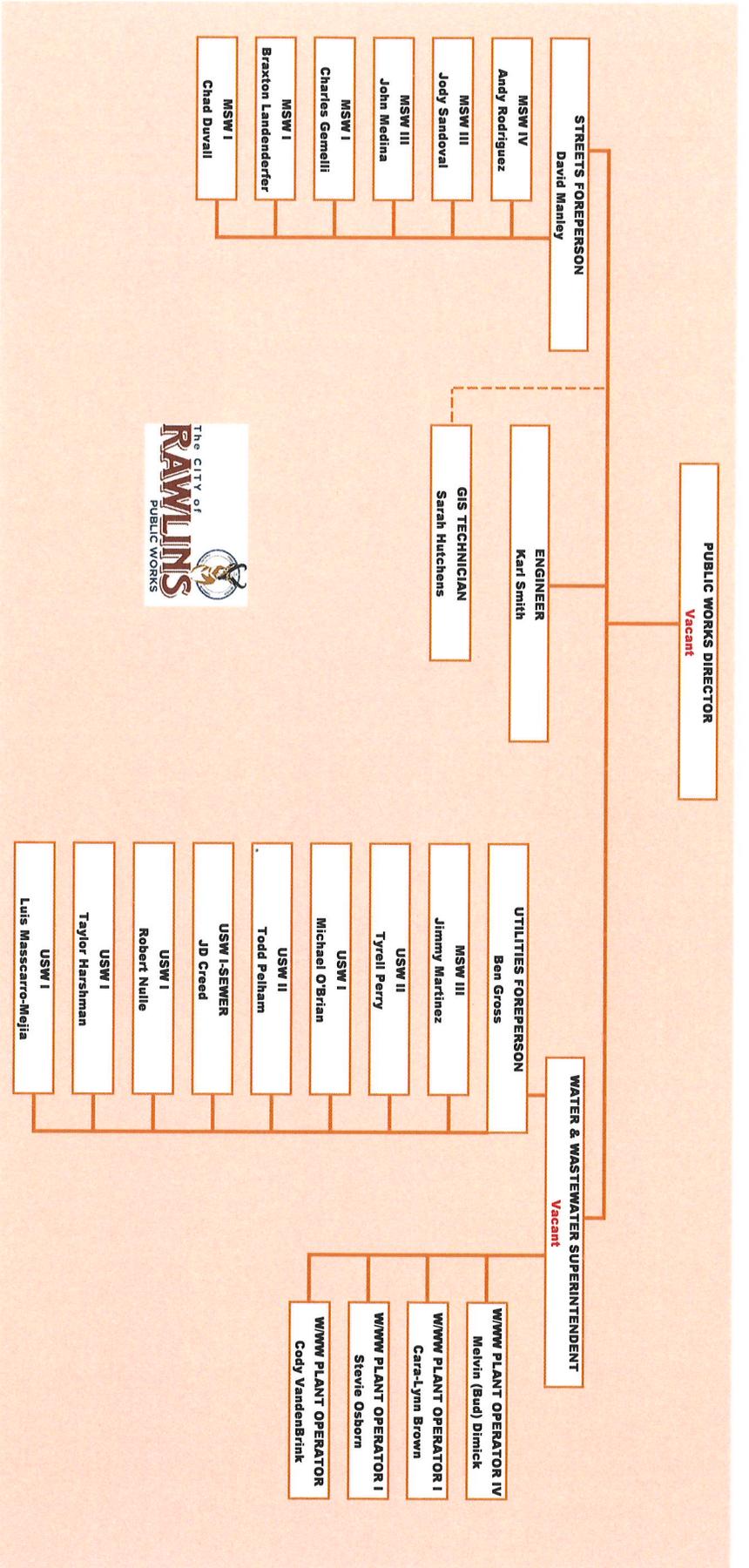




Proposed: Recreation Programmer      Grade 22      Base Pay \$43,117      Base + Benefits \$77,529.01



Proposed: Code Enforcement Officer  
 Grade 21 Base Pay \$41,457 Base + Benefits \$72,215.28



Proposed: Administrative Assistant

Grade: 14  
Base Pay: \$31,462

Base + Benefits: \$61,820.50  
Administrative Assistant position will replace the Utility Superintendent Position previously used

Tab 3

Budget

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Full

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>GENERAL FUND</b>						
<b>REVENUE</b>						
<b>TAX REVENUE</b>						
10-3000-800	TRANSFER FROM FUND BALANCE	3,737,500	-	4,100,000	-	5,347,780
10-3100-801	CIGARETTE TAX	52,000	47,645	52,000	35,286	56,200
10-3100-802	SALES TAX	2,331,000	3,536,811	2,075,000	4,559,570	5,471,500
10-3100-803	COUNTY OPTION SALES TAX I/O (5th Penny)	2,223,000	3,323,975	1,985,000	4,230,255	5,076,400
10-3100-805	STATE USE TAX	175,000	321,539	172,500	323,982	388,800
10-3100-807	GAS TAXES	380,000	432,795	380,000	287,497	345,000
10-3100-808	STATE SUPPLEMENTAL FUNDING	745,000	780,469	745,000	702,836	843,500
10-3100-809	FEDERAL MINERAL ROYALTY	327,000	311,058	320,000	160,815	193,000
10-3100-810	SEVERENCE TAX	343,800	343,489	343,000	171,117	205,400
10-3100-815	COUNTY OPTIONS USE TAX I/O	270,000	483,212	270,000	500,665	600,800
10-3100-816	STATE USE TAX - OUT OF STATE	148,000	260,432	148,000	262,411	314,900
10-3100-819	SALES TAX OUT OF STATE	297,000	464,106	297,000	598,315	718,000
<b>TOTAL TAX REVENUE</b>		<b>11,029,300</b>	<b>10,305,531</b>	<b>10,887,500</b>	<b>11,832,751</b>	<b>14,199,700</b>
<b>FRANCHISE REVENUE (ROW/ EASEMENTS)</b>						
10-3200-821	BLACK HILLS ENERGY	210,000	197,422	210,000	133,101	142,000
10-3200-822	ROCKY MOUNTAIN POWER	380,000	366,411	360,000	269,974	288,000
10-3200-823	TELEPHONE TAXES	18,500	7,478	13,000	5,441	5,900
10-3200-824	CHARTER COMMUNICATIONS	88,000	81,457	88,000	57,841	61,700
10-3200-825	FATBEAM LLC	8,900	8,501	9,000	4,586	4,900
10-3200-828	GATEWAY SOUTH	-	-	-	-	31,812
<b>TOTAL FRANCHISE REVENUE</b>		<b>705,400</b>	<b>661,270</b>	<b>680,000</b>	<b>470,943</b>	<b>534,312</b>
<b>CHARGES FOR SERVICES</b>						
10-3400-831	LIQUOR LICENSES	24,200	25,883	24,200	27,000	32,500
10-3400-832	CITY LICENSES AND PERMITS	8,200	10,541	8,000	4,693	5,700
10-3400-833	ENGINEERING/BUILDING PERMITS	54,000	61,561	55,000	25,365	30,500
10-3400-834	STREET CUTS	450	1,178	500	375	500
10-3400-835	ANIMAL LICENSES	1,900	2,087	1,500	1,408	1,900
10-3400-836	CONTRACTOR LICENSES	27,000	23,596	27,000	24,609	32,900
10-3400-837	PLAN REVIEWS	19,700	101,992	15,000	46,727	62,400
10-3400-839	CEMETERY LOT SALES	5,700	3,100	2,500	2,945	4,000
10-3400-840	LAND LEASES/SALE & RENT	62,500	64,679	63,000	85,526	114,100
10-3400-841	PERPETUAL CARE FUND	3,000	2,870	3,000	2,250	3,000
10-3400-842	CEMETERY FEES	11,500	7,435	9,000	8,360	11,200
10-3400-843	SPECIAL USE PERMITS/VARIANCES	800	1,040	500	1,890	2,600
10-3400-844	CORRAL PERMITS	520	520	500	410	600
10-3400-845	PLANNING AND ZONING	450	(2,772)	600	350	500
10-3400-847	PRINTS AND INSPECTIONS	100	120	200	93	200
10-3400-848	MISCELLANEOUS	10,000	56,414	10,000	6,908	9,300
10-3400-849	COUNTY AD VALORUM TAX	490,000	543,249	490,000	349,246	372,600
10-3400-850	COUNTY MOTOR VEHICLE TAX	225,000	315,759	250,000	193,194	206,100
10-3400-855	ASPHALT MATERIALS	6,000	4,913	6,000	3,150	4,200
10-3400-856	LODGERS TAX	27,500	31,885	30,000	20,337	27,200
10-3400-859	DEPOT RECEIPTS	5,800	4,940	5,800	7,350	9,800
<b>TOTAL OTHER CHARGES</b>		<b>984,520</b>	<b>1,260,989</b>	<b>1,002,300</b>	<b>812,186</b>	<b>931,800</b>
<b>POLICE &amp; COURT REVENUE</b>						
10-3500-860	911 SURCHARGE	74,000	77,352	75,000	58,273	77,700
10-3500-861	ANIMAL SHELTER FEES	13,000	7,399	13,000	7,730	10,400
10-3500-863	RESTITUTION	3,500	3,819	3,500	2,168	2,900
10-3500-864	MUNICIPAL JUDGE	180,000	130,351	180,000	103,378	137,900
10-3500-865	RECORD CHECKS	300	237	300	194	300
10-3500-866	TOW FEE REIMBURSEMENTS	500	(105)	500	225	300
10-3500-867	ADVOCATE GRANT - STATE	27,417	20,893	28,000	13,947	18,600
10-3500-869	DUI/EUDL GRANTS	-	20,384	-	13,401	17,900
10-3500-872	COURT BONDS	1,000	10,286	1,000	11,763	15,700
10-3500-873	CRIME VICTIMS	1,000	3,634	1,000	4,044	5,400
10-3500-874	CATS BUS	1,500	1,406	1,500	462	700
10-3500-875	BALLISTIC VEST	-	2,778	-	-	-
10-3500-876	ADVOCATE GRANT - FEDERAL	82,250	52,704	82,250	27,742	37,000
10-3500-877	LAW ENFORCE-SEIZURE MONEY	-	444	1,000	-	-
10-3500-878	DONATIONS-ANIMAL SHELTER	-	-	1,000	1,355	1,900
10-3500-879	RESOURCE OFFICE REIMBURSEMENTS	83,000	75,000	83,000	75,000	100,000
10-3500-880	E-CITATION CITY OF RAWLINS	-	-	10,000	8,270	11,100
10-3500-881	POLICE NATIONAL NIGHT OUT	-	-	2,000	-	-
10-3500-882	VICTIMS ADVOCATES-DONATIONS	-	-	100	-	-
<b>TOTAL POLICE &amp; COURT</b>		<b>467,467</b>	<b>406,583</b>	<b>483,150</b>	<b>327,953</b>	<b>437,800</b>
<b>OTHER REVENUE</b>						
10-3600-871	INTEREST INCOME	50,000	75,428	75,000	30,634	36,800
10-3600-885	WILDLAND FIRE REIMBURSEMENT	-	22,861	10,000	3,517	4,300
10-3600-886	ARSON DOG ACTIVATION	500	1,850	500	-	-
10-3600-889	LOTTERY FOR CITIES	55,000	65,275	55,000	50,730	55,900
10-3600-892	PUBLIC WORKS WEEK-DONATIONS	-	-	1,000	-	-

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
10-3600-893 RFD AMBULANCE SERVICE	-	-	-	3,598	4,400	3,500
<b>TOTAL OTHER</b>	<b>105,500</b>	<b>165,415</b>	<b>141,500</b>	<b>88,479</b>	<b>101,400</b>	<b>108,500</b>
<b>GENERAL FUND GRANTS</b>						
10-3700-001 WY COMMUNITY GAS	-	10,140	-	-	-	-
10-3700-002 FACADE BRD	-	28,911	-	-	-	-
10-3700-004 CULTURAL TRUST 150 ANNIV GRANT	-	10,000	-	-	-	-
10-3800-862 COVID-19 RELATED REVENUE-STATE	-	-	-	2,447,858	2,447,858	-
<b>TOTAL GENERAL FUND GRANTS</b>	<b>-</b>	<b>49,051</b>	<b>-</b>	<b>2,447,858</b>	<b>2,447,858</b>	<b>-</b>
<b>TRANSFERS IN</b>						
10-3900-892 CENTRAL SHOP FUND	119,684	119,685	120,000	120,000	120,000	120,000
10-3900-895 WATER FUND	216,297	216,297	217,000	217,000	217,000	217,000
10-3900-896 SEWER FUND	143,079	143,079	144,000	144,000	144,000	143,100
10-3900-897 LANDFILL FUND	161,413	161,413	162,000	162,000	162,000	161,500
10-3900-899 MURRAY STREET REIMBURSEMENT	69,770	69,770	70,000	70,000	70,000	70,000
<b>TOTAL</b>	<b>710,243</b>	<b>710,244</b>	<b>713,000</b>	<b>713,000</b>	<b>713,000</b>	<b>711,600</b>
<b>TOTAL REVENUE</b>	<b>14,002,430</b>	<b>13,559,084</b>	<b>13,907,450</b>	<b>16,693,169</b>	<b>19,365,870</b>	<b>20,293,696</b>
<b>EXPENDITURES</b>						
<b>CITY COUNCIL</b>						
10-4100-110 SALARIES	45,000	45,000	45,000	35,423	47,300	54,000
10-4100-130 EMPLOYEE BENEFITS	3,443	3,443	3,500	2,711	3,700	4,000
10-4100-190 WORKERS' COMPENSATION	1,100	813	1,100	816	1,100	1,200
10-4100-207 PROFESSIONAL SERVICES - IT	3,000	2,458	3,000	1,153	1,600	-
10-4100-250 TRAVEL AND TRAINING	10,000	5,524	8,000	3,579	4,800	8,000
10-4100-265 COUNCIL RETREAT	-	-	-	-	6,604	4,000
10-4100-270 DUES & PUBLICATIONS	15,000	12,234	14,000	12,206	16,300	14,000
10-4100-499 MISCELLANEOUS	500	504	500	360	500	500
<b>TOTAL</b>	<b>78,043</b>	<b>69,976</b>	<b>75,100</b>	<b>56,248</b>	<b>81,904</b>	<b>85,700</b>
<b>MANAGER'S OFFICE</b>						
10-4101-110 SALARIES	232,800	278,777	299,000	192,677	232,800	226,442
10-4101-130 EMPLOYEE BENEFITS	92,700	84,473	151,000	74,032	98,800	133,497
10-4101-180 OVERTIME PAY	500	-	500	1,121	1,500	500
10-4101-190 WORKERS' COMPENSATION	5,300	3,518	6,800	3,238	4,400	7,000
10-4101-207 PROFESSIONAL SERVICES - IT	6,000	12,000	6,000	12,137	16,200	-
10-4101-210 PROFESSIONAL SERVICES - OTHER	6,000	-	-	-	-	-
10-4101-268 PUBLIC COMMUNICATIONS	-	-	-	-	-	20,000
10-4101-250 TRAVEL AND TRAINING	12,500	8,139	10,000	2,046	2,800	10,000
10-4101-256 UTILITIES - PHONE/INTERNET	2,500	2,542	3,000	1,093	1,500	3,000
10-4101-270 ADS, DUES, & PUBLICATIONS	2,500	3,145	3,000	2,686	3,600	4,000
10-4101-430 OFFICE SUPPLIES	750	1,121	1,000	1,333	1,800	2,000
10-4101-440 SMALL TOOLS & EQUIPMENT	3,000	-	2,000	206	300	-
10-4101-470 VEHICLE MAINTENANCE & REPAIR	1,500	24	1,500	36	100	1,500
10-4101-480 UNIFORMS	200	-	200	-	-	500
10-4101-265 STRATEGIC PLAN PROJECTS	-	-	-	-	-	120,000
10-4101-730 FACILITIES	108,000	27,936	135,000	788	1,100	-
10-4101-735 GRANT MATCH	175,000	-	175,000	-	-	-
10-4101-499 CONTINGENCY	-	-	-	-	-	100,000
<b>TOTAL</b>	<b>649,250</b>	<b>421,675</b>	<b>794,000</b>	<b>291,393</b>	<b>364,900</b>	<b>628,439</b>
<b>CITY ATTORNEY</b>						
10-4102-110 SALARIES	153,845	143,380	148,700	121,317	161,800	222,811
10-4102-130 EMPLOYEE BENEFITS	63,600	56,488	61,600	47,420	63,300	113,710
10-4102-190 WORKERS' COMPENSATION	3,500	2,578	3,400	2,219	3,000	3,500
10-4102-206 PROFESSIONAL FEES-LEGAL	7,500	700	8,000	-	-	8,000
10-4102-220 COURT AND LEGAL FEES	20,000	8,976	20,000	106,094	141,500	20,000
10-4102-250 TRAVEL AND TRAINING	5,000	1,749	11,000	88	200	11,000
10-4102-256 UTILITIES-PHONE/INTERNET	400	293	400	165	300	400
10-4102-270 ADS, DUES, & PUBLICATIONS	3,500	2,306	3,500	2,220	3,000	3,500
10-4102-430 OFFICE SUPPLIES	1,000	727	1,000	1,550	2,100	1,000
10-4102-705 FA-EQUIPMENT	200	68	-	-	-	-
<b>TOTAL</b>	<b>258,545</b>	<b>217,265</b>	<b>257,600</b>	<b>281,072</b>	<b>375,200</b>	<b>383,921</b>
<b>MUNICIPAL JUDGE</b>						
10-4103-110 SALARIES	116,657	99,354	117,100	82,719	110,300	116,845
10-4103-130 EMPLOYEE BENEFITS	73,770	55,848	42,800	27,361	36,500	44,857
10-4103-170 INTERPRETER	100	-	100	-	-	100
10-4103-190 WORKERS' COMPENSATION	2,700	1,803	2,700	1,713	2,300	2,800
10-4103-206 PROFESSIONAL SERVICES - LEGAL	750	1,033	750	228	400	500
10-4103-210 PROFESSIONAL SERVICES - OTHER	100	100	100	-	-	-
10-4103-215 JAILING EXPENSES	45,000	10,620	40,000	6,540	8,800	40,000
10-4103-220 COURT AND LEGAL FEES	9,500	5,520	9,000	1,043	1,400	9,000
10-4103-227 CC EXPENSE BOND ACCOUNT	5,500	16,393	5,000	4,794	6,400	5,000
10-4103-250 TRAVEL AND TRAINING	600	-	500	-	-	1,000

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10-4103-270	ADS, DUES & PUBLICATIONS	600	-	600	79	200	600
10-4103-430	OFFICE SUPPLIES	1,100	981	1,000	886	1,200	1,000
10-4103-440	SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL</b>		<b>256,377</b>	<b>191,651</b>	<b>219,650</b>	<b>125,361</b>	<b>167,500</b>	<b>221,702</b>
<b>INFORMATION TECHNOLOGY</b>							
10-4104-110	SALARIES	-	3,767	-	3,767	5,100	48,990
10-4104-130	EMPLOYEE BENEFITS	-	-	-	651	900	22,192
10-4104-190	WORKERS' COMPENSATION	-	-	-	94	200	-
10-4104-207	PROFESSIONAL SERVICES - IT	137,700	149,835	150,000	105,692	141,000	100,000
10-4104-250	TRAVEL AND TRAINING	500	-	500	-	-	3,000
10-4104-270	ADS, DUES & PUBLICATIONS	300	-	300	-	-	300
10-4104-430	OFFICE SUPPLIES	1,000	84	1,000	70	100	500
10-4104-440	SMALL TOOLS & EQUIPMENT	31,000	25,647	75,000	4,859	6,500	1,000
10-4104-386	SOFTWARE	-	-	-	-	-	-
10-4104-470	VEHICLE MAINTENANCE & REPAIR	-	-	-	43	100	500
10-4104-715	INFORMATION TECHNOLOGY	350,000	150,236	35,000	6,646	8,900	35,000
10-4104-730	FACILITIES	75,000	39,325	-	-	-	-
<b>TOTAL</b>		<b>595,500</b>	<b>368,894</b>	<b>261,800</b>	<b>121,821</b>	<b>162,800</b>	<b>211,482</b>
<b>HR</b>							
10-4105-110	SALARIES	-	3,034	60,000	58,833	78,500	105,092
10-4105-130	EMPLOYEE BENEFITS	-	516	39,300	26,312	35,100	78,649
10-4105-180	OVERTIME PAY	-	-	500	365	500	500
10-4105-190	WORKERS' COMPENSATION	-	53	1,400	1,144	1,600	1,500
10-4105-210	PROFESSIONAL SERVICES - OTHER	10,000	25,739	5,000	14,236	19,000	5,000
10-4105-225	UNEMPLOYMENT INSURANCE	25,000	1,363	20,000	26,757	35,700	20,000
10-4105-250	TRAVEL & TRAINING	4,000	146	3,000	3,641	4,900	7,000
10-4105-251	DRUG & ALCOHOL SCREENING	5,400	7,950	6,000	4,654	6,300	6,000
10-4105-252	PERSONNEL TESTING	8,000	31,201	15,000	4,865	6,500	10,000
10-4105-253	MEDICAL	14,000	3,959	7,000	8,142	10,900	7,000
10-4105-254	EDUCATION REIMBURSEMENT	2,000	2,184	2,000	4,782	6,400	15,000
10-4105-258	CELL PHONE STIPEND	-	-	3,000	-	-	-
10-4105-260	EMPLOYEE APPRECIATION	-	-	-	47,359	63,200	15,000
10-4105-270	ADS, DUES & PUBLICATIONS	11,000	9,876	8,000	12,605	16,900	10,000
10-4105-322	SAFETY	12,000	1,073	1,000	-	-	1,500
10-4105-430	OFFICE SUPPLIES	-	-	-	5,457	7,300	1,500
10-4105-725	SALARY STUDY	-	-	28,000	6,135	8,200	-
<b>TOTAL</b>		<b>91,400</b>	<b>87,095</b>	<b>199,200</b>	<b>225,286</b>	<b>301,000</b>	<b>283,741</b>
<b>CATS BUS</b>							
10-4106-110	SALARIES	25,990	26,489	27,000	19,642	26,200	26,598
10-4106-130	EMPLOYEE BENEFITS	27,971	27,871	27,400	12,381	16,600	29,056
10-4106-180	OVERTIME PAY	-	-	-	26	100	-
10-4106-190	WORKERS' COMPENSATION	600	478	-	404	600	700
10-4106-250	TRAVEL AND TRAINING	1,000	-	500	-	-	500
10-4106-270	ADS, DUES & PUBLICATIONS	200	-	200	-	-	200
10-4106-440	SMALL TOOLS & EQUIPMENT	250	-	250	54	100	300
10-4106-470	VEHICLE MAINTENANCE & REPAIR	5,750	3,744	6,000	1,498	2,000	6,000
<b>TOTAL</b>		<b>61,761</b>	<b>58,583</b>	<b>61,950</b>	<b>34,004</b>	<b>45,600</b>	<b>63,354</b>
<b>FINANCE</b>							
10-4202-110	SALARIES	252,600	269,831	267,000	207,486	276,700	264,578
10-4202-130	EMPLOYEE BENEFITS	123,800	100,287	136,500	84,998	113,400	145,552
10-4202-190	WORKERS' COMPENSATION	5,700	4,858	6,000	4,064	5,500	6,200
10-4202-207	PROFESSIONAL SERVICES - IT	32,000	28,544	32,000	28,443	38,000	-
10-4202-210	PROFESSIONAL - OTHER	2,000	1,750	3,000	1,750	2,400	3,000
10-4202-250	TRAVEL AND TRAINING	13,500	3,296	8,000	442	600	11,500
10-4202-270	ADS, DUES & PUBLICATIONS	100	268	100	411	600	2,500
10-4202-430	OFFICE SUPPLIES	500	412	500	225	300	2,500
10-4202-440	SMALL TOOLS & EQUIPMENT	500	-	1,000	1,261	1,700	1,000
10-4202-480	UNIFORMS	-	-	500	-	-	-
<b>TOTAL</b>		<b>430,700</b>	<b>409,246</b>	<b>454,600</b>	<b>329,080</b>	<b>439,200</b>	<b>436,830</b>
<b>NON-DEPATAMENTAL EXPENDITURES</b>							
10-4204-206	LEGAL	-	-	-	38,531	-	-
10-4204-208	PROFESSIONAL SERVICES - GOVT ENTITIES	750	10	750	40	100	800
10-4204-210	PROFESSIONAL SERVICES - OTHER	42,000	46,352	40,000	7,548	10,100	40,000
10-4204-214	BEAUTIFICATION/PROMOTIONS	21,000	6,409	20,000	1,254	1,700	-
10-4204-255	UTILITIES-ELECTRICAL	15,000	15,087	15,000	10,452	14,000	15,000
10-4204-256	UTILITIES-PHONE/INTERNET	48,000	41,907	45,000	30,559	40,800	45,000
10-4204-257	UTILITIES-GAS	7,500	5,461	7,500	3,471	4,700	7,500
10-4204-270	ADS, DUES & PUBLICATIONS	32,000	27,221	25,000	15,436	20,600	25,000
10-4204-290	POSTAGE	31,000	27,527	30,000	22,507	30,100	30,000
10-4204-305	LAND	47,500	29,669	30,000	16,372	21,900	-
10-4204-320	EQUIPMENT LEASE & RENTAL	38,000	34,842	30,000	23,930	32,000	30,000
10-4204-350	INSURANCE	147,000	164,557	150,000	51,557	68,800	150,000
10-4204-360	ELECTIONS	5,000	-	5,000	6,888	9,200	5,000

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10-4204-430 OFFICE SUPPLIES	24,000	10,610	10,000	17,677	23,600	10,000
10-4204-440 SMALL TOOLS & EQUIPMENT	5,000	-	2,000	2,477	3,400	2,000
10-4204-492 EVENTS COMMITTEE	9,000	-	-	-	-	-
10-4204-494 FIREWORKS	16,000	16,307	17,000	-	17,000	17,000
10-4204-725 MISC. STUDIES	-	699	-	-	-	-
10-4990-999 WORKING CAPITAL RESERVES	271,400	103,556	201,665	6,244	6,700	-
10-4204-975 TRANSFER TO OTHER FUNDS - Water	-	-	-	-	2,700,000	1,200,000
10-4204-975 TRANSFER TO OTHER FUNDS - Sewer	-	-	-	-	427,000	927,000
10-4204-972 TRANSFER TO OTHER FUNDS - Landfill	-	-	-	-	410,000	577,780
10-4204-972 TRANSFER TO OTHER FUNDS - Recycling	-	-	-	-	120,000	120,000
10-4204-960 TRANSFER TO OTHER FUNDS - Recreation	1,942,898	1,200,000	2,011,600	1,800,000	2,011,600	2,523,000
<b>TOTAL</b>	<b>2,703,048</b>	<b>1,730,215</b>	<b>2,640,515</b>	<b>2,054,941</b>	<b>5,973,300</b>	<b>5,725,080</b>
<b>PUBLIC WORKS - ADMINISTRATION</b>						
10-4301-110 SALARIES	105,371	85,224	107,000	88,352	117,900	133,253
10-4301-130 EMPLOYEE BENEFITS	16,365	20,093	21,600	15,332	20,500	24,450
10-4301-190 WORKERS' COMPENSATION	900	1,524	900	1,506	2,100	1,000
10-4301-250 TRAVEL AND TRAINING	3,000	2,761	3,000	1,103	1,500	3,000
10-4301-256 UTILITIES-PHONE/INTERNET	300	-	300	-	-	300
10-4301-270 ADS, DUES & PUBLICATIONS	500	638	500	609	900	650
10-4301-430 OFFICE SUPPLIES	6,500	4,972	1,500	1,563	2,100	1,500
10-4301-440 SMALL TOOLS & EQUIPMENT	5,000	52	5,000	1,887	2,600	5,000
10-4301-470 VEHICLE MAINTENANCE & REPAIR	1,200	775	1,200	577	800	600
10-4301-480 UNIFORMS	700	100	700	345	500	1,050
10-4301-481 PUBLIC WORKS WEEK EVENT	-	-	1,000	-	1,000	1,000
10-4301-730 FA-FACILITIES	20,000	-	-	-	-	-
<b>TOTAL</b>	<b>159,836</b>	<b>116,139</b>	<b>142,700</b>	<b>111,272</b>	<b>149,900</b>	<b>171,803</b>
<b>CENTRAL SHOP &amp; WAREHOUSE (Internal Service Fund)</b>						
10-4302-110 SALARIES	157,341	138,994	138,000	86,129	114,900	131,555
10-4302-130 EMPLOYEE BENEFITS	84,636	67,089	80,000	47,844	63,800	109,718
10-4302-190 WORKERS' COMPENSATION	3,600	2,186	3,100	1,813	2,500	3,200
10-4302-210 PROFESSIONAL SERVICES - OTHER	8,000	8,345	15,000	4,866	6,500	15,000
10-4302-250 TRAVEL AND TRAINING	500	59	1,000	-	-	1,000
10-4302-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	66,300	80,330	80,000	37,909	50,600	80,000
10-4302-322 SAFETY	100	-	150	-	-	150
10-4302-420 SMALL TOOLS & EQUIPMENT	900	9	500	-	-	500
10-4302-430 OFFICE SUPPLIES	400	430	400	113	200	400
10-4302-470 VEHICLE MAINTENANCE & REPAIR	700	447	500	206	300	500
10-4302-480 UNIFORMS	3,000	3,685	3,200	2,590	3,500	3,200
10-4302-750 IMPACT ASSISTANCE FUNDS - USES	-	-	-	28,000	37,400	-
<b>TOTAL</b>	<b>325,477</b>	<b>301,574</b>	<b>321,850</b>	<b>209,470</b>	<b>279,700</b>	<b>345,223</b>
<b>STREETS</b>						
10-4303-110 SALARIES	300,167	284,215	285,500	220,677	294,300	304,111
10-4303-130 EMPLOYEE BENEFITS	202,653	173,200	195,800	127,520	170,100	189,855
10-4303-170 SEASONAL SALARIES	5,000	9,153	5,000	-	-	5,000
10-4303-180 OVERTIME PAY	10,900	18,117	10,400	6,631	8,900	10,584
10-4303-190 WORKERS' COMPENSATION	7,200	5,513	6,800	4,689	6,300	7,000
10-4303-205 PROFESSIONAL SERVICES - ENGINEER	25,000	1,251	25,000	-	-	5,000
10-4303-207 PROFESSIONAL SERVICES - IT	5,500	9,983	5,500	1,361	1,900	-
10-4303-210 PROFESSIONAL SERVICES - OTHER	1,000	2,959	5,000	3,139	4,200	5,000
10-4303-250 TRAVEL AND TRAINING	4,000	2,338	6,000	-	-	6,000
10-4303-255 UTILITIES-ELECTRICAL	1,500	2,354	2,500	1,394	1,900	2,500
10-4303-257 UTILITIES-GAS	1,000	2,951	2,000	1,714	2,300	2,000
10-4303-270 ADS, DUES & PUBLICATIONS	500	431	500	133	200	500
10-4303-320 EQUIPMENT LEASE & RENTAL	-	-	2,000	17	100	2,000
10-4303-322 SAFETY	500	340	500	195	300	1,000
10-4303-400 TRAFFIC CONTROL MATERIAL	7,500	4,362	7,500	7,144	9,600	7,500
10-4303-422 MATERIALS	50,000	70,892	60,000	55,127	73,600	80,000
10-4303-425 HOT MIX PLANT	25,000	34,775	25,000	10,426	14,000	35,000
10-4303-430 OFFICE SUPPLIES	1,500	763	1,500	785	1,100	1,000
10-4303-440 SMALL TOOLS & EQUIPMENT	19,500	15,888	19,500	14,042	18,800	21,500
10-4303-470 VEHICLE MAINTENANCE & REPAIR	35,000	41,806	35,000	20,588	27,500	35,000
10-4303-480 UNIFORMS	2,100	1,216	2,800	386	600	2,800
10-4303-700 VEHICLES	52,000	47,234	-	285	400	294,000
10-4303-705 EQUIPMENT	-	-	275,000	-	-	-
10-4303-740 STREET INFRASTRUCTURE	990,500	700,775	1,035,000	225,949	301,300	2,120,000
<b>TOTAL</b>	<b>1,748,020</b>	<b>1,430,516</b>	<b>2,013,800</b>	<b>702,203</b>	<b>937,400</b>	<b>3,137,350</b>
<b>BUILDING MAINTENANCE</b>						
10-4307-110 SALARIES	203,320	158,221	133,900	98,586	131,500	212,748
10-4307-130 EMPLOYEE BENEFITS	103,222	76,604	74,700	52,204	69,700	178,192
10-4307-180 OVERTIME PAY	-	-	-	49	100	-
10-4307-190 WORKERS' COMPENSATION	4,600	2,741	3,100	2,056	2,800	3,200
10-4307-205 PROFESSIONAL SERVICES - ENGINEER	500	-	-	-	-	-
10-4307-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	600	200	600	400	600	400
10-4307-210 PROFESSIONAL -OTHER	52,450	47,922	155,000	40,957	54,700	155,000

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10-4307-212	1,500	1,463	1,500	944	1,300	1,500
10-4307-250	1,500	641	2,000	-	-	2,000
10-4307-255	20,000	16,112	20,000	9,828	13,200	20,000
10-4307-257	15,000	14,264	15,000	9,431	12,600	15,000
10-4307-260	6,000	9,741	6,000	6,678	9,000	6,000
10-4307-270	500	154	500	-	-	500
10-4307-280	76,500	35,329	76,500	34,960	46,700	85,000
10-4307-322	2,500	291	2,500	2,154	2,900	5,000
10-4307-340	140,000	125,396	140,000	85,946	114,600	140,000
10-4307-380	1,500	1,019	1,500	5,042	6,800	7,500
10-4307-422	2,000	605	2,000	1,550	2,100	2,000
10-4307-430	20,000	13,291	20,000	13,914	18,600	1,000
10-4307-440	4,600	734	4,600	1,603	2,200	4,000
10-4307-470	4,000	2,988	4,000	336	500	3,000
10-4307-480	1,750	40	1,050	100	200	2,100
10-4307-705	50,000	-	35,000	31,474	42,000	-
10-4307-730	223,000	111,400	169,000	99,825	133,100	-
<b>TOTAL</b>	<b>935,042</b>	<b>619,154</b>	<b>868,450</b>	<b>498,037</b>	<b>665,200</b>	<b>844,140</b>
<b>COMMUNITY DEVELOPMENT</b>						
10-4401-110	35,381	30,276	41,200	40,512	54,100	55,463
10-4401-130	6,022	5,127	7,100	9,532	12,800	25,286
10-4401-190	800	542	1,000	745	1,000	1,100
10-4401-206	20,000	2,862	15,000	12,403	16,600	5,000
10-4401-208	30,000	62,212	30,000	22,051	29,500	30,000
10-4401-210	5,000	-	1,500	-	-	1,500
10-4401-250	2,500	125	2,500	75	100	2,500
10-4401-270	2,000	1,183	1,500	1,863	2,500	1,500
10-4401-280	-	-	-	-	-	290,000
10-4307-380	-	1,019	-	-	-	500
10-4401-430	5,000	716	1,500	316	500	1,500
10-4401-440	-	-	-	-	-	5,500
10-4401-470	-	-	-	-	-	500
10-4401-480	350	-	700	-	-	700
<b>TOTAL</b>	<b>107,053</b>	<b>104,062</b>	<b>102,000</b>	<b>87,497</b>	<b>117,100</b>	<b>421,049</b>
<b>ECONOMIC DEVELOPMENT</b>						
10-4405-110	-	-	-	-	-	74,892
10-4405-130	-	-	-	-	-	47,877
10-4405-190	-	-	-	-	-	1,745
10-4405-206	-	-	-	-	-	-
10-4405-208	-	-	-	-	-	-
10-4405-210	-	-	-	-	-	-
10-4405-250	-	-	-	-	-	4,000
10-4405-270	-	-	-	-	-	500
10-4405-380	-	-	-	-	-	2,000
10-4405-430	-	-	-	-	-	500
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,514</b>
<b>GRANT WRITING</b>						
<b>PROFESSIONAL SERVICES</b>						
10-4407-110	-	-	-	-	-	70,000
10-4407-130	-	-	-	-	-	41,362
10-4407-190	-	-	-	-	-	1,631
10-4407-206	-	-	-	-	-	-
10-4407-208	-	-	-	-	-	-
10-4407-210	-	-	-	-	-	-
10-4407-250	-	-	-	-	-	4,000
10-4407-270	-	-	-	-	-	500
10-4407-380	-	-	-	-	-	2,000
10-4407-430	-	-	-	-	-	500
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,993</b>
<b>BUILDING CODE ENFORCEMENT</b>						
10-4410-110	63,336	65,943	68,000	49,434	66,000	67,647
10-4410-130	41,140	41,169	40,700	31,162	41,600	42,989
10-4410-180	-	16	-	24	100	-
10-4410-190	1,500	1,190	1,600	1,019	1,400	1,700
10-4410-250	4,000	427	4,000	1,098	1,500	4,000
10-4410-256	1,500	629	1,500	300	500	1,500
10-4410-270	1,000	325	1,000	-	-	1,000
10-4410-430	1,250	221	1,250	621	900	1,250
10-4410-440	5,250	-	5,250	394	600	5,250
10-4410-470	2,000	1,147	2,500	706	1,000	2,500
10-4410-480	350	-	350	-	-	350
10-4410-715	-	-	10,000	4,661	6,300	-
<b>TOTAL</b>	<b>121,326</b>	<b>111,067</b>	<b>136,150</b>	<b>89,419</b>	<b>119,900</b>	<b>128,186</b>

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>POLICE-ADMINISTRATION</b>							
10-4601-110	SALARIES	1,096,577	955,486	1,183,500	771,382	1,028,600	1,208,260
10-4601-113	EMPLOYEE RECRUITMENT	-	-	-	-	-	14,000
10-4601-111	SALARIES-VOCA GRANT	55,750	56,730	59,100	42,070	56,100	59,100
10-4601-130	EMPLOYEE BENEFITS	491,000	422,685	479,000	302,587	403,500	730,177
10-4601-131	EMPLOYEE BENEFITS-VOCA GRANT	34,000	7,637	25,200	5,917	25,200	25,200
10-4601-150	POLICE PENSION CONTRIBUTION	93,676	89,009	117,000	67,488	90,000	117,000
10-4601-180	OVERTIME PAY	61,412	182,888	63,600	149,006	198,700	67,673
10-4601-181	OVERTIME PAY-VOCA GRANT	2,500	-	2,500	189	300	2,500
10-4601-190	WORKERS' COMPENSATION	30,000	20,373	27,100	17,463	23,300	25,400
10-4601-191	WORKERS COMPENSATION-VOCA GRANT	2,000	1,022	2,100	984	1,400	2,100
10-4601-207	PROFESSIONAL SERVICES-INFO TECH	70,000	44,145	75,000	40,434	54,000	75,000
10-4601-210	PROFESSIONAL SERVICES-OTHER	32,500	6,837	35,000	8,855	11,900	38,575
10-4601-250	TRAVEL AND TRAINING	17,000	17,369	22,000	15,963	21,300	22,000
10-4601-255	UTILITIES-ELECTRICAL	12,000	11,619	12,000	8,254	11,100	12,000
10-4601-256	UTILITIES-PHONE/INTERNET	15,900	12,720	30,000	6,422	8,600	30,000
10-4601-257	UTILITIES-GAS	5,000	4,152	5,000	2,956	4,000	5,000
10-4601-260	UTILITIES-OTHER	2,600	1,711	2,600	1,314	1,800	2,600
10-4601-270	ADS, DUES & PUBLICATIONS	9,100	8,953	9,100	4,253	5,700	9,100
10-4601-276	CANINE UNIT	1,500	471	6,500	361	500	7,000
10-4601-320	EQUIPMENT LEASE & RENTAL	300	-	300	-	-	300
10-4601-330	PUBLIC ASSISTANCE PROGRAM	2,500	753	2,500	1,321	1,800	2,500
10-4601-430	OFFICE SUPPLIES	14,500	12,380	30,000	8,298	11,100	42,300
10-4601-440	SMALL TOOLS & EQUIPMENT	11,600	7,085	192,500	587	800	155,755
10-4601-455	SEIZURES EXPENDITURES	-	-	100	-	-	100
10-4601-470	VEHICLE MAINTENANCE & REPAIR	35,000	27,969	35,000	19,276	25,800	35,000
10-4601-480	UNIFORMS	5,000	4,549	9,000	2,957	4,000	9,000
10-4601-483	VICTIM ADVOCATE GRANT	14,695	3,536	14,695	1,183	1,600	14,700
10-4601-484	E-CITATION	-	-	10,000	1,875	2,500	10,000
10-4601-490	PUBLIC RELATIONS PROGRAM	8,000	7,374	8,000	1,628	2,200	8,000
10-4601-492	URBAN DEER MANAGEMENT EXP	14,500	10,702	9,000	5,420	7,300	10,000
10-4601-496	VICTIM ADVOCATE DONATIONS EXP	-	-	100	-	-	100
10-4601-700	VEHICLES	200,000	108,202	-	106,175	141,600	130,000
10-4601-705	EQUIPMENT	34,559	5,289	46,500	15,590	20,800	46,500
10-4601-715	INFORMATION TECHNOLOGY	76,216	42,845	131,750	-	-	131,800
10-4601-725	FEASABILITY STUDY	-	-	-	-	-	30,000
		<b>2,449,385</b>	<b>2,074,491</b>	<b>2,645,745</b>	<b>1,610,209</b>	<b>2,165,500</b>	<b>3,078,740</b>
<b>POLICE - ANIMAL CONTROL</b>							
10-4610-110	SALARIES	68,204	68,358	72,100	52,781	70,400	76,461
10-4610-130	EMPLOYEE BENEFITS	65,851	43,883	64,600	31,734	42,400	44,919
10-4610-180	OVERTIME PAY	2,000	289	2,100	157	300	2,206
10-4610-190	WORKERS' COMPENSATION	3,400	1,275	3,500	1,100	1,500	3,600
10-4610-210	PROFESSIONAL-OTHER	8,500	11,907	18,100	13,119	17,500	18,500
10-4610-250	TRAVEL AND TRAINING	1,500	1,299	1,800	-	-	1,800
10-4610-255	UTILITIES-ELECTRICAL	2,100	1,636	2,100	1,200	1,600	2,100
10-4610-257	UTILITIES-GAS	2,800	2,421	2,800	1,653	2,300	2,800
10-4610-260	UTILITIES-OTHER	1,000	1,019	1,000	783	1,100	1,000
10-4610-270	ADS, DUES & PUBLICATIONS	100	-	100	-	-	100
10-4610-280	BUILDING/GROUNDS MAINTENANCE	200	91	200	-	-	200
10-4610-430	OFFICE SUPPLIES	6,500	7,231	6,500	4,072	5,500	6,500
10-4610-440	SMALL TOOLS & EQUIPMENT	2,200	462	5,000	-	-	7,000
10-4610-470	VEHICLE MAINTENANCE & REPAIR	2,500	1,487	2,500	1,228	1,700	2,500
10-4610-480	UNIFORMS	500	208	500	100	200	500
10-4610-700	VEHICLES	-	-	-	-	-	65,000
10-4610-705	EQUIPMENT	37,000	10,487	55,000	-	-	-
<b>TOTAL</b>		<b>204,355</b>	<b>152,053</b>	<b>237,900</b>	<b>107,926</b>	<b>144,500</b>	<b>235,186</b>
<b>POLICE - 911 CENTER</b>							
10-4615-110	SALARIES	295,279	226,780	318,000	193,941	258,600	333,965
10-4615-130	EMPLOYEE BENEFITS	109,257	72,719	102,800	57,223	76,300	178,796
10-4615-150	POLICE PENSION CONTRIBUTIONS	27,958	21,731	28,200	18,024	24,100	28,200
10-4615-180	OVERTIME PAY	29,812	26,288	31,200	29,830	39,800	27,526
10-4615-190	WORKERS' COMPENSATION	7,400	4,563	7,900	4,391	5,900	8,100
10-4615-207	PROFESSIONAL SERVICES-INFO TECH	51,500	49,021	57,500	53,992	72,000	-
10-4615-250	TRAVEL AND TRAINING	9,200	4,889	11,700	1,744	2,400	14,500
10-4615-270	ADS, DUES & PUBLICATIONS	1,250	1,639	1,750	1,170	1,600	1,800
10-4615-370	911 SYSTEM	47,800	38,968	47,800	9,089	12,200	47,800

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		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
10-4615-430	OFFICE SUPPLIES	4,900	2,889	4,900	539	800	4,900
10-4615-440	SMALL TOOLS & EQUIPMENT	8,900	2,449	6,000	34	100	6,000
10-4615-480	UNIFORMS	1,250	69	1,750	-	-	1,800
10-4615-715	INFORMATION TECHNOLOGY	125,500	13,037	-	70,608	94,200	-
<b>TOTAL</b>		<b>720,006</b>	<b>465,043</b>	<b>619,500</b>	<b>440,586</b>	<b>588,000</b>	<b>653,387</b>
<b>FIRE DEPARTMENT</b>							
10-4701-110	SALARIES	602,100	580,333	615,300	446,087	594,800	592,986
10-4701-112	WILDLAND FIREFIGHTING SALARIES	-	17,062	-	-	-	-
10-4701-130	EMPLOYEE BENEFITS	225,800	220,360	220,000	151,201	201,700	362,105
10-4701-140	FIREMANS PENSION CONTRIBUTION	83,500	80,029	85,200	52,485	70,000	85,200
10-4701-141	VOLUNTEER PENSION CONTRIBUTION	2,000	1,920	2,000	-	-	2,000
10-4701-165	EXTRA LIFE-FIREMAN	5,000	(117)	5,000	-	-	5,000
10-4701-170	TEMPORARY PAY	14,000	8,200	14,000	2,838	3,800	14,000
10-4701-180	OVERTIME PAY	29,100	20,916	28,000	16,052	21,500	22,000
10-4701-190	WORKERS' COMPENSATION	18,800	12,442	19,000	8,925	12,000	19,500
10-4701-210	PROFESSIONAL SERVICES-OTHER	6,000	5,126	8,200	4,719	6,300	8,200
10-4701-250	TRAVEL AND TRAINING	15,000	15,807	15,000	9,599	12,800	25,000
10-4701-255	UTILITIES-ELECTRICAL	9,000	7,719	8,000	7,719	10,300	8,000
10-4701-256	UTILITIES-PHONE/INTERNET	3,000	3,769	3,500	1,564	2,100	3,500
10-4701-257	UTILITIES-GAS	9,000	10,611	8,000	8,670	11,600	10,500
10-4701-260	UTILITIES-OTHER	3,000	3,367	3,500	2,586	3,500	3,500
10-4701-270	ADS, DUES & PUBLICATIONS	5,000	5,233	4,500	3,233	4,400	4,500
10-4701-271	FIRE PREVENT & EDUCATION	1,000	1,791	3,500	1,292	1,800	3,500
10-4701-276	ARSON CANINE	1,000	919	1,000	-	-	-
10-4701-280	BUILDING/GROUNDS MAINTENANCE	40,500	7,429	13,000	1,623	2,200	13,000
10-4701-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	19,000	32,267	28,500	19,123	25,500	28,500
10-4701-430	OFFICE SUPPLIES	5,000	4,307	5,500	2,398	3,200	5,500
10-4701-435	HAZMAT	13,000	5,525	2,500	1,509	2,100	2,500
10-4701-436	MEDICAL	5,000	7,874	14,150	3,277	4,400	14,000
10-4701-440	SMALL TOOLS & EQUIPMENT	55,800	48,202	60,750	25,486	34,000	60,750
10-4701-470	VEHICLE MAINTENANCE & REPAIR	12,000	9,621	12,000	5,404	7,300	12,000
10-4701-480	UNIFORMS	9,000	15,133	15,000	8,626	11,600	15,000
10-4701-482	WILDLAND FIREFIGHTING EXP	-	-	10,000	490	700	10,000
10-4701-700	VEHICLES	301,200	32,523	470,000	68,738	91,700	-
10-4701-705	EQUIPMENT	-	4,239	60,000	300	400	116,000
10-4701-715	INFORMATION TECHNOLOGY	45,000	-	-	17,576	23,500	-
10-4701-730	FACILITIES	12,000	12,020	20,000	-	-	-
<b>TOTAL</b>		<b>1,549,800</b>	<b>1,174,627</b>	<b>1,755,100</b>	<b>871,521</b>	<b>1,163,200</b>	<b>1,446,741</b>
<b>CODE ENFORCEMENT (POLICE DEPT)</b>							
10-4710-110	SALARIES	48,090	48,157	49,600	20,526	27,400	89,681
10-4710-130	EMPLOYEE BENEFITS	31,733	31,667	31,300	9,237	12,400	76,286
10-4710-180	OVERTIME PAY	-	-	-	100	200	-
10-4710-190	WORKERS' COMPENSATION	1,100	868	1,200	368	500	1,300
10-4710-230	CODE ENFORCEMENT (ABATEMENT)	2,000	625	2,000	-	-	4,000
10-4710-250	TRAVEL AND TRAINING	1,500	-	1,000	-	-	2,000
10-4710-256	UTILITIES-PHONE/INTERNET	500	480	500	240	400	1,000
10-4710-270	ADS, DUES & PUBLICATIONS	1,000	-	500	-	-	1,000
10-4710-430	OFFICE SUPPLIES	500	-	500	64	100	1,000
10-4710-440	SMALL TOOLS & EQUIPMENT	500	712	750	-	-	21,500
10-4710-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,449	1,000	98	200	2,000
10-4710-480	UNIFORMS	500	294	600	515	700	1,200
10-4710-700	VEHICLES	-	-	-	30,141	40,200	45,000
<b>TOTAL</b>		<b>89,423</b>	<b>84,253</b>	<b>88,950</b>	<b>61,290</b>	<b>82,100</b>	<b>245,967</b>
<b>ANCILLARY INFRASTRUCTURE (AGENCY)</b>							
10-4815-520	CHAMBER ALLOCATION	10,000	10,000	10,000	7,149	9,600	10,000
10-4815-560	CCEDC ALLOCATION	15,000	15,000	15,000	11,250	15,000	15,000
10-4815-565	JPB - OLD PENITENTIARY	20,000	20,000	20,000	15,000	20,000	20,000
10-4815-570	DOWNTOWN DEVELOPMENT AUTHORITY	50,000	50,000	50,000	37,500	50,000	50,000
10-4815-585	AIRPORT	25,000	18,750	-	-	-	40,000
<b>TOTAL</b>		<b>120,000</b>	<b>113,750</b>	<b>95,000</b>	<b>70,899</b>	<b>94,600</b>	<b>135,000</b>
<b>NONPROFIT AGENCIES</b>							
10-4821-510	SENIOR CITIZENS	15,000	11,250	17,500	13,125	17,500	15,000
10-4821-530	CHILD DEVELOPMENT	9,000	9,000	11,500	8,625	11,500	9,000
10-4821-535	PROJECT REACH	8,000	8,000	10,500	7,875	10,500	7,000
10-4821-540	C.O.V.E.	10,000	10,000	12,500	9,375	12,500	15,000
10-4821-542	BOYS & GIRLS CLUB OF CARBON COUNTY	10,000	10,000	17,500	13,125	17,500	15,000
10-4821-545	CATHEDRAL HOME FOR CHILDREN	5,000	3,750	12,500	9,375	12,500	15,000
10-4821-546	C.C. COUNSELING CENTER	9,000	9,000	15,000	11,250	15,000	25,000
10-4821-549	CHILDREN'S ADVOCACY PROJECT	4,000	4,000	5,500	4,125	5,500	5,500
10-4821-550	PET PARTNERS	6,000	4,500	12,500	9,375	12,500	15,000
<b>TOTAL</b>		<b>76,000</b>	<b>69,500</b>	<b>115,000</b>	<b>86,250</b>	<b>115,000</b>	<b>121,500</b>

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	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>						
10-4823-110 SALARIES	103,314	102,528	106,400	91,786	122,400	109,559
10-4823-130 EMPLOYEE BENEFITS	61,029	53,663	50,500	36,743	49,000	54,024
10-4823-190 WORKERS' COMPENSATION	2,400	1,795	2,400	1,518	2,100	2,500
<b>TOTAL</b>	<b>166,743</b>	<b>157,986</b>	<b>159,300</b>	<b>130,048</b>	<b>173,500</b>	<b>166,083</b>
<b>CAPITAL IMPROVEMENTS</b>						
10-4850-701 ENTRYWAY SIGN PROJECT		16,614	-	-	-	-
10-4850-892 WAM ENERGY LEASE PROGRM #2	3,940	3,935	3,940	2,958	3,940	4,000
10-4850-894 WAM ENERGY LEASE PROGRAM #3	1,400	1,401	1,400	1,050	1,400	1,400
<b>TOTAL</b>	<b>5,340</b>	<b>21,949</b>	<b>5,340</b>	<b>4,008</b>	<b>5,340</b>	<b>5,400</b>
<b>OTHER</b>						
10-4900-001 WYOMING COMMUNITY GAS	-	(2,109)	-	-	-	-
10-4900-003 HOMELAND SECURITY	-	13,300	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>11,191</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER FINANCING USES</b>						
10-4990-800 COVID-19 RELATED EXPENDITURES	-	-	-	182,095	194,300	-
10-4990-998 CONTINGENCY	-	-	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>182,095</b>	<b>194,300</b>	<b>-</b>
<b>GRAND TOTAL EXPENDITURES - GENERAL FUND</b>	<b>13,902,430</b>	<b>10,561,956</b>	<b>14,271,200</b>	<b>8,781,937</b>	<b>14,906,644</b>	<b>19,427,511</b>
<b>NET REVENUE OVER EXPEDITURES</b>	<b>100,000</b>	<b>2,997,128</b>	<b>(363,750)</b>	<b>7,911,232</b>	<b>4,459,226</b>	<b>866,185</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

Nonspendable	665,876	Revenue	13,559,084	Revenue	19,365,870	14,945,916
Restricted	-	Expenditures	10,561,956	Expenditures	14,906,644	19,427,511
Committed	763,167	Beginning Balance	<u>5,066,122</u>	Beginning Balance	<u>8,063,250</u>	<u>12,522,476</u>
Assigned	5,854,417	Ending Balance	<u>8,063,250</u>	Ending Balance	<u>12,522,476</u>	<u>8,040,881</u>
Unassigned	<u>5,066,122</u>					
	<u>12,349,582.00</u>					

See pages, 6, 13, and 15 of 2019 CAFR

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>RECREATION FUND</b>							
<b>REVENUE</b>							
<b>GOLF COURSE</b>							
15-3100-802	LEASE PROCEEDS	-	-	-	-	-	14,400
15-3100-803	MEMBERSHIPS	50,000	58,000	50,000	7,275	9,800	50,000
15-3100-804	PRO SHOP RETAIL SALES	33,000	32,658	33,000	20,912	27,900	33,000
15-3100-805	CART RENTAL	55,000	50,150	55,000	30,291	40,400	60,500
15-3100-806	GREEN FEES	40,000	43,565	43,000	39,000	-	47,300
15-3100-812	FOOD & NON-ALCOHOLIC BEVERAGES	48,000	21,546	48,000	10,197	-	-
15-3100-813	ALCOHOLIC BEVERAGES	24,000	16,074	26,000	10,180	-	-
15-3100-848	MISCELLANEOUS	500	559	500	3,301	-	-
15-3100-871	INTEREST INCOME	200	172	250	45	-	50
15-3100-872	DONATIONS	200	250	200	-	-	200
15-3100-873	SPONSORSHIPS	300	-	300	-	-	300
15-3100-891	TRANSFER FROM GENERAL FUND	634,898	375,000	618,000	600,000	618,000	618,707
<b>TOTAL</b>		<b>886,098</b>	<b>597,974</b>	<b>874,250</b>	<b>721,201</b>	<b>696,100</b>	<b>824,457</b>
<b>RECREATION CENTER</b>							
15-3400-848	MISC RECREATION CENTER	(1,000)	651	(1,000)	19	-	500
15-3400-850	GUN RANGE MEMBERSHIP	13,000	11,850	14,000	6,644	8,900	15,000
15-3400-851	GUN ACTIVITIES, TOUR/PROGRAMS	1,000	9,389	7,000	4,966	6,700	7,000
15-3400-852	GUN FACILITY RENTAL	200	-	200	-	-	200
15-3400-853	GUN RETAIL SALES	5,500	316	5,500	288	400	5,000
15-3400-854	RECREATION CTR MEMBERSHIP	130,000	87,067	130,000	29,641	39,600	65,000
15-3400-855	REC ACTIVITIES, TOUR & PROGRAMS	32,000	23,860	32,000	17,631	23,600	40,000
15-3400-856	RECREATION CTR FACILITY RENTAL	5,000	1,133	2,000	176	300	2,000
15-3400-857	RECREATION CTR RETAIL SALES	3,000	145	2,500	-	-	2,500
15-3400-858	RECREATION CTR SPONSORSHIP	100	2,556	100	2,523	3,400	5,500
15-3400-860	PAVILION PARK FEES	-	-	500	300	400	500
15-3400-861	CAROL MCTEE - INTEREST INCOME	-	-	700	59	100	75
15-3400-872	RECREATION CTR DONATIONS	3,000	300	3,000	-	-	3,000
15-3400-892	TRANSFER FROM GENERAL FUND	651,000	375,000	576,000	600,000	800,000	808,297
15-3400-987	REC ADMIN OVR-HEAD FEES	1,000	-	1,000	-	-	1,000
<b>TOTAL</b>		<b>843,800</b>	<b>512,267</b>	<b>773,500</b>	<b>662,246</b>	<b>883,400</b>	<b>955,572</b>
<b>GREEN SPACES</b>							
15-3600-880	TRANSFER FROM GENERAL	657,000	450,000	817,600	600,000	800,000	1,095,996
<b>TOTAL</b>		<b>657,000</b>	<b>450,000</b>	<b>817,600</b>	<b>600,000</b>	<b>800,000</b>	<b>1,095,996</b>
<b>OTHER</b>							
15-3800-001	GRANTS	125,000	-	125,000	-	-	-
15-3800-002	CCVC - SILVER BULLET TOURN.	100	2,140	100	-	-	-
15-3800-003	CCVC - PEPSI RACKQUETBALL TOUR	100	2,140	100	-	-	-
15-3900-900	TRANSFER FROM GRANTS	-	(2,389)	-	-	-	-
<b>TOTAL</b>		<b>125,200</b>	<b>1,891</b>	<b>125,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>2,512,098</b>	<b>1,562,132</b>	<b>2,590,550</b>	<b>1,983,447</b>	<b>2,379,500</b>	<b>2,876,025</b>
<b>EXPENDITURES</b>							
<b>GOLF COURSE</b>							
15-4100-110	SALARIES	152,839	124,487	155,100	98,999	132,000	137,277
15-4100-130	EMPLOYEE BENEFITS	101,625	152	100,000	44,608	59,500	71,527
15-4100-170	SEASONAL	54,000	60,026	66,000	35,913	47,900	60,000
15-4100-180	OVER-TIME PAY	-	52,792	-	-	-	2,826
15-4100-190	WORKERS' COMPENSATION	4,700	232	4,900	2,971	4,000	5,100
15-4100-205	Professional Servoces	6,500	3,298	3,500	-	-	4,500
15-4100-207	PROFESSIONAL SERVICES-INFO TECH	4,500	1,500	4,500	-	4,500	4,000
15-4100-210	PROFESSIONAL SERVICES-OTHER	1,000	3,072	3,000	3,727	5,000	3,000
15-4100-212	SERVICE CONTRACT	1,200	4,272	1,200	-	-	3,200
15-4100-240	GOLF COURSE PROGRAMS	200	-	200	-	-	400
15-4100-241	ROCHELLE RANCH ADVISORY EXPENDIUTRES	-	-	500	-	-	500
15-4100-250	TRAVEL AND TRAINING	3,000	2,987	4,000	-	-	4,000
15-4100-255	UTILITIES-ELECTRICAL	26,500	20,256	26,500	19,860	26,500	23,000
15-4100-257	UTILITIES-GAS	2,200	2,419	2,200	1,808	2,500	2,200
15-4100-260	UTILITIES-OTHER	2,800	3,169	2,800	2,300	3,100	2,800
15-4100-270	ADS, DUES & PUBLICATIONS	1,200	205	1,200	605	900	1,500
15-4100-278	GOLF CART MAINTENANCE & REPAIR	4,500	30,754	9,000	(121)	(200)	9,000
15-4100-280	BUILDING & GROUNDS MAINTENANCE	3,200	1,257	3,200	622	900	88,200
15-4100-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	24,000	4,436	12,000	1,877	2,600	14,000
15-4100-320	EQUIPMENT LEASE & RENTAL	3,500	2,539	6,500	3,020	4,100	6,500
15-4100-322	SAFETY EQUIPMENT	650	905	650	-	-	650
15-4100-380	EQUIPMENT MAINTENANCE & REPAIR	36,800	7,660	21,000	14,320	19,100	21,000
15-4100-422	MATERIALS	3,800	193	3,800	870	1,200	6,500
15-4100-430	OFFICE SUPPLIES	4,000	3,853	4,000	1,242	1,700	2,000
15-4100-431	FERTILIZER & CHEMICALS	17,000	17,481	17,000	7,142	9,600	17,000
15-4100-433	SAND	12,000	3,766	12,000	3,824	5,100	12,000
15-4100-434	INVENTORY-IRRIGATION	4,700	13,398	11,000	3,515	4,700	11,000

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
15-4100-440	1,700	2,654	2,800	671	900	3,500
15-4100-470	11,000	9,649	11,000	4,960	6,700	12,000
15-4100-700	-	-	-	-	-	32,000
15-4100-480	750	105	750	164	300	750
15-4100-705	67,400	42,980	30,000	5,500	7,400	30,000
15-4100-730	33,000	37,023	78,000	-	-	78,000
<b>TOTAL</b>	<b>590,264</b>	<b>457,517</b>	<b>598,300</b>	<b>258,394</b>	<b>350,000</b>	<b>669,930</b>
<b>CLUB H- CLUB HOUSE (PRO SHOP)</b>						
15-4101-110	65,146	65,699	67,200	65,457	87,300	67,382
15-4101-118	54,000	14,892	35,000	6,979	9,400	-
15-4101-130	23,838	24,242	24,600	18,707	25,000	25,733
15-4101-138	4,131	1,600	2,700	1,137	1,600	-
15-4101-170	26,000	35,146	31,000	17,900	23,900	31,000
15-4101-190	1,500	1,751	1,600	1,468	2,000	1,700
15-4101-198	1,800	362	1,500	310	500	-
15-4101-210	3,000	6,175	3,000	4,354	5,900	4,200
15-4101-240	1,500	1,221	1,500	906	1,300	1,500
15-4101-246	2,000	-	2,000	-	-	2,000
15-4101-250	1,600	1,393	1,600	-	-	1,600
15-4101-255	13,000	9,297	10,000	6,352	8,500	10,000
15-4101-256	1,300	1,455	1,300	360	500	1,300
15-4101-257	8,750	4,141	8,000	3,203	4,300	8,000
15-4101-260	1,500	864	1,500	1,029	1,400	1,500
15-4101-270	5,000	3,682	5,000	3,431	4,600	5,000
15-4101-280	4,000	810	4,000	669	900	4,000
15-4101-281	3,000	100	3,000	232	400	4,000
15-4101-282	24,000	17,310	24,000	9,106	12,200	-
15-4101-283	12,000	7,727	12,000	4,128	5,600	-
15-4101-284	1,000	968	500	804	1,100	500
15-4101-322	100	13	100	-	-	100
15-4101-380	250	237	250	128	200	300
15-4101-430	3,000	1,600	3,000	496	700	1,000
15-4101-422	-	-	-	-	-	2,000
15-4101-440	2,200	392	2,200	-	-	2,200
15-4101-480	500	458	500	357	500	500
15-4101-484	33,000	17,586	30,000	13,142	17,600	30,000
15-4101-487	600	500	600	500	700	700
<b>TOTAL</b>	<b>297,715</b>	<b>219,621</b>	<b>277,650</b>	<b>161,157</b>	<b>216,100</b>	<b>206,215</b>
<b>OTHER</b>						
15-4102-001	125,000	-	125,000	5,600	7,500	125,000
15-4102-002	-	834	100	-	-	100
15-4102-003	-	840	100	-	-	100
<b>TOTAL</b>	<b>125,000</b>	<b>1,673</b>	<b>125,200</b>	<b>5,600</b>	<b>7,500</b>	<b>125,200</b>
<b>RECREATION CENTER</b>						
15-4506-110	287,982	277,218	294,000	250,460	334,000	351,269
15-4506-130	155,310	142,074	155,500	123,207	164,300	238,669
15-4506-170	49,500	16,132	49,500	14,408	19,300	49,500
15-4506-180	-	561	-	-	-	-
15-4506-190	8,000	5,238	7,800	4,637	6,200	8,000
15-4506-207	4,000	4,000	4,000	-	-	0
15-4506-210	6,500	2,827	6,500	1,345	1,800	6,000
15-4506-240	15,600	15,568	10,300	3,825	5,200	15,000
15-4506-241	9,700	8,560	15,600	7,057	9,500	20,000
15-4506-243	14,000	2,719	14,000	362	500	14,000
15-4506-246	6,000	3,422	6,000	127	200	6,000
15-4506-250	4,800	2,250	4,800	630	900	5,000
15-4506-255	28,000	18,784	28,000	11,292	15,100	28,000
15-4506-256	2,000	1,352	2,000	-	-	2,000
15-4506-257	18,000	13,875	18,000	9,979	13,400	18,000
15-4506-260	3,500	4,696	3,500	4,360	5,900	3,500
15-4506-270	11,800	6,415	11,800	5,345	7,200	12,000
15-4506-280	4,000	1,718	4,000	1,484	2,000	26,000
15-4506-320	300	-	300	-	-	500
15-4506-322	300	10	200	209	300	500
15-4506-380	3,000	3,152	3,000	904	1,300	4,500
15-4506-390	2,000	2,740	1,500	1,546	2,100	1,500
15-4506-430	7,000	3,927	7,000	2,336	3,200	7,000
15-4506-440	9,000	8,845	9,000	1,305	1,800	9,000
15-4506-470	2,500	1,424	2,500	472	700	2,500
15-4506-480	650	87	650	-	-	100
15-4506-495	-	-	-	-	-	29,500
15-4506-705	23,500	23,211	23,500	(82)	(82)	159,500
15-4506-730	-	-	-	-	-	-
<b>TOTAL</b>	<b>676,942</b>	<b>570,805</b>	<b>682,950</b>	<b>445,209</b>	<b>594,818</b>	<b>1,017,538</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year			
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>SHOOTING RANGE</b>							
15-4510-110	SALARIES	46,239	46,308	47,700	34,351	45,900	44,842
15-4510-130	EMPLOYEE BENEFITS	27,692	28,174	27,700	19,312	25,800	32,252
15-4510-170	TEMPORARY PAY	-	7,438	-	3,812	5,100	-
15-4510-180	TEMPORARY PAY	-	-	-	249	400	-
15-4510-190	WORKERS' COMPENSATION	1,100	973	1,100	813	1,100	1,200
15-4510-240	RECREATION PROGRAMS	2,000	1,950	1,000	920	1,300	1,000
15-4510-246	RECREATION TOURNAMENTS	1,450	3,496	1,000	-	-	1,000
15-4510-250	TRAVEL AND TRAINING	400	90	300	720	1,000	800
15-4510-255	UTILITIES-ELECTRICAL	1,750	1,912	1,750	976	1,400	1,800
15-4510-270	ADS, DUES & PUBLICATIONS	2,500	3,048	1,500	2,595	3,500	3,500
15-4510-280	BUILDINGS & GROUNDS MAINTENANCE	500	-	500	453	700	500
15-4510-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	200	14	200	31	100	200
15-4510-322	SAFETY	100	124	100	91	200	200
15-4510-380	EQUIPMENT MAINTENANCE & REPAIR	2,000	971	1,500	818	1,100	1,500
15-4510-390	REFUNDS	100	543	100	-	-	100
15-4510-430	OFFICE SUPPLIES	750	2,414	5,750	3,784	5,100	5,750
15-4510-440	SMALLL TOOLS & EQUIPMENT	500	-	500	186	300	500
15-4510-470	VEHICLE MAINTENANCE & REPAIR	200	186	100	39	100	100
15-4510-482	SHOOTING RANGE MAINTENANCE	2,750	1,993	1,000	1,274	1,700	2,500
15-4510-484	MERCHANDISE	600	1,037	350	270	400	350
<b>TOTAL</b>		<b>90,831</b>	<b>100,667</b>	<b>92,150</b>	<b>70,692</b>	<b>95,200</b>	<b>98,094</b>
<b>GREEN SPACES</b>							
15-4515-110	SALARIES	170,790	170,954	268,700	153,128	204,200	266,199
15-4515-130	EMPLOYEE BENEFITS	106,356	79,602	162,000	77,291	103,100	196,373
15-4515-170	TEMPORARY PAY	73,000	47,807	80,000	14,089	18,800	80,000
15-4515-180	OVER-TIME PAY	-	127	-	569	800	800
15-4515-190	WORKERS' COMPENSATION	5,500	3,962	7,900	3,363	4,500	8,100
15-4515-210	PROFESSIONAL SERVICES-OTHER	4,000	152	-	150	200	200
15-4515-212	SERVICE CONTRACTS	1,600	53	1,200	-	-	1,200
15-4515-250	TRAVEL & TRAINING	2,700	1,941	3,000	604	900	3,000
15-4515-255	UTILITIES-ELECTRICAL	18,000	10,210	18,000	6,745	9,000	18,000
15-4515-257	UTILITIES-GAS	3,000	1,875	2,400	1,554	2,100	2,400
15-4515-260	UTILITIES-OTHER	500	-	200	-	-	200
15-4515-270	ADS, DUES & PUBLICATIONS	1,500	1,210	1,500	1,036	1,400	1,500
15-4515-278	GOLF CART MAINTENANCE & REPAIR	4,500	2,014	-	2,382	3,200	-
15-4515-280	BUILDINGS & GROUNDS MAINTENANCE	-	-	9,000	3,701	5,000	67,595
15-4515-310	HEAVY VEHICLE MAINTENANCE & REPAIR	11,000	3,653	6,200	1,180	1,600	6,200
15-4515-320	EQUIPMENT LEASE & RENTAL	800	-	800	966	1,300	1,000
15-4515-322	SAFETY	800	695	1,000	1,395	1,900	1,000
15-4515-380	EQUIPMENT MAINTENANCE & REPAIR	2,200	8,742	2,800	13,643	18,200	10,000
15-4515-422	MATERIALS	3,000	7,872	4,000	151	300	6,000
15-4515-430	OFFICE SUPPLIES	3,000	4,027	3,000	3,600	4,800	1,500
15-4515-431	SUPPLIES-FERTILIZER & CHEMICALS	5,000	5,394	5,000	119	200	5,000
15-4515-434	INVENTORY-IRRIGATION MATERIAL	3,000	5,857	2,500	2,018	2,700	2,500
15-4515-440	SMALL TOOLS & EQUIPMENT	5,500	1,525	5,500	772	1,100	5,500
15-4515-450	TREE MAINTENANCE & REPLACEMENT	15,000	10,000	15,000	9,988	13,400	18,000
15-4515-451	MCTEE / BOLTON EQUIPMENT	-	-	700	-	-	700
15-4515-470	VEHICLE MAINTENANCE & REPAIR	13,000	7,776	13,000	4,650	6,200	13,000
15-4515-480	UNIFORMS	1,200	712	1,200	194	300	500
15-4515-700	VEHICLES	35,000	28,033	-	-	-	30,000
15-4515-705	EQUIPMENT	42,000	16,400	-	-	-	12,000
15-4515-720	LAND	46,500	30,437	-	-	-	-
15-4515-730	FACILITIES	78,500	-	-	-	-	-
<b>TOTAL</b>		<b>656,946</b>	<b>451,029</b>	<b>614,600</b>	<b>303,287</b>	<b>405,200</b>	<b>758,467</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>2,437,698</b>	<b>1,801,312</b>	<b>2,390,850</b>	<b>1,244,339</b>	<b>1,668,818</b>	<b>2,875,444</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>74,400</b>	<b>(239,181)</b>	<b>199,700</b>	<b>739,108</b>	<b>710,682</b>	<b>581</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

<b>Nonspendable</b>	Revenue	1,562,132	Revenue	2,379,500	2,876,025
<b>Restricted</b>	Expenditures	1,801,312	Expenditures	1,668,818	2,875,444
<b>Committed</b>	Beginning Balance	654,439	Beginning Balance	415,258	1,125,940
<b>Assigned</b>	Ending Balance	<u>415,258</u>	Ending Balance	<u>1,125,940</u>	<u>1,126,521</u>
<b>Unassigned</b>		654,439			

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	
<b>Parks &amp; Recreation Fund Capital Expenditures</b>						
<b>2021-2022 Fiscal Year</b>						
<b>All Amounts Are Included in the Appropriate Parks &amp; Recreation Departments</b>						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital	
<b>Golf</b>						
New Set of Greens Covers	15-4100-280	-	-	-	47,000	
Pro Gator John Deere work vehicle	15-4100-700	-	-	-	32,000	
Retaining Walls: Design, Plan, Consulting Fees for erosion control	15-4100-280	-	11,000	-	11,000	
Repair of the Weather Station	15-4100-280	-	-	-	15,000	
		-	<b>11,000</b>	-	<b>105,000</b>	
<b>Recreation Center</b>						
Weight Room Improvements	15-4506-730	-	-	-	75,000	
Indoor Shooting Range Barrier	15-4506-730	-	-	-	55,000	
Indoor Shooting Range Flooring	15-4506-280	-	-	-	22,000	
Hydration Stations (4) at the Recreation Center	15-4506-705	-	-	-	6,000	
		-	-	-	<b>158,000</b>	
<b>Green Spaces</b>						
Entry Way Landscaping	15-4515-280	-	-	-	20,000	
72" Deck Mower	15-4515-700	-	-	-	30,000	
Rob Roy Park Basketball Court: Concrete Repair	15-4515-280	-	-	-	15,000	
Generals Field Renovations	15-4515-280	-	-	-	25,000	
Hydration Stations (3) at various locations	15-4515-705	-	-	-	12,000	
		-	-	-	<b>102,000</b>	
		-	<b>11,000</b>	-	<b>365,000</b>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>General Fund Capital Expenditures</b>						
<b>2021-2022 Fiscal Year</b>						
<b>All Amounts Are Included in the Appropriate General Fund Departments</b>						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022	2022 Approved Capital	
<b>Fire Department</b>						
(6) Self-Contained Breathing Apparatus (SCBA)	10-4701-715	-	-	-	36,000	
(11) Automatic External Defibrillators (AED's)	10-4701-715	-	-	-	20,000	
Insulate, heat, and repalce garage door and operator at Station 2 Storage Building	10-4701-715	-	-	-	20,000	
Replace Fire Repeater and Move it to R-Hill	10-4701-715	-	-	-	40,000	
		-	-	-	<b>116,000</b>	
<b>Police - Administration</b>						
Replace (2) 2011 Ford Expeditions (K-9)	10-4601-700	-	-	-	130,000	
Hand Guns	10-4601-715	-	-	-	44,430	
Tasers	10-4601-715	-	34,500	41,325	75,825	
Feasibility Study - New or Remodel (Fire & Police combined)	10-4601-725	-	-	-	30,000	
RF Body Wire Package - Investigations	10-4601-715	-	-	-	9,500	
		-	<b>34,500</b>	<b>41,325</b>	<b>289,755</b>	
<b>Police - Code Enforcement</b>						
Used Truck	10-4710-700	-	45,000	45,000	45,000	
<b>Police - Animal Control</b>						
Replace (1) Animal Control Truck - 1997 Dodge Ram 1500	10-4610-700	-	55,000	10,000	65,000	
<b>Public Works - Streets</b>						
Street Improvements (Awarded)	10-4303-740	-	995,000	1,000,000	1,995,000	
10 yd Dump Truck with Plow with Trade-In of Sterling (Awarded & Ordered)	10-4303-700	-	169,000	-	169,000	
WYDOT Reconstruction Project 10% Match for Urban Systems Funding	10-4303-740	150,000	-	-	-	
New Pickup with Trade-In	10-4303-700	-	35,000	-	35,000	
6Th Street Bridge Maintenance & Repairs	10-4303-740	-	60,000	-	60,000	
Edinburgh rebuild	10-4303-740	800,000	-	-	-	
Walnut Rebuild	10-4303-740	1,750,000	-	-	-	
Miller Street Extension	10-4303-740	-	-	-	45,000	
Snow Blower w/Trade-In	10-4303-700	-	-	-	90,000	
City Crosswalks	10-4303-740	-	-	-	20,000	
		<b>2,700,000</b>	<b>1,259,000</b>	<b>1,000,000</b>	<b>2,414,000</b>	
<b>Community Development: Facilities</b>						
Carry-Over Award: City Hall Fire Panel & Detectors	10-4401-280	-	40,000	-	40,000	
City Hall HVAC Upgrdes / Replacement	10-4401-280	-	-	-	160,000	
Police Department Basement Remodel	10-4401-280	-	-	-	40,000	
Resurface Gym Floor at Recreation Center	10-4401-280	-	-	-	50,000	
		-	<b>40,000</b>	-	<b>290,000</b>	
<b>Other</b>						
Fishing Pond (Place Holder) - If approved during the 2021-2022 Fiscal Year . At time of approval, the \$175,000 will be amended to the 2022 FYE budget.	TBD	-	175,000	175,000	175,000	
<b>Grand Total - Capital Projects</b>		<b>2,700,000</b>	<b>1,608,500</b>	<b>1,271,325</b>	<b>3,394,755</b>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>WATER FUND REVENUE</b>							
51-3700-871	INTEREST INCOME	10,000	7,283	10,000	1,325	1,800	10,000
51-3700-879	MISCELLANEOUS	110,000	77,913	110,000	77,424	103,300	110,000
51-3700-881	WATER USAGE FEES	2,100,000	2,087,252	2,100,000	1,516,898	2,022,600	2,100,000
51-3700-882	WATER METER TAP FEES	1,500	3,300	1,500	2,000	2,700	1,500
51-3700-897	TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	1,200,000
<b>TOTAL</b>		<b>2,221,500</b>	<b>2,175,748</b>	<b>2,221,500</b>	<b>1,597,647</b>	<b>2,130,400</b>	<b>3,421,500</b>
<b>WATER FUND GRANTS</b>							
51-3800-001	2019 STATE WATERLINE GRANT	1,730,000	233,725	750,000	404,887	539,900	111,388
51-3800-002	2018 STATE WATERLINE GRANT	-	24,144	-	-	51,000	-
<b>TOTAL</b>		<b>1,730,000</b>	<b>257,869</b>	<b>750,000</b>	<b>404,887</b>	<b>590,900</b>	<b>111,388</b>
<b>TOTAL REVENUE</b>		<b>3,951,500</b>	<b>2,433,617</b>	<b>2,971,500</b>	<b>2,002,534</b>	<b>2,721,300</b>	<b>3,532,888</b>
<b>EXPENDITURES</b>							
<b>WATER DISTRIBUTION</b>							
51-4304-110	SALARIES	279,120	288,932	282,700	257,088	342,800	266,810
51-4304-130	EMPLOYEE BENEFITS	150,661	143,339	148,700	97,388	129,900	140,000
51-4304-170	TEMPORARY PAY	4,000	2,481	4,000	2,288	3,100	4,000
51-4304-180	OVERTIME PAY	6,565	5,634	6,000	6,264	8,400	10,940
51-4304-190	WORKERS' COMPENSATION	6,600	5,309	6,600	4,278	5,800	6,800
51-4304-205	PROFESSIONAL SERVICES-ENGINEER	95,000	-	95,000	85,900	114,600	10,000
51-4304-207	PROFESSIONAL SERVICES-INFO TECH	7,500	3,404	7,500	757	1,100	7,500
51-4304-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	1,000	960	1,000	720	1,000	1,000
51-4304-210	PROFESSIONAL SERVICES-OTHER	34,000	25,115	34,000	23,412	31,300	30,000
51-4304-250	TRAVEL AND TRAINING	5,000	1,695	5,000	2,136	2,900	5,000
51-4304-255	UTILITIES-ELECTRICAL	2,000	671	2,000	344	500	2,000
51-4304-257	UTILITIES-GAS	100	-	100	-	-	100
51-4304-270	ADS, DUES & PUBLICATIONS	1,000	419	1,000	167	300	500
51-4304-280	BUILDINGS & GROUND MAINTENANCE	500	-	500	77	200	500
51-4304-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	5,440	2,000	859	1,200	1,000
51-4304-322	SAFETY	1,000	888	1,500	525	800	1,500
51-4304-381	VEHICLE ACCESSORIES	500	742	1,000	100	200	1,000
51-4304-399	BAD DEBT EXPENSE	16,000	11,613	5,000	10	100	5,000
51-4304-422	MATERIALS	45,000	46,827	60,000	35,438	47,300	60,000
51-4304-430	OFFICE SUPPLIES	8,000	4,245	8,000	2,801	3,800	5,000
51-4304-440	SMALL TOOLS & EQUIPMENT	5,400	6,754	8,000	3,885	5,200	9,000
51-4304-470	VEHICLE MAINTENANCE & REPAIR	13,000	12,547	13,000	5,658	7,600	13,000
51-4304-480	UNIFORMS	2,000	654	2,000	382	600	2,000
51-4304-491	WATER METER SERVICE	35,000	35,549	45,000	20,983	28,000	45,000
51-4304-492	HYDRANT MAINTENANCE & REPLACEMENT	35,000	34,701	35,000	28,461	38,000	40,000
51-4304-495	BACKFLOW PREVENTION	1,500	795	1,500	4	100	1,500
51-4304-705	EQUIPMENT	80,000	80,580	40,000	25,792	34,400	25,000
51-4304-730	FACILITIES	-	-	-	-	-	30,000
51-4304-735	GRANT MATCH	1,730,000	24,144	100,000	60,174	80,300	-
51-4304-750	WATER INFRASTRUCTURE	-	18,550	1,020,000	25,300	33,800	-
51-4304-900	DEBT SERVICE-WATER TANKS	25,077	25,077	25,077	33,507	33,500	25,077
51-4304-901	DEBT SERVICE-SPRUCE STREET	25,260	25,260	25,260	25,260	33,700	25,260
51-4304-905	DEBT SERVICE - SRF LOAN #147	34,577	34,577	34,577	34,577	46,200	34,577
51-4304-950	TRANSFER TO CENTRAL SHOP	24,389	24,389	24,400	24,400	32,600	24,400
<b>TOTAL</b>		<b>2,675,749</b>	<b>871,288</b>	<b>2,045,414</b>	<b>800,505</b>	<b>1,069,300</b>	<b>833,463</b>
<b>WATER TREATMENT PLANT</b>							
51-4305-110	SALARIES	170,031	172,481	171,100	137,322	183,100	139,429
51-4305-130	EMPLOYEE BENEFITS	118,195	113,971	115,400	82,193	109,600	129,163
51-4305-180	OVERTIME PAY	4,464	1,865	4,200	3,529	4,800	7,553
51-4305-190	WORKERS' COMPENSATION	4,000	3,135	4,000	2,547	3,400	4,100
51-4305-205	PROFESSIONAL SERVICES-ENGINEER	20,000	6,476	20,000	25,039	33,400	170,000
51-4305-207	PROFESSIONAL SERVICES-INFO TECH	5,000	-	5,000	275	400	5,000
51-4305-210	PROFESSIONAL SERVICES-OTHER	7,000	21,017	7,000	6,204	8,300	7,000
51-4305-223	RIGHT OF WAY - PUBLIC INFRASTRUCTURE	3,000	-	3,000	4,637	6,200	3,000
51-4305-250	TRAVEL AND TRAINING	5,000	2,197	5,000	1,903	2,600	5,000
51-4305-255	UTILITIES-ELECTRICAL	175,000	116,012	175,000	83,656	111,600	175,000
51-4305-256	UTILITIES-PHONE/INTERNET	15,000	20,210	15,000	17,980	24,000	15,000
51-4305-270	ADS, DUES & PUBLICATIONS	2,000	306	2,000	-	-	1,000
51-4305-280	BUILDINGS & GROUND MAINTENANCE	3,000	2,004	3,000	390	600	5,000
51-4305-322	SAFETY	1,000	-	1,000	-	-	1,000
51-4305-380	EQUIPMENT MAINTENANCE & REPAIR	55,000	21,967	55,000	11,216	15,000	55,000
51-4305-422	MATERIALS	10,000	14,328	10,000	804	1,100	10,000
51-4305-423	CHEMICALS	65,000	23,762	65,000	1,890	2,600	65,000
51-4305-430	OFFICE SUPPLIES	5,000	1,174	5,000	4,768	6,400	5,000
51-4305-440	SMALL TOOLS & EQUIPMENT	1,900	850	8,500	2,519	3,400	8,500
51-4305-470	VEHICLE MAINTENANCE & REPAIR	5,000	3,093	5,000	-	-	5,000
51-4305-480	UNIFORMS	1,050	535	1,050	1,563	2,100	1,050
51-4305-725	MISCELLANEOUS STUDIES	42,000	41,402	40,000	39	100	-
51-4305-730	FA-FACILITIES	794,000	38,838	450,000	562,158	749,600	-

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
51-4305-910 DEBT SERVICE-SAGE CREEK	150,279	150,279	1,030,000	-	-	150,279
51-4305-911 DEBT SERVICE-RAWLINS PIPELINE	50,023	50,023	50,023	150,279	200,400	50,023
51-4305-912 DEBT SERVICE-ATLANTIC RIM RES	113,972	113,971	113,972	50,023	66,700	113,971
51-4305-940 TRANSFER TO GENERAL FUND	216,297	216,297	217,000	113,971	152,000	173,981
51-4305-945 TRANSFER TO WWDC RESERVE	60,000	60,000	60,000	60	60	30,000
51-4305-950 TRANSFER TO CENTRAL SHOP	29,862	29,862	30,000	60,000	80,000	217,000
51-4305-970 TRANSFER TO GRANTS FUND	-	(728,304)	-	30,000	40,000	30,000
<b>TOTAL</b>	<b>2,132,073</b>	<b>497,749</b>	<b>2,671,245</b>	<b>1,354,964</b>	<b>1,807,460</b>	<b>1,582,049</b>
<b>GRANTS</b>						
51-4306-001 2019 WATER LINE GRANT	1,730,000	-	750,000	-	-	-
51-4900-001 2019 WATER LINE GRANT	-	513,038	-	1,220,354	1,627,200	990,000
51-4900-002 2018 WATER LINE GRANT	-	247,642	-	-	-	-
<b>TOTAL</b>	<b>1,730,000</b>	<b>760,681</b>	<b>750,000</b>	<b>1,220,354</b>	<b>1,627,200</b>	<b>990,000</b>
<b>OTHER</b>						
51-4990-990 WWDC RESERVE	1,034,954	-	1,095,000	-	-	-
51-4990-998 CONTINGENCY	100,000	-	100,000	-	-	-
51-4990-999 WORKING CAPITAL RESERVE	271,201	-	229,841	-	-	-
<b>TOTAL</b>	<b>1,406,155</b>	<b>-</b>	<b>1,424,841</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>7,943,977</b>	<b>2,129,717</b>	<b>6,891,500</b>	<b>3,375,823</b>	<b>4,503,960</b>	<b>3,405,512</b>
<b>NET REVENUE OVER EXPENSES</b>	<b>(3,992,477)</b>	<b>303,899</b>	<b>(3,920,000)</b>	<b>(1,373,289)</b>	<b>(1,782,660)</b>	<b>127,376</b>

*Per 2018-2019 Audited Financial Statements (Fund Balance):*

*The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change*

Nonspendable	\$	-	Revenue	2,433,617	Revenue	2,721,300	3,532,888
Restricted	\$	26,133,977	Expenditures	2,129,717	Expenditures	4,503,960	3,405,512
Committed	\$	1,309,067	Beginning Balance	1,996,386	Beginning Balance	2,300,285	517,625
Assigned	\$	-	Ending Balance	<u>2,300,285</u>	Ending Balance	<u>517,625</u>	<u>645,001</u>
Unassigned	\$	1,996,386	<i>See page 18 of the 2019 CAFR</i>				

### Water Fund 2021-2022 Fiscal Year All Amounts Are Included in the Appropriate Water Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Water Fund - Distribution</b>					
Edinburgh Rebuild		640,000	-	-	-
Walnut Rebuild		57,000	-	-	-
Leak & Radio Detection	51-4304-730	-	-	30,000	30,000
		<u>697,000</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>
<b>Water Fund - Treatment Plant</b>					
Springs Collection Rehab 2.5 M from WWDC:		-	-	-	-
Year 1 Engineering	51-4305-205	-	-	150,000	150,000
Air Compressors	51-4305-705	-	-	25,000	25,000
		<u>-</u>	<u>-</u>	<u>175,000</u>	<u>175,000</u>
		<u>697,000</u>	<u>-</u>	<u>205,000</u>	<u>205,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund. Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SEWER FUND</b>							
<b>REVENUE</b>							
52-3700-871	INTEREST INCOME	1,000	785	1,000	105	200	1,000
52-3700-879	MISCELLANEOUS	8,000	27,306	8,000	3,050	4,100	8,000
52-3700-882	SEWER TAP FEES	5,000	6,400	5,000	1,000	1,400	5,000
52-3700-883	SEWER USAGE FEES	1,100,000	1,077,137	1,100,000	720,513	960,700	1,100,000
	TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	927,000
<b>TOTAL REVENUE</b>		<b>1,114,000</b>	<b>1,111,629</b>	<b>1,114,000</b>	<b>724,667</b>	<b>966,400</b>	<b>2,041,000</b>
<b>EXPENSES</b>							
<b>SEWER COLLECTION</b>							
52-4303-110	SALARIES	205,859	190,403.12	225,700	147,581	196,800	173,095
52-4303-130	EMPLOYEE BENEFITS	110,857	77,886.73	112,000	51,173	68,300	65,849
52-4303-170	TEMPORARY PAY	4,000	-	4,000	-	-	4,000
52-4303-180	OVERTIME PAY	6,439	9,621.47	6,700	8,597	11,500	8,996
52-4303-190	WORKERS' COMPENSATION	4,900	3,604.43	5,400	2,869	3,900	5,600
52-4303-205	PROFESSIONAL SERVICES-ENGINEER	4,000	-	4,000	898	1,200	4,000
52-4303-207	PROFESSIONAL SERVICES-INFO TECH	4,000	5,299.00	4,000	1,600	2,200	4,000
52-4303-210	PROFESSIONAL SERVICES-OTHER	3,000	6,222.87	3,000	5,964	8,000	3,000
52-4303-250	TRAVEL AND TRAINING	5,000	2,595.34	5,000	1,847	2,500	5,000
52-4303-255	UTILITIES-ELECTRICAL	100	-	100	-	-	100
52-4303-257	UTILITIES-GAS	1,000	1,176.62	1,000	1,005	1,400	1,000
52-4303-270	ADS, DUES & PUBLICATIONS	300	81.00	300	90	200	300
52-4303-280	BUILDINGS & GROUND MAINTENANCE	100	15.99	100	16	100	100
52-4303-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	2,000	3,282.11	5,000	947	1,300	2,000
52-4303-322	SAFETY	500	440.86	500	431	600	500
52-4303-381	VEHICLE ACCESSORIES	200	124.96	500	32	100	500
52-4303-399	BAD DEBT EXPENSE	3,300	2,521.93	1,000	-	-	1,000
52-4303-422	MATERIALS	3,000	8,154.26	5,000	3,748	5,000	7,500
52-4303-430	OFFICE SUPPLIES	1,500	1,133.48	1,500	327	500	1,500
52-4303-440	SMALL TOOLS & EQUIPMENT	4,000	3,054.75	5,000	4,221	5,700	5,000
52-4303-470	VEHICLE MAINTENANCE & REPAIR	12,000	11,405.14	14,000	11,996	16,000	14,000
52-4303-480	UNIFORMS	1,500	1,049.84	1,500	100	200	1,500
52-4303-705	EQUIPMENT	133,000	17,088.23	250,000	3,235	4,400	-
52-4303-760	SEWER INFRASTRUCTURE	-	555.00	-	-	-	280,000
52-4303-902	DEBT SERVICE-STATE STREET	73,531	73,530.92	73,531	73,531	73,531	73,531
52-4303-903	DEBT SERVICE-SPRUCE STREET	52,267	52,267.49	428,000	421,613	562,200	-
52-4303-904	DEBT SERVICE-MURRAY & SWR TRCK	69,770	69,770.00	69,770	70,000	93,400	70,000
52-4303-905	DEBT SERVICE SRF LOAN #145	19,774	16,973.79	16,974	16,974	22,700	16,974
52-4303-950	TRANSFER TO CENTRAL SHOP	13,129	13,129.00	13,200	13,200	17,600	13,200
<b>TOTAL</b>		<b>739,026</b>	<b>571,388</b>	<b>1,256,775</b>	<b>841,994</b>	<b>1,099,331</b>	<b>762,245</b>
<b>SEWER TREATMENT</b>							
52-4310-110	SALARIES	56,677	57,495	57,100	45,774	61,100	100,162
52-4310-130	EMPLOYEE BENEFITS	40,179	37,991	38,400	27,398	36,600	55,221
52-4310-180	OVERTIME PAY	6,142	622	5,700	1,176	1,600	7,553
52-4310-190	WORKERS' COMPENSATION	1,500	1,045	1,500	849	1,200	1,600
52-4310-205	PROFESSIONAL SERVICES-ENGINEER	2,500	5,804	2,500	104	200	2,500
52-4310-207	PROFESSIONAL SERVICES-INFO TECH	2,000	-	2,000	-	-	2,000
52-4310-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	250	-	250	1,000	1,400	250
52-4310-210	PROFESSIONAL SERVICES-OTHER	2,000	1,320	2,000	1,619	2,200	2,000
52-4310-250	TRAVEL AND TRAINING	4,000	1,602	4,000	1,164	1,600	4,000
52-4310-255	UTILITIES-ELECTRICAL	90,000	100,657	90,000	64,891	86,600	90,000
52-4310-256	UTILITIES-PHONE/INTERNET	3,500	8,843	6,000	8,555	11,500	6,000
52-4310-280	BUILDINGS & GROUNDS MAINTENANCE	2,000	1,666	2,000	44,353	59,200	7,000
52-4310-322	SAFETY	1,000	57	1,000	405	600	500
52-4310-380	EQUIPMENT MAINTENANCE & REPAIR	10,000	8,339	10,000	114,060	152,100	10,000
52-4310-387	SOFTWARE PROGRAM PURCHASES & UPGRADES	-	-	-	-	-	5,000
52-4310-430	OFFICE SUPPLIES	2,000	812	2,000	590	800	2,000
52-4310-440	SMALL TOOLS & EQUIPMENT	1,000	400	1,000	2,066	2,800	500
52-4310-470	VEHICLE MAINTENANCE & REPAIR	5,000	2,598	5,000	6,375	8,500	5,000
52-4310-480	UNIFORMS	700	493	700	4,580	6,200	700
52-4310-705	EQUIPMENT	101,000	-	-	27	100	-
52-4310-730	FACILITIES	200,000	30,225	350,000	348,082	464,200	160,000
52-4310-940	TRANSFER TO GENERAL FUND	143,079	143,079	143,100	144,000	192,000	143,100
52-4310-950	TRANSFER TO CENTRAL SHOP	16,267	16,267	16,300	16,300	21,800	16,300
<b>TOTAL</b>		<b>690,794</b>	<b>419,315</b>	<b>740,550</b>	<b>833,367</b>	<b>1,112,300</b>	<b>621,386</b>
<b>OTHER</b>							
52-4990-998	CONTINGENCY	100,000	-	100,000	-	-	-
52-4990-999	WORKING CAPITAL RESERVE	190,180	-	-	-	-	-
<b>TOTAL</b>		<b>290,180</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>		<b>1,720,000</b>	<b>990,703</b>	<b>2,097,325</b>	<b>1,675,360</b>	<b>2,211,631</b>	<b>1,383,631</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>1,720,000</b>	<b>990,703</b>	<b>2,097,325</b>	<b>1,675,360</b>	<b>2,211,631</b>	<b>657,369</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	

*Per 2018-2019 Audited Financial Statements (Fund Balance):  
The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change*

Nonspendable	\$	5,408,820	Revenue	1,111,629	Revenue	966,400	2,041,000
Restricted	\$	-	Expenditures	990,703	Expenditures	2,211,631	1,383,631
Committed	\$	-	Beginning Balance	607,544	Beginning Balance	728,469	(516,762)
Assigned	\$	-	Ending Balance	<u>728,469</u>	Ending Balance	<u>(516,762)</u>	<u>140,608</u>
Unassigned	\$	607,544	<i>See page 18 of the 2019 CAFR</i>				

**Sewer Fund**  
2021-2022 Fiscal Year  
All Amounts Are Included in the Appropriate Sewer Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Sewer Fund - Collection</b>					
Edinburgh Rebuild		400,000	-	-	-
Walnut Rebuild		54,000	-	-	-
Carry-Over: Manhole Replacement	52-4303-760	-	280,000	-	280,000
		<u>454,000</u>	<u>280,000</u>	<u>-</u>	<u>280,000</u>
<b>Sewer Fund - Treatment Plant</b>					
Pond Slide Gate	52-4310-705			60,000	60,000
30" Pump Line Replacement	52-4310-705			100,000	100,000
		<u>-</u>	<u>-</u>	<u>160,000</u>	<u>160,000</u>
		<u>454,000</u>	<u>280,000</u>	<u>160,000</u>	<u>440,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SOLID WASTE - LANDFILL REVENUE</b>							
53-3700-839	SALVAGE	7,000	5,388	7,000	11,992	16,000	7,000
53-3700-841	SOLID WASTE FEES	635,000	633,599	635,000	422,081	562,800	635,000
53-3700-848	MISCELLANEOUS	16,000	16,280	1,000	306	500	1,000
53-3700-871	INTEREST INCOME	800	603	800	111	200	800
53-3700-879	GATE FEES	1,075,000	1,146,717	1,075,000	749,229	999,000	1,075,000
52-3700-885	TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	577,780
<b>TOTAL REVENUE</b>		<b>1,733,800</b>	<b>1,802,587</b>	<b>1,718,800</b>	<b>1,183,719</b>	<b>1,578,500</b>	<b>2,296,580</b>
<b>ADMINISTRATION</b>							
53-4311-110	SALARIES	230,190	200,275	247,100	183,206	244,300	232,455
53-4311-130	EMPLOYEE BENEFITS	104,542	95,385	107,300	83,747	111,700	114,483
53-4311-170	TEMPORARY PAY	11,440	7,356	11,500	2,080	2,800	11,440
53-4311-180	OVERTIME PAY	5,837	2,428	5,900	1,598	2,200	6,915
53-4311-190	WORKERS' COMPENSATION	5,600	3,773	6,000	3,554	4,800	6,200
53-4311-204	PROFESSIONAL SERVICES -TRANSPORT.	225,000	206,528	225,000	167,175	222,900	225,000
53-4311-205	PROFESSIONAL SERVICES-ENGINEER	15,000	62,585	30,000	32,148	42,900	40,000
53-4311-207	PROFESSIONAL SERVICES-INFO TECH	3,000	3,705	3,000	3,779	5,100	3,000
53-4311-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	1,000	187	1,000	-	-	1,000
53-4311-210	PROFESSIONAL SERVICES-OTHER	19,500	24,183	3,500	7,257	9,700	3,500
53-4311-216	CASPER DUMP FEES	350,000	320,112	350,000	202,915	270,600	300,000
53-4311-219	LANDFILL CLOSURE OF CELLS	30,000	35,528	30,000	12,848	17,200	30,000
53-4311-236	RECYCLING-TIRES	20,000	20,224	25,000	30,014	40,100	50,000
53-4311-237	USED OIL	1,500	710	1,500	1,070	1,500	3,000
53-4311-250	TRAVEL AND TRAINING	4,000	448	4,000	-	-	4,000
53-4311-255	UTILITIES-ELECTRICAL	5,000	3,932	5,000	2,679	3,600	5,000
53-4311-256	UTILITIES-PHONE/INTERNET	5,000	-	5,000	-	-	5,000
53-4311-257	UTILITIES-GAS	6,000	3,535	6,000	4,899	6,600	6,000
53-4311-270	ADS, DUES & PUBLICATIONS	1,000	-	1,000	-	-	1,000
53-4311-280	BUILDINGS & GROUNDS MAINTENANCE	3,000	2,808	3,000	335	500	3,000
53-4311-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	1,151	1,000	410	600	1,000
53-4311-322	SAFETY	1,000	57	1,000	140	200	1,000
53-4311-380	EQUIPMENT MAINTENANCE & REPAIR	3,500	230	3,500	-	-	3,500
53-4311-399	BAD DEBT EXPENSE	9,000	7,241	2,000	63	100	2,000
53-4311-422	MATERIALS	-	10	5,000	3,817	5,100	5,000
53-4311-430	OFFICE SUPPLIES	3,000	1,163	3,000	472	700	1,000
53-4311-440	SMALL TOOLS & EQUIPMENT	2,000	2,581	2,000	1,218	1,700	5,500
53-4311-470	VEHICLE MAINTENANCE & REPAIR	18,000	16,003	18,000	9,184	12,300	18,000
53-4311-480	UNIFORMS	1,750	935	1,750	389	600	1,750
53-4311-700	VEHICLES	50,000	30,646	165,000	-	-	205,000
53-4311-705	EQUIPMENT	-	-	375,000	-	-	-
53-4311-730	FACILITIES	100,000	82,117	-	9,124	12,200	-
53-4311-905	DEBT SERVICES - BANK OF THE WEST	490,000	469,349	-	18,232	24,400	-
53-4311-913	DEBT SERVICE-LANDFILL LOAN	55,000	54,389	55,000	-	-	55,000
53-4311-940	TRANSFERS - GENERAL FUND	161,413	161,413	161,500	162,000	216,000	161,500
53-4311-950	TRANSFER TO CENTRAL SHOP	36,038	36,038	36,100	36,100	48,200	36,100
<b>TOTAL</b>		<b>1,978,310</b>	<b>1,857,026</b>	<b>1,900,650</b>	<b>980,453</b>	<b>1,308,600</b>	<b>1,547,343</b>
<b>OTHER</b>							
53-4990-998	CONTINGENCY	100,000	-	100,000	-	-	-
53-4990-999	WORKING CAPITAL RESERVE	585,190	400	518,150	-	-	-
<b>TOTAL</b>		<b>685,190</b>	<b>400</b>	<b>618,150</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>		<b>2,663,500</b>	<b>1,857,426</b>	<b>2,518,800</b>	<b>980,453</b>	<b>1,308,600</b>	<b>1,547,343</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>2,663,500</b>	<b>(54,839)</b>	<b>(800,000)</b>	<b>203,266</b>	<b>269,900</b>	<b>749,237</b>

*Per 2018-2019 Audited Financial Statements (Fund Balance):*

*The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change*

Nonspendable	\$	1,040,929	Revenue	1,802,587	Revenue	1,578,500	2,296,580
Restricted	\$	-	Expenditures	1,857,426	Expenditures	1,308,600	1,547,343
Committed	\$	-	Beginning Balance	(864,298)	Beginning Balance	(919,137)	(649,237)
Assigned	\$	-	Ending Balance	(919,137)	Ending Balance	(649,237)	100,000
Unassigned		(864,298)	<i>See page 18 of the 2019 CAFR</i>				

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - LANDFILL FUND**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Landfill Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Landfill</b>		-	155,000	-	115,000
Dump Truck with Plow with Trade-In	51-4311-700	-	-	90,000	90,000
		-	155,000	90,000	205,000

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>SOLID WASTE - RECYCLING</b>							
<b>REVENUE</b>							
54-3700-841	RECYCLING MONTHLY FEE	150,000	150,821	150,000	100,302	133,800	150,000
54-3700-842	RECYCLING	7,000	-	7,000	5,891	7,900	7,000
54-3700-871	INTEREST INCOME	40	74	40	12	100	100
54-3400-897	TRANSFER FROM FUND BALANCE	92,000	-	100,000	-	2,200	120,000
<b>TOTAL</b>		<b>249,040</b>	<b>150,896</b>	<b>257,040</b>	<b>106,206</b>	<b>144,000</b>	<b>277,100</b>
<b>EXPENSES</b>							
<b>RECYCLING ADMINISTRATION</b>							
54-4312-110	SALARIES	79,626	87,721	81,500	63,918	85,300	122,190
54-4312-130	EMPLOYEE BENEFITS	33,135	35,464	33,500	26,082	34,800	61,347
54-4312-180	OVERTIME PAY	2,813	331	2,800	643	900	3,817
54-4312-190	WORKERS' COMPENSATION	1,900	-	1,900	1,280	1,800	2,000
54-4312-250	TRAVEL & TRAINING	1,000	545	1,000	-	-	1,000
54-4312-255	UTILITIES-ELECTRICAL	5,000	4,924	5,000	2,619	3,500	5,000
54-4312-257	UTILITIES-GAS	5,000	5,137	5,000	4,778	6,400	5,000
54-4312-260	UTILITIES-OTHER	3,500	2,563	3,500	1,999	2,700	3,500
54-4312-280	BUILDINGS & GROUND MAINTENANCE	1,000	1,979	1,000	40	100	1,000
54-4312-322	SAFETY	500	35	500	214	300	500
54-4312-380	EQUIPMENT MAINTENANCE & REPAIR	2,500	130	2,500	-	-	2,500
54-4312-390	CUSTOMER PAYOUTS	6,000	5,351	6,000	4,372	5,900	6,000
54-4312-399	BAD DEBT EXPENSE	150	114	150	9	100	200
54-4312-422	MATERIALS	-	13	-	365	500	-
54-4312-430	OFFICE SUPPLIES	1,000	680	1,000	-	-	500
54-4312-440	SMALL TOOLS & EQUIPMENT	1,900	189	1,900	-	-	1,700
54-4312-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,456	2,000	953	1,300	2,000
54-4312-480	UNIFORMS	1,050	285	1,050	280	400	1,100
54-312-700	VEHICLES	-	-	-	-	-	45,000
54-4312-705	FA-EQUIPMENT	20,000	15,636	50,000	-	-	-
<b>TOTAL</b>		<b>168,074</b>	<b>162,552</b>	<b>200,300</b>	<b>107,551</b>	<b>144,000</b>	<b>264,354</b>
<b>OTHER</b>							
54-4990-998	CONTINGENCY	25,000	-	25,000	-	-	-
54-4990-999	WORKING CAPITAL RESERVE	55,966	-	31,740	-	-	-
<b>TOTAL</b>		<b>80,966</b>	<b>-</b>	<b>56,740</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>		<b>249,040</b>	<b>162,552</b>	<b>257,040</b>	<b>107,551</b>	<b>144,000</b>	<b>264,354</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>-</b>	<b>(11,657)</b>	<b>-</b>	<b>(1,345)</b>	<b>-</b>	<b>12,746</b>

*Per 2018-2019 Audited Financial Statements (Fund Balance):  
The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change*

<b>Nonspendable</b>	\$	-	Revenue	150,896	Revenue	144,000	277,100
<b>Restricted</b>	\$	-	Expenditures	162,552	Expenditures	144,000	264,354
<b>Committed</b>	\$	-	Beginning Balance	<u>83,258</u>	Beginning Balance	<u>71,601</u>	<u>71,601</u>
<b>Assigned</b>	\$	-	Ending Balance	<u>71,601</u>	Ending Balance	<u>71,601</u>	<u>84,347</u>
<b>Unassigned</b>		83,258	<i>See page 18 of the 2019 CAFR</i>				

### SOLID WASTE - RECYCLING FUND 2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Recycling Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Recycling</b>					
Forklift with Turner Attachment with Trade-In	54-4312-700	-	-	45,000	45,000
		-	-	<u>45,000</u>	<u>45,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

### SPECIAL REVENUE FUNDS

#### DANGEROUS BUILDINGS FUND

##### REVENUE

11-3600-890	DANGEROUS HOUSING	-	13,486		3,400	3,400	3,400
<b>TOTAL</b>		-	13,486	-	3,400	3,400	3,400

##### EXPENDITURES

11-4109-205	PROFESSIONAL SERVICES-ENGINEER	10,000	-	10,000	-	-	-
11-4109-217	HOUSING EXPENDITURES	440,000	53,198	360,000	15,598	15,598	16,000
11-4109-235	LANDFILL CREDIT	30,000	-	30,000	6,372	6,372	7,000
<b>TOTAL</b>		480,000	53,198	400,000	21,970	21,970	23,000
<b>NET REVENUE OVER EXPENDITURES</b>		(480,000)	(39,712)	(400,000)	(18,570)	(18,570)	(19,600)

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2021*

Nonspendable	\$	-	Revenue	13,486	Revenue	3,400	3,400
Restricted	\$	-	Expenditures	53,198	Expenditures	21,970	23,000
Committed	\$	-	Beginning Balance	585,425	Beginning Balance	545,713	527,143
Assigned	\$	-	Ending Balance	545,713	Ending Balance	527,143	507,543
Unassigned		585,425					

#### HOUSING LOAN FUND

##### REVENUE

12-3000-800	SPECIFIC PURPOSE TAX	75,000	-	75,000	-	-	75,000
12-4108-213	INTEREST	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00

##### EXPENDITURES

12-4108-213	HOUSING LOANS	-	-	75,000	-	-	75,000
<b>TOTAL EXPENDITURES</b>		75,000	-	75,000	-	-	75,000
<b>NET REVENUE OVER EXPENDITURES</b>		-	-	-	-	-	-

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	-	Revenue	-	75,000
Restricted	\$	-	Expenditures	-	Expenditures	-	75,000
Committed	\$	-	Beginning Balance	75,339	Beginning Balance	75,339	75,000
Assigned	\$	-	Ending Balance	75,339	Ending Balance	75,339	75,000
Unassigned		75,339					

#### RESTAURANT\*

##### REVENUE

17-3100-801	REIMBURSE FOR SALES TAX	2,700	-	-	-	-	-
17-3100-871	INTEREST	2	-	-	-	-	-
<b>TOTAL REVENUE</b>		\$ 2,702.00	\$ -	\$ -	\$ -	\$ -	\$ -

##### EXPENSES

17-4100-485	SALES TAX	2,900	-	-	-	-	-
17-4100-487	LIQUOR LICENSE	600	500	-	-	-	-
17-4990-998	CONTINGENCY	1,602	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		5,102	500	-	-	-	-
<b>NET REVENUE OVER EXPENDITURES</b>		(2,400)	(500)	-	-	-	-

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

*\*This fund is no longer in use and is now serviced as part of Fund 15 - Parks & Recreation. In July 2021, this fund will be closed, and the remaining balance will be transferred to the Parks & Recreation Fund*

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	-	Revenue	-	-
Restricted	\$	-	Expenditures	500	Expenditures	-	-
Committed	\$	-	Beginning Balance	2,962	Beginning Balance	2,462	2,462
Assigned	\$	-	Ending Balance	<u>2,462</u>	Ending Balance	<u>2,462</u>	<u>2,462</u>
Unassigned		2,962					

### IMPACT ASSISTANCE FUND

#### REVENUE

40-3600-871	INTEREST INCOME	600	2,744	1,200	3,495	4,660	4,700
40-3600-880	CHOCKCHERRY	-	851,987	-	1,983,533	2,644,710	2,700,000
40-3600-881	TB FLATS IMP. ASST.	-	188,186	-	31,364	41,819	42,000
40-3600-882	GATEWAY WEST IMP. ASST.	-	123,137	-	20,523	27,364	28,000
40-3600-883	EKOLA IMP. ASST.	-	95,239	-	34,632	46,176	47,000
<b>TOTAL REVENUE</b>		<b>600</b>	<b>1,261,293</b>	<b>1,200</b>	<b>2,073,547</b>	<b>2,764,729</b>	<b>2,821,700</b>

#### EXPENDITURES

40-4100-205	PROFESSIONAL SERVICES - ENGINEER	100,000	-	200,000	-	-	-
40-4100-210	PROFESSIONAL SERVICES - OTHER	490,600	31,557	801,200	21,300	28,400	-
40-4100-472	CHOCKCHERRY	-	-	-	-	-	2,700,000
40-4100-473	TB FLATS IMP. ASST.	-	-	-	-	-	42,000
40-4100-474	GATEWAY WEST IMP. ASST.	-	-	-	-	-	28,000
40-4100-475	GATEWAY SOUTH IMP. ASST.	-	-	-	-	-	-
40-4100-476	EKOLA IMP. ASST.	-	-	-	-	-	47,000
<b>TOTAL EXPENDITURES</b>		<b>590,600</b>	<b>31,557</b>	<b>1,001,200</b>	<b>21,300</b>	<b>28,400</b>	<b>2,817,000</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>(590,000)</b>	<b>1,229,736</b>	<b>(1,000,000)</b>	<b>2,052,247</b>	<b>2,736,329</b>	<b>4,700</b>

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	1,261,293	Revenue	2,764,729	2,821,700
Restricted	\$	-	Expenditures	31,557	Expenditures	28,400	2,817,000
Committed	\$	-	Beginning Balance	636,548	Beginning Balance	1,866,284	4,602,613
Assigned	\$	-	Ending Baance	<u>1,866,284</u>	Ending Baance	<u>4,602,613</u>	<u>4,607,313</u>
Unassigned		636,548					

### SPECIFIC PURPOSE TAX - 2019 (6th Penny)\*

#### REVENUE

46-3100-801	SPECIAL PURPOSE TAX	-	-	1,500,000	355,528	474,037	2,700,000
46-3100-871	INTEREST	-	-	100	540	720	800
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>1,500,100</b>	<b>356,068</b>	<b>474,757</b>	<b>2,700,800</b>

#### EXPENDITURES

46-4100-609	STREET INFRASTRUCTURE	-	-	1,500,000	113,680	151,574	2,700,000
46-4100-610	WATER INFRASTRUCTURE	-	-	100	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>1,500,100</b>	<b>113,680</b>	<b>151,574</b>	<b>2,700,000</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>242,388</b>	<b>323,184</b>	<b>800</b>

*\*This fund began having activity in 2020-2021 fiscal year.*

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

\*The 2019 Bonds were finalized December 2020. Receipts of the 6th Penny Tax has been held in escrow with Carbon County, and have been recently been released. Approximately \$2,400,00 was received in May 2021.

These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):

Nonspendable	\$	NA	-	Revenue		Revenue	474,757	2,700,800
Restricted	\$		-	Expenditures		Expenditures	151,574	2,700,000
Committed	\$		-	Beginning Balance		Beginning Balance	-	323,184
Assigned	\$		-	Ending Balance		Ending Balance	323,184	323,984
Unassigned			-					

### Specific Purpose Tax - 2019 Capital Projects 2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate General Fund Departments

	Account #	6th Penny	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>6th Penny Projects</b>					
Street Improvements		150,000	-	-	150,000
Edinburgh Rebuild		800,000	-	-	800,000
Walnut Rebuild		1,750,000	-	-	1,750,000
		-	-	-	-
		2,700,000	-	-	2,700,000

### CAPITAL FACILITIES TAX FUND

#### REVENUE

47-3100-871	INTEREST INCOME	100	103	100	46	61	60
<b>TOTAL REVENUE</b>		100	103	100	46	61	60

#### EXPENDITURES

47-4100-210	WATER PROJECT CONSTRUCTION	41,100	-	42,100	-	-	41,230
<b>TOTAL</b>		\$ 41,100	-	\$ 42,100	-	-	\$ 41,230
<b>NET REVENUE OVER EXPENDITURES</b>		\$ (41,000)	\$ 103	\$ (42,000)	\$ 46	\$ 61	\$ (41,170)

These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):

Nonspendable	\$		-	Revenue	103	Revenue	61	60
Restricted	\$		-	Expenditures	-	Expenditures	-	41,230
Committed	\$		-	Beginning Balance	41,007	Beginning Balance	41,110	41,170
Assigned	\$		-	Ending Balance	41,110	Ending Balance	41,170	-
Unassigned		41,007						

### SPECIFIC PUPOSE TAX #1

#### REVENUE

49-3100-801	SPECIFIC PURPOSE TAX	-	25,101	-	-	-	-
49-3100-871	INTEREST INCOME	-	14	20	2	3	-
<b>TOTAL REVENUE</b>		-	25,115	20	2	3	-

#### EXPENDITURES

49-4100-609	STREET INFRASTRUCTURE			500,001	500,000	500,000	-
<b>TOTAL</b>		\$ -	\$ -	\$ (499,981)	\$ 500,000	\$ 500,000	\$ -
<b>NET REVENUE OVER EXPENDITURES</b>		\$ -	\$ 25,115	\$ 500,001	\$ (499,998)	\$ (499,997)	\$ -

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	25,115	Revenue	3	-
Restricted	\$	-	Expenditures	-	Expenditures	500,000	-
Committed	\$	-	Beginning Balance	502,515	Beginning Balance	527,630	27,633
Assigned	\$	-	Ending Balance	<u>527,630</u>	Ending Balance	<u>27,633</u>	<u>27,633</u>
Unassigned		502,515					

### SELF-INSURANCE FUND REVENUE

74-3400-871	INTEREST INCOME	36,000	34,042	36,000	6,379	8,506	8,500
74-3400-880	FLEXIBLE SPENDING	35,000	36,146	35,000	26,767	35,690	37,000
74-3400-881	INSURANCE PREMIUMS	1,900,000	1,804,833	1,900,000	1,276,725	1,702,300	2,052,000
74-3400-882	REIMBURSEMENTS	350,000	1,199,414	350,000	296,832	395,776	300,000
74-3400-883	COBRA	500	94	500	-	-	-
74-3400-885	VISION CARE PREMIUMS	50,000	-	50,000	15,148	20,197	21,000
74-3400-886	DENTAL CARE PREMIUMS	90,000	-	90,000	31,840	42,454	43,000
74-3000-800	TRANSFER FROM FUND BALANCE	34,500,000	-	3,500,000	-	-	-
<b>TOTAL REVENUE</b>		<b>36,961,500</b>	<b>3,074,528</b>	<b>5,961,500</b>	<b>1,653,692</b>	<b>2,204,923</b>	<b>2,461,500</b>

### EXPENDITURES

74-4822-210	CONTRACTUAL SERVICES	410,000	394,831	410,000	248,531	331,374	410,000
74-4822-351	FLEXIBLE SPENDING	35,000	31,286	35,000	15,247	20,329	25,000
74-4822-352	CLAIMS	1,876,500	2,262,581	1,926,500	1,101,006	1,468,008	1,500,000
74-4822-354	VISION CARE PREMIUMS	50,000	19,833	50,000	14,439	19,251	21,000
74-4822-355	DENTAL CARE PREMIUMS	90,000	-	90,000	40,895	54,526	55,000
<b>TOTAL</b>		<b>2,461,500</b>	<b>2,708,530</b>	<b>2,511,500</b>	<b>1,420,117</b>	<b>1,893,489</b>	<b>2,011,000</b>

### CONTINGENCIES

74-4990-010	GENERAL FUND INS CONTINGENCY	2,000,000	-	2,000,000	-	-	-
74-49990-051	WATER FUND INS CONTINGENCY	500,000	-	500,000	-	-	-
74-4990-052	SEWER FUND INS CONTINGENCY	300,000	-	300,000	-	-	-
74-4990-053	LANDFILL FUND CONTINGENCY	100,000	-	100,000	-	-	-
74-4990-054	RECYCLING FUND INS CONTINGENCY	50,000	-	50,000	-	-	-
74-4990-998	CONTINGENCY	500,000	-	500,000	-	-	-
<b>TOTAL</b>		<b>\$ 3,450,000</b>	<b>\$ -</b>	<b>\$ 3,450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### GRAND TOTAL EXPENDITURES

		<b>\$ 5,911,500</b>	<b>\$ 2,708,530</b>	<b>\$ 5,961,500</b>	<b>\$ 1,420,117</b>	<b>\$ 1,893,489</b>	<b>\$ 2,011,000</b>
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### NET REVENUE OVER EXPENDITURES

		<b>\$ 33,511,500</b>	<b>\$ 3,074,528</b>	<b>\$ 2,511,500</b>	<b>\$ 1,653,692</b>	<b>\$ 2,204,923</b>	<b>\$ 2,461,500</b>
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*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	3,074,528	Revenue	2,204,923	2,461,500
Restricted	\$	-	Expenditures	2,708,530	Expenditures	2,204,923	2,011,000
Committed	\$	-	Beginning Balance	3,665,756	Beginning Balance	4,031,754	4,031,754
Assigned	\$	-	Ending Balance	<u>4,031,754</u>	Ending Balance	<u>4,031,754</u>	<u>4,482,254</u>
Unassigned		3,665,756					

Tab 4

Capital

Items

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	
<b>General Fund Capital Expenditures</b>						
2021-2022 Fiscal Year						
All Amounts Are Included in the Appropriate General Fund Departments						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital	
<b>Fire Department</b>						
(6) Self-Contained Breathing Apparatus (SCBA)	10-4701-715	-	-	-	36,000	
(11) Automatic External Defibrillators (AED's)	10-4701-715	-	-	-	20,000	
Insulate, heat, and repalce garage door and operator at Station 2 Storage Building	10-4701-715	-	-	-	20,000	
Replace Fire Repeater and Move it to R-Hill	10-4701-715	-	-	-	40,000	
		-	-	-	<b>116,000</b>	
<b>Police - Administration</b>						
Replace (2) 2011 Ford Expeditions (K-9)	10-4601-700	-	-	-	130,000	
Hand Guns	10-4601-715	-	-	-	44,430	
Tasers	10-4601-715	-	34,500	41,325	75,825	
Feasibility Study - New or Remodel (Fire & Police combined)	10-4601-725	-	-	-	30,000	
RF Body Wire Package - Investigations	10-4601-715	-	-	-	9,500	
		-	34,500	41,325	<b>289,755</b>	
<b>Police - Code Enforcement</b>						
Used Truck	10-4710-700	-	45,000	45,000	45,000	
<b>Police - Animal Control</b>						
Replace (1) Animal Control Truck - 1997 Dodge Ram 1500	10-4610-700	-	55,000	10,000	65,000	
<b>Public Works - Streets</b>						
Street Improvements (Awarded)	10-4303-740	-	995,000	1,000,000	1,995,000	
10 yd Dump Truck with Plow with Trade-In of Sterling (Awarded & Ordered)	10-4303-700	-	169,000	-	169,000	
WYDOT Reconstruction Project 10% Match for Urban Systems Funding	10-4303-740	150,000	-	-	-	
New Pickup with Trade-In	10-4303-700	-	35,000	-	35,000	
6Th Street Bridge Maintenance & Repairs	10-4303-740	-	60,000	-	60,000	
Edinburgh rebuild	10-4303-740	800,000	-	-	-	
Walnut Rebuild	10-4303-740	1,750,000	-	-	-	
Miller Street Extension	10-4303-740	-	-	-	45,000	
Snow Blower w/Trade-In	10-4303-700	-	-	-	90,000	
City Crosswalks	10-4303-740	-	-	-	20,000	
		<b>2,700,000</b>	<b>1,259,000</b>	<b>1,000,000</b>	<b>2,414,000</b>	
<b>Community Development: Facilities</b>						
Carry-Over Award: City Hall Fire Panel & Detectors	10-4401-280	-	40,000	40,000	40,000	
City Hall HVAC Upgrdes / Replacement	10-4401-280	-	-	-	160,000	
Police Department Basement Remodel	10-4401-280	-	-	-	40,000	
Resurface Gym Floor at Recreation Center	10-4401-280	-	-	-	50,000	
		-	40,000	40,000	<b>290,000</b>	
<b>Other</b>						
Fishing Pond (Place Holder)-If approved during the 2021-2022 Fiscal Year . At time of approval, the \$175,000 will be amended to the 2022 FYE budget.	TBD	-	175,000	175,000	175,000	
	Grand Total - Capital Projects	<b>2,700,000</b>	<b>1,608,500</b>	<b>1,311,325</b>	<b>3,394,755</b>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year		
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End

**Parks & Recreation Fund Capital Expenditures  
2021-2022 Fiscal Year**

All Amounts Are Included in the Appropriate Parks & Recreation Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Golf</b>					
New Set of Greens Covers	15-4100-280	-	-	-	47,000
Pro Gator John Deere work vehicle	15-4100-700	-	-	-	32,000
Retaining Walls: Design, Plan, Consulting Fees for erosion control	15-4100-280	-	11,000	-	11,000
		-	<b>11,000</b>	-	<b>90,000</b>
<b>Recreation Center</b>					
Weight Room Improvements	15-4506-730	-	-	-	75,000
Indoor Shooting Range Barrier	15-4506-730	-	-	-	55,000
Indoor Shooting Range Flooring	15-4506-280	-	-	-	22,000
Hydration Stations (4) at the Recreation Center	15-4506-705	-	-	-	6,000
		-	-	-	<b>158,000</b>
<b>Green Spaces</b>					
Entry Way Landscaping	15-4515-280	-	-	-	20,000
72" Deck Mower	15-4515-700	-	-	-	30,000
Rob Roy Park Basketball Court: Concrete Repair	15-4515-280	-	-	-	15,000
Generals Field Renovations	15-4515-280	-	-	-	25,000
Hydration Stations (3) at various locations	15-4515-705	-	-	-	12,000
		-	-	-	<b>102,000</b>
		-	<b>11,000</b>	-	<b>350,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**Water Fund  
2021-2022 Fiscal Year**

All Amounts Are Included in the Appropriate Water Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Water Fund - Distribution</b>					
Edinburgh Rebuild		640,000	-	-	-
Walnut Rebuild		57,000	-	-	-
Leak & Radio Detection	51-4304-730	-	-	30,000	30,000
		<b>697,000</b>	-	<b>30,000</b>	<b>30,000</b>
<b>Water Fund - Treatment Plant</b>					
Springs Collection Rehab 2.5 M from WWDC:					
Year 1 Engineering	51-4305-205	-	-	150,000	150,000
Air Compressors	51-4305-705	-	-	25,000	25,000
		-	-	<b>175,000</b>	<b>175,000</b>
		<b>697,000</b>	-	<b>205,000</b>	<b>205,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**Sewer Fund**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Sewer Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Sewer Fund - Collection</b>					
Edinburgh Rebuild		400,000	-	-	-
Walnut Rebuild		54,000	-	-	-
Carry-Over: Manhole Replacement	52-4303-760	-	280,000	-	280,000
		<b>454,000</b>	<b>280,000</b>	<b>-</b>	<b>280,000</b>
<b>Sewer Fund - Treatment Plant</b>					
Pond Slide Gate	52-4310-705			60,000	60,000
30" Pump Line Replacement	52-4310-705			100,000	100,000
		-	-	<b>160,000</b>	<b>160,000</b>
		<b>454,000</b>	<b>280,000</b>	<b>160,000</b>	<b>440,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - LANDFILL FUND**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Landfill Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Landfill</b>		-	155,000	-	115,000
Dump Truck with Plow with Trade-In	51-4311-700	-	-	90,000	90,000
		-	155,000	90,000	205,000

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - RECYCLING FUND**

2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Recycling Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Recycling</b>					
Forklift with Turner Attachment with Trade-In	54-4312-700	-	-	45,000	45,000
		-	-	<u>45,000</u>	<u>45,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

Tab 5

General Fund -  
10

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>GENERAL FUND</b>							
<b>REVENUE</b>							
<b>TAX REVENUE</b>							
10-3000-800	TRANSFER FROM FUND BALANCE	3,737,500	-	4,100,000	-	-	5,347,780
10-3100-801	CIGARETTE TAX	52,000	47,645	52,000	35,286	42,400	56,200
10-3100-802	SALES TAX	2,331,000	3,536,811	2,075,000	4,559,570	5,471,500	4,825,301
10-3100-803	COUNTY OPTION SALES TAX I/O (5th Penny)	2,223,000	3,323,975	1,985,000	4,230,255	5,076,400	4,487,015
10-3100-805	STATE USE TAX	175,000	321,539	172,500	323,982	388,800	175,000
10-3100-807	GAS TAXES	380,000	432,795	380,000	287,497	345,000	380,000
10-3100-808	STATE SUPPLEMENTAL FUNDING	745,000	780,469	745,000	702,836	843,500	730,000
10-3100-809	FEDERAL MINERAL ROYALTY	327,000	311,058	320,000	160,815	193,000	320,000
10-3100-810	SEVERENCE TAX	343,800	343,489	343,000	171,117	205,400	343,000
10-3100-815	COUNTY OPTIONS USE TAX I/O	270,000	483,212	270,000	500,665	600,800	276,000
10-3100-816	STATE USE TAX - OUT OF STATE	148,000	260,432	148,000	262,411	314,900	148,000
10-3100-819	SALES TAX OUT OF STATE	297,000	464,106	297,000	598,315	718,000	302,000
<b>TOTAL TAX REVENUE</b>		<b>11,029,300</b>	<b>10,305,531</b>	<b>10,887,500</b>	<b>11,832,751</b>	<b>14,199,700</b>	<b>17,390,296</b>
<b>FRANCHISE REVENUE (ROW / EASEMENTS)</b>							
10-3200-821	BLACK HILLS ENERGY	210,000	197,422	210,000	133,101	142,000	210,000
10-3200-822	ROCKY MOUNTAIN POWER	380,000	366,411	360,000	269,974	288,000	360,000
10-3200-823	TELEPHONE TAXES	18,500	7,478	13,000	5,441	5,900	9,000
10-3200-824	CHARTER COMMUNICATIONS	88,000	81,457	88,000	57,841	61,700	88,000
10-3200-825	FATBEAM LLC	8,900	8,501	9,000	4,586	4,900	7,000
10-3200-828	GATEWAY SOUTH	-	-	-	-	31,812	32,000
<b>TOTAL FRANCHISE REVENUE</b>		<b>705,400</b>	<b>661,270</b>	<b>680,000</b>	<b>470,943</b>	<b>534,312</b>	<b>706,000</b>
<b>CHARGES FOR SERVICES</b>							
10-3400-831	LIQUOR LICENSES	24,200	25,883	24,200	27,000	32,500	26,000
10-3400-832	CITY LICENSES AND PERMITS	8,200	10,541	8,000	4,693	5,700	8,000
10-3400-833	ENGINEERING/BUILDING PERMITS	54,000	61,561	55,000	25,365	30,500	55,000
10-3400-834	STREET CUTS	450	1,178	500	375	500	500
10-3400-835	ANIMAL LICENSES	1,900	2,087	1,500	1,408	1,900	1,500
10-3400-836	CONTRACTOR LICENSES	27,000	23,596	27,000	24,609	32,900	27,000
10-3400-837	PLAN REVIEWS	19,700	101,992	15,000	46,727	62,400	20,000
10-3400-839	CEMETERY LOT SALES	5,700	3,100	2,500	2,945	4,000	2,500
10-3400-840	LAND LEASES/SALE & RENT	62,500	64,679	63,000	85,526	114,100	63,000
10-3400-841	PERPETUAL CARE FUND	3,200	2,870	3,000	2,250	3,000	3,000
10-3400-842	CEMETERY FEES	11,500	7,435	9,000	8,360	11,200	9,000
10-3400-843	SPECIAL USE PERMITS/VARIANCES	800	1,040	500	1,890	2,600	500
10-3400-844	CORRAL PERMITS	520	520	500	410	600	500
10-3400-845	PLANNING AND ZONING	450	(2,772)	600	350	500	600
10-3400-847	PRINTS AND INSPECTIONS	100	120	200	93	200	200
10-3400-848	MISCELLANEOUS	10,000	56,414	10,000	6,908	9,300	10,000
10-3400-849	COUNTY AD VALORUM TAX	490,000	543,249	490,000	349,246	372,600	490,000
10-3400-850	COUNTY MOTOR VEHICLE TAX	225,000	315,759	250,000	193,194	206,100	250,000
10-3400-855	ASPHALT MATERIALS	6,000	4,913	6,000	3,150	4,200	4,500
10-3400-856	LODGERS TAX	27,500	31,885	30,000	20,337	27,200	25,000
10-3400-859	DEPOT RECEIPTS	5,800	4,940	5,800	7,350	9,800	5,800
<b>TOTAL OTHER CHARGES</b>		<b>984,520</b>	<b>1,260,989</b>	<b>1,002,300</b>	<b>812,186</b>	<b>931,800</b>	<b>1,002,600</b>
<b>POLICE &amp; COURT REVENUE</b>							
10-3500-860	911 SURCHARGE	74,000	77,352	75,000	58,273	77,700	75,000
10-3500-861	ANIMAL SHELTER FEES	13,000	7,399	13,000	7,730	10,400	9,000
10-3500-863	RESTITUTION	3,500	3,819	3,500	2,168	2,900	3,500
10-3500-864	MUNICIPAL JUDGE	180,000	130,351	180,000	103,378	137,900	115,000
10-3500-865	RECORD CHECKS	300	237	300	194	300	300
10-3500-866	TOW FEE REIMBURSEMENTS	500	(105)	500	225	300	500
10-3500-867	ADVOCATE GRANT - STATE	27,417	20,893	28,000	13,947	18,600	18,000
10-3500-869	DU/EUDL GRANTS	-	20,384	-	13,401	17,900	-
10-3500-872	COURT BONDS	1,000	10,286	1,000	11,763	15,700	10,000
10-3500-873	CRIME VICTIMS	1,000	3,634	1,000	4,044	5,400	4,000
10-3500-874	CATS BUS	1,500	1,406	1,500	462	700	1,400
10-3500-875	BALLISTIC VEST	-	2,778	-	-	-	-
10-3500-876	ADVOCATE GRANT - FEDERAL	82,250	52,704	82,250	27,742	37,000	52,000
10-3500-877	LAW ENFORCE-SEIZURE MONEY	-	444	1,000	-	-	-
10-3500-878	DONATIONS-ANIMAL SHELTER	-	-	1,000	1,355	1,900	1,000
10-3500-879	RESOURCE OFFICE REIMBURSEMENTS	83,000	75,000	83,000	75,000	100,000	75,000
10-3500-880	E-CITATION CITY OF RAWLINS	-	-	10,000	8,270	11,100	10,000
10-3500-881	POLICE NATIONAL NIGHT OUT	-	-	2,000	-	-	-
10-3500-882	VICTIMS ADVOCATES-DONATIONS	-	-	100	-	-	-
<b>TOTAL POLICE &amp; COURT</b>		<b>467,467</b>	<b>406,583</b>	<b>483,150</b>	<b>327,953</b>	<b>437,800</b>	<b>374,700</b>
<b>OTHER REVENUE</b>							
10-3600-871	INTEREST INCOME	50,000	75,428	75,000	30,634	36,800	40,000
10-3600-885	WILDLAND FIRE REIMBURSEMENT	-	22,861	10,000	3,517	4,300	10,000
10-3600-886	ARSON DOG ACTIVATION	500	1,850	500	-	-	-
10-3600-889	LOTTERY FOR CITIES	55,000	65,275	55,000	50,730	55,900	55,000
10-3600-892	PUBLIC WORKS WEEK-DONATIONS	-	-	1,000	-	-	-

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	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
10-3600-893 RFD AMBULANCE SERVICE	-	-	-	3,598	4,400	3,500
<b>TOTAL OTHER</b>	<b>105,500</b>	<b>165,415</b>	<b>141,500</b>	<b>88,479</b>	<b>101,400</b>	<b>108,500</b>
<b>GENERAL FUND GRANTS</b>						
10-3700-001 WY COMMUNITY GAS	-	10,140	-	-	-	-
10-3700-002 FACADE BRD	-	28,911	-	-	-	-
10-3700-004 CULTURAL TRUST 150 ANNIV GRANT	-	10,000	-	-	-	-
10-3800-862 COVID-19 RELATED REVENUE-STATE	-	-	-	2,447,858	2,447,858	-
<b>TOTAL GENERAL FUND GRANTS</b>	<b>-</b>	<b>49,051</b>	<b>-</b>	<b>2,447,858</b>	<b>2,447,858</b>	<b>-</b>
<b>TRANSFERS IN</b>						
10-3900-892 CENTRAL SHOP FUND	119,684	119,685	120,000	120,000	120,000	120,000
10-3900-895 WATER FUND	216,297	216,297	217,000	217,000	217,000	217,000
10-3900-896 SEWER FUND	143,079	143,079	144,000	144,000	144,000	143,100
10-3900-897 LANDFILL FUND	161,413	161,413	162,000	162,000	162,000	161,500
10-3900-899 MURRAY STREET REIMBURSEMENT	69,770	69,770	70,000	70,000	70,000	70,000
<b>TOTAL</b>	<b>710,243</b>	<b>710,244</b>	<b>713,000</b>	<b>713,000</b>	<b>713,000</b>	<b>711,600</b>
<b>TOTAL REVENUE</b>	<b>14,002,430</b>	<b>13,559,084</b>	<b>13,907,450</b>	<b>16,693,169</b>	<b>19,365,870</b>	<b>20,293,696</b>
<b>EXPENDITURES</b>						
<b>CITY COUNCIL</b>						
10-4100-110 SALARIES	45,000	45,000	45,000	35,423	47,300	54,000
10-4100-130 EMPLOYEE BENEFITS	3,443	3,443	3,500	2,711	3,700	4,000
10-4100-190 WORKERS' COMPENSATION	1,100	813	1,100	816	1,100	1,200
10-4100-207 PROFESSIONAL SERVICES - IT	3,000	2,458	3,000	1,153	1,600	-
10-4100-250 TRAVEL AND TRAINING	10,000	5,524	8,000	3,579	4,800	8,000
10-4100-265 COUNCIL RETREAT	-	-	-	-	6,604	4,000
10-4100-270 DUES & PUBLICATIONS	15,000	12,234	14,000	12,206	16,300	14,000
10-4100-499 MISCELLANEOUS	500	504	500	360	500	500
<b>TOTAL</b>	<b>78,043</b>	<b>69,976</b>	<b>75,100</b>	<b>56,248</b>	<b>81,904</b>	<b>85,700</b>
<b>MANAGER'S OFFICE</b>						
10-4101-110 SALARIES	232,800	278,777	299,000	192,677	232,800	226,442
10-4101-130 EMPLOYEE BENEFITS	92,700	84,473	151,000	74,032	98,800	133,497
10-4101-180 OVERTIME PAY	500	-	500	1,121	1,500	500
10-4101-190 WORKERS' COMPENSATION	5,300	3,518	6,800	3,238	4,400	7,000
10-4101-207 PROFESSIONAL SERVICES - IT	6,000	12,000	6,000	12,137	16,200	-
10-4101-210 PROFESSIONAL SERVICES - OTHER	6,000	-	-	-	-	-
10-4101-268 PUBLIC COMMUNICATIONS	-	-	-	-	-	20,000
10-4101-250 TRAVEL AND TRAINING	12,500	8,139	10,000	2,046	2,800	10,000
10-4101-256 UTILITIES - PHONE/INTERNET	2,500	2,542	3,000	1,093	1,500	3,000
10-4101-270 ADS, DUES, & PUBLICATIONS	2,500	3,145	3,000	2,686	3,600	4,000
10-4101-430 OFFICE SUPPLIES	750	1,121	1,000	1,333	1,800	2,000
10-4101-440 SMALL TOOLS & EQUIPMENT	3,000	-	2,000	206	300	-
10-4101-470 VEHICLE MAINTENANCE & REPAIR	1,500	24	1,500	36	100	1,500
10-4101-480 UNIFORMS	200	-	200	-	-	500
10-4101-265 STRATEGIC PLAN PROJECTS	-	-	-	-	-	120,000
10-4101-730 FACILITIES	108,000	27,936	135,000	788	1,100	-
10-4101-735 GRANT MATCH	175,000	-	175,000	-	-	-
10-4101-499 CONTINGENCY	-	-	-	-	-	100,000
<b>TOTAL</b>	<b>649,250</b>	<b>421,675</b>	<b>794,000</b>	<b>291,393</b>	<b>364,900</b>	<b>628,439</b>
<b>CITY ATTORNEY</b>						
10-4102-110 SALARIES	153,845	143,380	148,700	121,317	161,800	222,811
10-4102-130 EMPLOYEE BENEFITS	63,600	56,488	61,600	47,420	63,300	113,710
10-4102-190 WORKERS' COMPENSATION	3,500	2,578	3,400	2,219	3,000	3,500
10-4102-206 PROFESSIONAL FEES-LEGAL	7,500	700	8,000	-	-	8,000
10-4102-220 COURT AND LEGAL FEES	20,000	8,976	20,000	106,094	141,500	20,000
10-4102-250 TRAVEL AND TRAINING	5,000	1,749	11,000	88	200	11,000
10-4102-256 UTILITIES-PHONE/INTERNET	400	293	400	165	300	400
10-4102-270 ADS, DUES, & PUBLICATIONS	3,500	2,306	3,500	2,220	3,000	3,500
10-4102-430 OFFICE SUPPLIES	1,000	727	1,000	1,550	2,100	1,000
10-4102-705 FA-EQUIPMENT	200	68	-	-	-	-
<b>TOTAL</b>	<b>258,545</b>	<b>217,265</b>	<b>257,600</b>	<b>281,072</b>	<b>375,200</b>	<b>383,921</b>
<b>MUNICIPAL JUDGE</b>						
10-4103-110 SALARIES	116,657	99,354	117,100	82,719	110,300	116,845
10-4103-130 EMPLOYEE BENEFITS	73,770	55,848	42,800	27,361	36,500	44,857
10-4103-170 INTERPRETER	100	-	100	-	-	100
10-4103-190 WORKERS' COMPENSATION	2,700	1,803	2,700	1,713	2,300	2,800
10-4103-206 PROFESSIONAL SERVICES - LEGAL	750	1,033	750	228	400	500
10-4103-210 PROFESSIONAL SERVICES - OTHER	100	100	100	-	-	-
10-4103-215 JAILING EXPENSES	45,000	10,620	40,000	6,540	8,800	40,000
10-4103-220 COURT AND LEGAL FEES	9,500	5,520	9,000	1,043	1,400	9,000
10-4103-227 CC EXPENSE BOND ACCOUNT	5,500	16,393	5,000	4,794	6,400	5,000
10-4103-250 TRAVEL AND TRAINING	600	-	500	-	-	1,000

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10-4103-270	ADS, DUES & PUBLICATIONS	600	-	600	79	200	600
10-4103-430	OFFICE SUPPLIES	1,100	981	1,000	886	1,200	1,000
10-4103-440	SMALL TOOLS & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL</b>		<b>256,377</b>	<b>191,651</b>	<b>219,650</b>	<b>125,361</b>	<b>167,500</b>	<b>221,702</b>
<b>INFORMATION TECHNOLOGY</b>							
10-4104-110	SALARIES	-	3,767	-	3,767	5,100	48,990
10-4104-130	EMPLOYEE BENEFITS	-	-	-	651	900	22,192
10-4104-190	WORKERS' COMPENSATION	-	-	-	94	200	-
10-4104-207	PROFESSIONAL SERVICES - IT	137,700	149,835	150,000	105,692	141,000	100,000
10-4104-250	TRAVEL AND TRAINING	500	-	500	-	-	3,000
10-4104-270	ADS, DUES & PUBLICATIONS	300	-	300	-	-	300
10-4104-430	OFFICE SUPPLIES	1,000	84	1,000	70	100	500
10-4104-440	SMALL TOOLS & EQUIPMENT	31,000	25,647	75,000	4,859	6,500	1,000
10-4104-386	SOFTWARE	-	-	-	-	-	-
10-4104-470	VEHICLE MAINTENANCE & REPAIR	-	-	-	43	100	500
10-4104-715	INFORMATION TECHNOLOGY	350,000	150,236	35,000	6,646	8,900	35,000
10-4104-730	FACILITIES	75,000	39,325	-	-	-	-
<b>TOTAL</b>		<b>595,500</b>	<b>368,894</b>	<b>261,800</b>	<b>121,821</b>	<b>162,800</b>	<b>211,482</b>
<b>HR</b>							
10-4105-110	SALARIES	-	3,034	60,000	58,833	78,500	105,092
10-4105-130	EMPLOYEE BENEFITS	-	516	39,300	26,312	35,100	78,649
10-4105-180	OVERTIME PAY	-	-	500	365	500	500
10-4105-190	WORKERS' COMPENSATION	-	53	1,400	1,144	1,600	1,500
10-4105-210	PROFESSIONAL SERVICES - OTHER	10,000	25,739	5,000	14,236	19,000	5,000
10-4105-225	UNEMPLOYMENT INSURANCE	25,000	1,363	20,000	26,757	35,700	20,000
10-4105-250	TRAVEL & TRAINING	4,000	146	3,000	3,641	4,900	7,000
10-4105-251	DRUG & ALCOHOL SCREENING	5,400	7,950	6,000	4,654	6,300	6,000
10-4105-252	PERSONNEL TESTING	8,000	31,201	15,000	4,865	6,500	10,000
10-4105-253	MEDICAL	14,000	3,959	7,000	8,142	10,900	7,000
10-4105-254	EDUCATION REIMBURSEMENT	2,000	2,184	2,000	4,782	6,400	15,000
10-4105-258	CELL PHONE STIPEND	-	-	3,000	-	-	-
10-4105-260	EMPLOYEE APPRECIATION	-	-	-	47,359	63,200	15,000
10-4105-270	ADS, DUES & PUBLICATIONS	11,000	9,876	8,000	12,605	16,900	10,000
10-4105-322	SAFETY	12,000	1,073	1,000	-	-	1,500
10-4105-430	OFFICE SUPPLIES	-	-	-	5,457	7,300	1,500
10-4105-725	SALARY STUDY	-	-	28,000	6,135	8,200	-
<b>TOTAL</b>		<b>91,400</b>	<b>87,095</b>	<b>199,200</b>	<b>225,286</b>	<b>301,000</b>	<b>283,741</b>
<b>CATS BUS</b>							
10-4106-110	SALARIES	25,990	26,489	27,000	19,642	26,200	26,598
10-4106-130	EMPLOYEE BENEFITS	27,971	27,871	27,400	12,381	16,600	29,056
10-4106-180	OVERTIME PAY	-	-	-	26	100	-
10-4106-190	WORKERS' COMPENSATION	600	478	600	404	600	700
10-4106-250	TRAVEL AND TRAINING	1,000	-	500	-	-	500
10-4106-270	ADS, DUES & PUBLICATIONS	200	-	200	-	-	200
10-4106-440	SMALL TOOLS & EQUIPMENT	250	-	250	54	100	300
10-4106-470	VEHICLE MAINTENANCE & REPAIR	5,750	3,744	6,000	1,498	2,000	6,000
<b>TOTAL</b>		<b>61,761</b>	<b>58,583</b>	<b>61,950</b>	<b>34,004</b>	<b>45,600</b>	<b>63,354</b>
<b>FINANCE</b>							
10-4202-110	SALARIES	252,600	269,831	267,000	207,486	276,700	264,578
10-4202-130	EMPLOYEE BENEFITS	123,800	100,287	136,500	84,998	113,400	145,552
10-4202-190	WORKERS' COMPENSATION	5,700	4,858	6,000	4,064	5,500	6,200
10-4202-207	PROFESSIONAL SERVICES - IT	32,000	28,544	32,000	28,443	38,000	-
10-4202-210	PROFESSIONAL - OTHER	2,000	1,750	3,000	1,750	2,400	3,000
10-4202-250	TRAVEL AND TRAINING	13,500	3,296	8,000	442	600	11,500
10-4202-270	ADS, DUES & PUBLICATIONS	100	268	100	411	600	2,500
10-4202-430	OFFICE SUPPLIES	500	412	500	225	300	2,500
10-4202-440	SMALL TOOLS & EQUIPMENT	500	-	1,000	1,261	1,700	1,000
10-4202-480	UNIFORMS	-	-	500	-	-	-
<b>TOTAL</b>		<b>430,700</b>	<b>409,246</b>	<b>454,600</b>	<b>329,080</b>	<b>439,200</b>	<b>436,830</b>
<b>NON-DEPATAMENTAL EXPENDITURES</b>							
10-4204-206	LEGAL	-	-	-	38,531	-	-
10-4204-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	750	10	750	40	100	800
10-4204-210	PROFESSIONAL SERVICES - OTHER	42,000	46,352	40,000	7,548	10,100	40,000
10-4204-214	BEAUTIFICATION/PROMOTIONS	21,000	6,409	20,000	1,254	1,700	-
10-4204-255	UTILITIES-ELECTRICAL	15,000	15,087	15,000	10,452	14,000	15,000
10-4204-256	UTILITIES-PHONE/INTERNET	48,000	41,907	45,000	30,559	40,800	45,000
10-4204-257	UTILITIES-GAS	7,500	5,461	7,500	3,471	4,700	7,500
10-4204-270	ADS, DUES & PUBLICATIONS	32,000	27,221	25,000	15,436	20,600	25,000
10-4204-290	POSTAGE	31,000	27,527	30,000	22,507	30,100	30,000
10-4204-305	LAND	47,500	29,669	30,000	16,372	21,900	-
10-4204-320	EQUIPMENT LEASE & RENTAL	38,000	34,842	30,000	23,930	32,000	30,000
10-4204-350	INSURANCE	147,000	164,557	150,000	51,557	68,800	150,000
10-4204-360	ELECTIONS	5,000	-	5,000	6,888	9,200	5,000

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10-4204-430 OFFICE SUPPLIES	24,000	10,610	10,000	17,677	23,600	10,000
10-4204-440 SMALL TOOLS & EQUIPMENT	5,000	-	2,000	2,477	3,400	2,000
10-4204-492 EVENTS COMMITTEE	9,000	-	-	-	-	-
10-4204-494 FIREWORKS	16,000	16,307	17,000	-	17,000	17,000
10-4204-725 MISC. STUDIES	-	699	-	-	-	-
10-4990-999 WORKING CAPITAL RESERVES	271,400	103,556	201,665	6,244	6,700	-
10-4204-975 TRANSFER TO OTHER FUNDS - Water	-	-	-	-	2,700,000	1,200,000
10-4204-975 TRANSFER TO OTHER FUNDS - Sewer	-	-	-	-	427,000	927,000
10-4204-972 TRANSFER TO OTHER FUNDS - Landfill	-	-	-	-	410,000	577,780
10-4204-972 TRANSFER TO OTHER FUNDS - Recycling	-	-	-	-	120,000	120,000
10-4204-960 TRANSFER TO OTHER FUNDS - Recreation	1,942,898	1,200,000	2,011,600	1,800,000	2,011,600	2,523,000
<b>TOTAL</b>	<b>2,703,048</b>	<b>1,730,215</b>	<b>2,640,515</b>	<b>2,054,941</b>	<b>5,973,300</b>	<b>5,725,080</b>
<b>PUBLIC WORKS - ADMINISTRATION</b>						
10-4301-110 SALARIES	105,371	85,224	107,000	88,352	117,900	133,253
10-4301-130 EMPLOYEE BENEFITS	16,365	20,093	21,600	15,332	20,500	24,450
10-4301-190 WORKERS' COMPENSATION	900	1,524	900	1,506	2,100	1,000
10-4301-250 TRAVEL AND TRAINING	3,000	2,761	3,000	1,103	1,500	3,000
10-4301-256 UTILITIES-PHONE/INTERNET	300	-	300	-	-	300
10-4301-270 ADS, DUES & PUBLICATIONS	500	638	500	609	900	650
10-4301-430 OFFICE SUPPLIES	6,500	4,972	1,500	1,563	2,100	1,500
10-4301-440 SMALL TOOLS & EQUIPMENT	5,000	52	5,000	1,887	2,600	5,000
10-4301-470 VEHICLE MAINTENANCE & REPAIR	1,200	775	1,200	577	800	600
10-4301-480 UNIFORMS	700	100	700	345	500	1,050
10-4301-481 PUBLIC WORKS WEEK EVENT	-	-	1,000	-	1,000	1,000
10-4301-730 FA-FACILITIES	20,000	-	-	-	-	-
<b>TOTAL</b>	<b>159,836</b>	<b>116,139</b>	<b>142,700</b>	<b>111,272</b>	<b>149,900</b>	<b>171,803</b>
<b>CENTRAL SHOP &amp; WAREHOUSE (Internal Service Fund)</b>						
10-4302-110 SALARIES	157,341	138,994	138,000	86,129	114,900	131,555
10-4302-130 EMPLOYEE BENEFITS	84,636	67,089	80,000	47,844	63,800	109,718
10-4302-190 WORKERS' COMPENSATION	3,600	2,186	3,100	1,813	2,500	3,200
10-4302-210 PROFESSIONAL SERVICES - OTHER	8,000	8,345	15,000	4,866	6,500	15,000
10-4302-250 TRAVEL AND TRAINING	500	59	1,000	-	-	1,000
10-4302-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	66,300	80,330	80,000	37,909	50,600	80,000
10-4302-322 SAFETY	100	-	150	-	-	150
10-4302-420 SMALL TOOLS & EQUIPMENT	900	9	500	-	-	500
10-4302-430 OFFICE SUPPLIES	400	430	400	113	200	400
10-4302-470 VEHICLE MAINTENANCE & REPAIR	700	447	500	206	300	500
10-4302-480 UNIFORMS	3,000	3,685	3,200	2,590	3,500	3,200
10-4302-750 IMPACT ASSISTANCE FUNDS - USES	-	-	-	28,000	37,400	-
<b>TOTAL</b>	<b>325,477</b>	<b>301,574</b>	<b>321,850</b>	<b>209,470</b>	<b>279,700</b>	<b>345,223</b>
<b>STREETS</b>						
10-4303-110 SALARIES	300,167	284,215	285,500	220,677	294,300	304,111
10-4303-130 EMPLOYEE BENEFITS	202,653	173,200	195,800	127,520	170,100	189,855
10-4303-170 SEASONAL SALARIES	5,000	9,153	5,000	-	-	5,000
10-4303-180 OVERTIME PAY	10,900	18,117	10,400	6,631	8,900	10,584
10-4303-190 WORKERS' COMPENSATION	7,200	5,513	6,800	4,689	6,300	7,000
10-4303-205 PROFESSIONAL SERVICES - ENGINEER	25,000	1,251	25,000	-	-	5,000
10-4303-207 PROFESSIONAL SERVICES - IT	5,500	9,983	5,500	1,361	1,900	-
10-4303-210 PROFESSIONAL SERVICES - OTHER	1,000	2,959	5,000	3,139	4,200	5,000
10-4303-250 TRAVEL AND TRAINING	4,000	2,338	6,000	-	-	6,000
10-4303-255 UTILITIES-ELECTRICAL	1,500	2,354	2,500	1,394	1,900	2,500
10-4303-257 UTILITIES-GAS	1,000	2,951	2,000	1,714	2,300	2,000
10-4303-270 ADS, DUES & PUBLICATIONS	500	431	500	133	200	500
10-4303-320 EQUIPMENT LEASE & RENTAL	-	-	2,000	17	100	2,000
10-4303-322 SAFETY	500	340	500	195	300	1,000
10-4303-400 TRAFFIC CONTROL MATERIAL	7,500	4,362	7,500	7,144	9,600	7,500
10-4303-422 MATERIALS	50,000	70,892	60,000	55,127	73,600	80,000
10-4303-425 HOT MIX PLANT	25,000	34,775	25,000	10,426	14,000	35,000
10-4303-430 OFFICE SUPPLIES	1,500	763	1,500	785	1,100	1,000
10-4303-440 SMALL TOOLS & EQUIPMENT	19,500	15,888	19,500	14,042	18,800	21,500
10-4303-470 VEHICLE MAINTENANCE & REPAIR	35,000	41,806	35,000	20,588	27,500	35,000
10-4303-480 UNIFORMS	2,100	1,216	2,800	386	600	2,800
10-4303-700 VEHICLES	52,000	47,234	-	285	400	294,000
10-4303-705 EQUIPMENT	-	-	275,000	-	-	-
10-4303-740 STREET INFRASTRUCTURE	990,500	700,775	1,035,000	225,949	301,300	2,120,000
<b>TOTAL</b>	<b>1,748,020</b>	<b>1,430,516</b>	<b>2,013,800</b>	<b>702,203</b>	<b>937,400</b>	<b>3,137,350</b>
<b>BUILDING MAINTENANCE</b>						
10-4307-110 SALARIES	203,320	158,221	133,900	98,586	131,500	212,748
10-4307-130 EMPLOYEE BENEFITS	103,222	76,604	74,700	52,204	69,700	178,192
10-4307-180 OVERTIME PAY	-	-	-	49	100	-
10-4307-190 WORKERS' COMPENSATION	4,600	2,741	3,100	2,056	2,800	3,200
10-4307-205 PROFESSIONAL SERVICES - ENGINEER	500	-	-	-	-	-
10-4307-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	600	200	600	400	600	400
10-4307-210 PROFESSIONAL -OTHER	52,450	47,922	155,000	40,957	54,700	155,000

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	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
10-4307-212 SERVICE CONTRACTS	1,500	1,463	1,500	944	1,300	1,500
10-4307-250 TRAVEL AND TRAINING	1,500	641	2,000	-	-	2,000
10-4307-255 UTILITIES-ELECTRICAL	20,000	16,112	20,000	9,828	13,200	20,000
10-4307-257 UTILITIES-GAS	15,000	14,264	15,000	9,431	12,600	15,000
10-4307-260 UTILITIES-OTHER	6,000	9,741	6,000	6,678	9,000	6,000
10-4307-270 ADS, DUES & PUBLICATIONS	500	154	500	-	-	500
10-4307-280 BUILDING, GROUNDS MAINTENANCE	76,500	35,329	76,500	34,960	46,700	85,000
10-4307-322 SAFETY	2,500	291	2,500	2,154	2,900	5,000
10-4307-340 STREET LIGHTS	140,000	125,396	140,000	85,946	114,600	140,000
10-4307-380 EQUIPMENT MAINTENANCE & REPAIR	1,500	1,019	1,500	5,042	6,800	7,500
10-4307-422 MATERIALS	2,000	605	2,000	1,550	2,100	2,000
10-4307-430 OFFICE SUPPLIES	20,000	13,291	20,000	13,914	18,600	1,000
10-4307-440 SMALL TOOLS & EQUIPMENT	4,600	734	4,600	1,603	2,200	4,000
10-4307-470 VEHICLE MAINTENANCE & REPAIR	4,000	2,988	4,000	336	500	3,000
10-4307-480 UNIFORMS	1,750	40	1,050	100	200	2,100
10-4307-705 EQUIPMENT	50,000	-	35,000	31,474	42,000	-
10-4307-730 FACILITIES	223,000	111,400	169,000	99,825	133,100	-
<b>TOTAL</b>	<b>935,042</b>	<b>619,154</b>	<b>868,450</b>	<b>498,037</b>	<b>665,200</b>	<b>844,140</b>
<b>COMMUNITY DEVELOPMENT</b>						
10-4401-110 SALARIES	35,381	30,276	41,200	40,512	54,100	55,463
10-4401-130 EMPLOYEE BENEFITS	6,022	5,127	7,100	9,532	12,800	25,286
10-4401-190 WORKERS' COMPENSATION	800	542	1,000	745	1,000	1,100
10-4401-206 PROFESSIONAL SERVICES-LEGAL	20,000	2,862	15,000	12,403	16,600	5,000
10-4401-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	30,000	62,212	30,000	22,051	29,500	30,000
10-4401-210 PROFESSIONAL SERVICES-OTHER	5,000	-	1,500	-	-	1,500
10-4401-250 TRAVEL AND TRAINING	2,500	125	2,500	75	100	2,500
10-4401-270 ADS, DUES & PUBLICATIONS	2,000	1,183	1,500	1,863	2,500	1,500
10-4401-280 BUILDING, GROUNDS & MAINTENANCE	-	-	-	-	-	290,000
10-4307-380 EQUIPMENT MAINTENANCE & REPAIR	-	1,019	-	-	-	500
10-4401-430 OFFICE SUPPLIES	5,000	716	1,500	316	500	1,500
10-4401-440 SMALL TOOLS AND & EQUIPMENT	-	-	-	-	-	5,500
10-4401-470 VEHICLE MAINTENANCE & REPAIR	-	-	-	-	-	500
10-4401-480 UNIFORMS	350	-	700	-	-	700
<b>TOTAL</b>	<b>107,053</b>	<b>104,062</b>	<b>102,000</b>	<b>87,497</b>	<b>117,100</b>	<b>421,049</b>
<b>ECONOMIC DEVELOPMENT</b>						
10-4405-110 SALARIES	-	-	-	-	-	74,892
10-4405-130 EMPLOYEE BENEFITS	-	-	-	-	-	47,877
10-4405-190 WORKERS' COMPENSATION	-	-	-	-	-	1,745
10-4405-206 PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-	-
10-4405-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	-	-	-	-	-	-
10-4405-210 PROFESSIONAL SERVICES-OTHER	-	-	-	-	-	-
10-4405-250 TRAVEL AND TRAINING	-	-	-	-	-	4,000
10-4405-270 ADS, DUES & PUBLICATIONS	-	-	-	-	-	500
10-4405-380 EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	2,000
10-4405-430 OFFICE SUPPLIES	-	-	-	-	-	500
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,514</b>
<b>GRANT WRITING</b>						
<b>PROFESSIONAL SERVICES</b>						
10-4407-110 SALARIES	-	-	-	-	-	70,000
10-4407-130 EMPLOYEE BENEFITS	-	-	-	-	-	41,362
10-4407-190 WORKERS' COMPENSATION	-	-	-	-	-	1,631
10-4407-206 PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-	-
10-4407-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	-	-	-	-	-	-
10-4407-210 PROFESSIONAL SERVICES-OTHER	-	-	-	-	-	-
10-4407-250 TRAVEL AND TRAINING	-	-	-	-	-	4,000
10-4407-270 ADS, DUES & PUBLICATIONS	-	-	-	-	-	500
10-4407-380 EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	-	2,000
10-4407-430 OFFICE SUPPLIES	-	-	-	-	-	500
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,993</b>
<b>BUILDING CODE ENFORCEMENT</b>						
10-4410-110 SALARIES	63,336	65,943	68,000	49,434	66,000	67,647
10-4410-130 EMPLOYEE BENEFITS	41,140	41,169	40,700	31,162	41,600	42,989
10-4410-180 OVERTIME	-	16	-	24	100	-
10-4410-190 WORKERS' COMPENSATION	1,500	1,190	1,600	1,019	1,400	1,700
10-4410-250 TRAINING & TRAVEL	4,000	427	4,000	1,098	1,500	4,000
10-4410-256 UTILITIES-PHONE/INTERNET	1,500	629	1,500	300	500	1,500
10-4410-270 ADS, DUES & PUBLICATIONS	1,000	325	1,000	-	-	1,000
10-4410-430 OFFICE SUPPLIES	1,250	221	1,250	621	900	1,250
10-4410-440 SMALL TOOLS & EQUIPMENT	5,250	-	5,250	394	600	5,250
10-4410-470 VEHICLE MAINTENANCE & REPAIR	2,000	1,147	2,500	706	1,000	2,500
10-4410-480 UNIFORMS	350	-	350	-	-	350
10-4410-715 INFORMATION TECHNOLOGY	-	-	10,000	4,661	6,300	-
<b>TOTAL</b>	<b>121,326</b>	<b>111,067</b>	<b>136,150</b>	<b>89,419</b>	<b>119,900</b>	<b>128,186</b>

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		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>POLICE-ADMINISTRATION</b>							
10-4601-110	SALARIES	1,096,577	955,486	1,183,500	771,382	1,028,600	1,208,260
10-4601-113	EMPLOYEE RECRUITMENT	-	-	-	-	-	14,000
10-4601-111	SALARIES-VOCA GRANT	55,750	56,730	59,100	42,070	56,100	59,100
10-4601-130	EMPLOYEE BENEFITS	491,000	422,685	479,000	302,587	403,500	730,177
10-4601-131	EMPLOYEE BENEFITS-VOCA GRANT	34,000	7,637	25,200	5,917	25,200	25,200
10-4601-150	POLICE PENSION CONTRIBUTION	93,676	89,009	117,000	67,488	90,000	117,000
10-4601-180	OVERTIME PAY	61,412	182,888	63,600	149,006	198,700	67,673
10-4601-181	OVERTIME PAY-VOCA GRANT	2,500	-	2,500	189	300	2,500
10-4601-190	WORKERS' COMPENSATION	30,000	20,373	27,100	17,463	23,300	25,400
10-4601-191	WORKERS COMPENSATION-VOCA GRANT	2,000	1,022	2,100	984	1,400	2,100
10-4601-207	PROFESSIONAL SERVICES-INFO TECH	70,000	44,145	75,000	40,434	54,000	75,000
10-4601-210	PROFESSIONAL SERVICES-OTHER	32,500	6,837	35,000	8,855	11,900	38,575
10-4601-250	TRAVEL AND TRAINING	17,000	17,369	22,000	15,963	21,300	22,000
10-4601-255	UTILITIES-ELECTRICAL	12,000	11,619	12,000	8,254	11,100	12,000
10-4601-256	UTILITIES-PHONE/INTERNET	15,900	12,720	30,000	6,422	8,600	30,000
10-4601-257	UTILITIES-GAS	5,000	4,152	5,000	2,956	4,000	5,000
10-4601-260	UTILITIES-OTHER	2,600	1,711	2,600	1,314	1,800	2,600
10-4601-270	ADS, DUES & PUBLICATIONS	9,100	8,953	9,100	4,253	5,700	9,100
10-4601-276	CANINE UNIT	1,500	471	6,500	361	500	7,000
10-4601-320	EQUIPMENT LEASE & RENTAL	300	-	300	-	-	300
10-4601-330	PUBLIC ASSISTANCE PROGRAM	2,500	753	2,500	1,321	1,800	2,500
10-4601-430	OFFICE SUPPLIES	14,500	12,380	30,000	8,298	11,100	42,300
10-4601-440	SMALL TOOLS & EQUIPMENT	11,600	7,085	192,500	587	800	155,755
10-4601-455	SEIZURES EXPENDITURES	-	-	100	-	-	100
10-4601-470	VEHICLE MAINTENANCE & REPAIR	35,000	27,969	35,000	19,276	25,800	35,000
10-4601-480	UNIFORMS	5,000	4,549	9,000	2,957	4,000	9,000
10-4601-483	VICTIM ADVOCATE GRANT	14,695	3,536	14,695	1,183	1,600	14,700
10-4601-484	E-CITATION	-	-	10,000	1,875	2,500	10,000
10-4601-490	PUBLIC RELATIONS PROGRAM	8,000	7,374	8,000	1,628	2,200	8,000
10-4601-492	URBAN DEER MANAGEMENT EXP	14,500	10,702	9,000	5,420	7,300	10,000
10-4601-496	VICTIM ADVOCATE DONATIONS EXP	-	-	100	-	-	100
10-4601-700	VEHICLES	200,000	108,202	-	106,175	141,600	130,000
10-4601-705	EQUIPMENT	34,559	5,289	46,500	15,590	20,800	46,500
10-4601-715	INFORMATION TECHNOLOGY	76,216	42,845	131,750	-	-	131,800
10-4601-725	FEASIBILITY STUDY	-	-	-	-	-	30,000
		<b>2,449,385</b>	<b>2,074,491</b>	<b>2,645,745</b>	<b>1,610,209</b>	<b>2,165,500</b>	<b>3,078,740</b>
<b>POLICE - ANIMAL CONTROL</b>							
10-4610-110	SALARIES	68,204	68,358	72,100	52,781	70,400	76,461
10-4610-130	EMPLOYEE BENEFITS	65,851	43,883	64,600	31,734	42,400	44,919
10-4610-180	OVERTIME PAY	2,000	289	2,100	157	300	2,206
10-4610-190	WORKERS' COMPENSATION	3,400	1,275	3,500	1,100	1,500	3,600
10-4610-210	PROFESSIONAL-OTHER	8,500	11,907	18,100	13,119	17,500	18,500
10-4610-250	TRAVEL AND TRAINING	1,500	1,299	1,800	-	-	1,800
10-4610-255	UTILITIES-ELECTRICAL	2,100	1,636	2,100	1,200	1,600	2,100
10-4610-257	UTILITIES-GAS	2,800	2,421	2,800	1,653	2,300	2,800
10-4610-260	UTILITIES-OTHER	1,000	1,019	1,000	783	1,100	1,000
10-4610-270	ADS, DUES & PUBLICATIONS	100	-	100	-	-	100
10-4610-280	BUILDING/GROUNDS MAINTENANCE	200	91	200	-	-	200
10-4610-430	OFFICE SUPPLIES	6,500	7,231	6,500	4,072	5,500	6,500
10-4610-440	SMALL TOOLS & EQUIPMENT	2,200	462	5,000	-	-	7,000
10-4610-470	VEHICLE MAINTENANCE & REPAIR	2,500	1,487	2,500	1,228	1,700	2,500
10-4610-480	UNIFORMS	500	208	500	100	200	500
10-4610-700	VEHICLES	-	-	-	-	-	65,000
10-4610-705	EQUIPMENT	37,000	10,487	55,000	-	-	-
<b>TOTAL</b>		<b>204,355</b>	<b>152,053</b>	<b>237,900</b>	<b>107,926</b>	<b>144,500</b>	<b>235,186</b>
<b>POLICE - 911 CENTER</b>							
10-4615-110	SALARIES	295,279	226,780	318,000	193,941	258,600	333,965
10-4615-130	EMPLOYEE BENEFITS	109,257	72,719	102,800	57,223	76,300	178,796
10-4615-150	POLICE PENSION CONTRIBUTIONS	27,958	21,731	28,200	18,024	24,100	28,200
10-4615-180	OVERTIME PAY	29,812	26,288	31,200	29,830	39,800	27,526
10-4615-190	WORKERS' COMPENSATION	7,400	4,563	7,900	4,391	5,900	8,100
10-4615-207	PROFESSIONAL SERVICES-INFO TECH	51,500	49,021	57,500	53,992	72,000	-
10-4615-250	TRAVEL AND TRAINING	9,200	4,889	11,700	1,744	2,400	14,500
10-4615-270	ADS, DUES & PUBLICATIONS	1,250	1,639	1,750	1,170	1,600	1,800
10-4615-370	911 SYSTEM	47,800	38,968	47,800	9,089	12,200	47,800

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		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
10-4615-430	OFFICE SUPPLIES	4,900	2,889	4,900	539	800	4,900
10-4615-440	SMALL TOOLS & EQUIPMENT	8,900	2,449	6,000	34	100	6,000
10-4615-480	UNIFORMS	1,250	69	1,750	-	-	1,800
10-4615-715	INFORMATION TECHNOLOGY	125,500	13,037	-	70,608	94,200	-
	<b>TOTAL</b>	<b>720,006</b>	<b>465,043</b>	<b>619,500</b>	<b>440,586</b>	<b>588,000</b>	<b>653,387</b>
<b>FIRE DEPARTMENT</b>							
10-4701-110	SALARIES	602,100	580,333	615,300	446,087	594,800	592,986
10-4701-112	WILDLAND FIREFIGHTING SALARIES	-	17,062	-	-	-	-
10-4701-130	EMPLOYEE BENEFITS	225,800	220,360	220,000	151,201	201,700	362,105
10-4701-140	FIREMANS PENSION CONTRIBUTION	83,500	80,029	85,200	52,485	70,000	85,200
10-4701-141	VOLUNTEER PENSION CONTRIBUTION	2,000	1,920	2,000	-	-	2,000
10-4701-165	EXTRA LIFE-FIREMAN	5,000	(117)	5,000	-	-	5,000
10-4701-170	TEMPORARY PAY	14,000	8,200	14,000	2,838	3,800	14,000
10-4701-180	OVERTIME PAY	29,100	20,916	28,000	16,052	21,500	22,000
10-4701-190	WORKERS' COMPENSATION	18,800	12,442	19,000	8,925	12,000	19,500
10-4701-210	PROFESSIONAL SERVICES-OTHER	6,000	5,126	8,200	4,719	6,300	8,200
10-4701-250	TRAVEL AND TRAINING	15,000	15,807	15,000	9,599	12,800	25,000
10-4701-255	UTILITIES-ELECTRICAL	9,000	7,719	8,000	7,719	10,300	8,000
10-4701-256	UTILITIES-PHONE/INTERNET	3,000	3,769	3,500	1,564	2,100	3,500
10-4701-257	UTILITIES-GAS	9,000	10,611	8,000	8,670	11,600	10,500
10-4701-260	UTILITIES-OTHER	3,000	3,367	3,500	2,586	3,500	3,500
10-4701-270	ADS, DUES & PUBLICATIONS	5,000	5,233	4,500	3,233	4,400	4,500
10-4701-271	FIRE PREVENT & EDUCATION	1,000	1,791	3,500	1,292	1,800	3,500
10-4701-276	ARSON CANINE	1,000	919	1,000	-	-	-
10-4701-280	BUILDING/GROUNDS MAINTENANCE	40,500	7,429	13,000	1,623	2,200	13,000
10-4701-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	19,000	32,267	28,500	19,123	25,500	28,500
10-4701-430	OFFICE SUPPLIES	5,000	4,307	5,500	2,398	3,200	5,500
10-4701-435	HAZMAT	13,000	5,525	2,500	1,509	2,100	2,500
10-4701-436	MEDICAL	5,000	7,874	14,150	3,277	4,400	14,000
10-4701-440	SMALL TOOLS & EQUIPMENT	55,800	48,202	60,750	25,486	34,000	60,750
10-4701-470	VEHICLE MAINTENANCE & REPAIR	12,000	9,621	12,000	5,404	7,300	12,000
10-4701-480	UNIFORMS	9,000	15,133	15,000	8,626	11,600	15,000
10-4701-482	WILDLAND FIREFIGHTING EXP	-	-	10,000	490	700	10,000
10-4701-700	VEHICLES	301,200	32,523	470,000	68,738	91,700	-
10-4701-705	EQUIPMENT	-	4,239	60,000	300	400	116,000
10-4701-715	INFORMATION TECHNOLOGY	45,000	-	-	17,576	23,500	-
10-4701-730	FACILITIES	12,000	12,020	20,000	-	-	-
	<b>TOTAL</b>	<b>1,549,800</b>	<b>1,174,627</b>	<b>1,755,100</b>	<b>871,521</b>	<b>1,163,200</b>	<b>1,446,741</b>
<b>CODE ENFORCEMENT (POLICE DEPT)</b>							
10-4710-110	SALARIES	48,090	48,157	49,600	20,526	27,400	89,681
10-4710-130	EMPLOYEE BENEFITS	31,733	31,667	31,300	9,237	12,400	76,286
10-4710-180	OVERTIME PAY	-	-	-	100	200	-
10-4710-190	WORKERS' COMPENSATION	1,100	868	1,200	368	500	1,300
10-4710-230	CODE ENFORCEMENT (ABATEMENT)	2,000	625	2,000	-	-	4,000
10-4710-250	TRAVEL AND TRAINING	1,500	-	1,000	-	-	2,000
10-4710-256	UTILITIES-PHONE/INTERNET	500	480	500	240	400	1,000
10-4710-270	ADS, DUES & PUBLICATIONS	1,000	-	500	-	-	1,000
10-4710-430	OFFICE SUPPLIES	500	-	500	64	100	1,000
10-4710-440	SMALL TOOLS & EQUIPMENT	500	712	750	-	-	21,500
10-4710-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,449	1,000	98	200	2,000
10-4710-480	UNIFORMS	500	294	600	515	700	1,200
10-4710-700	VEHICLES	-	-	-	30,141	40,200	45,000
	<b>TOTAL</b>	<b>89,423</b>	<b>84,253</b>	<b>88,950</b>	<b>61,290</b>	<b>82,100</b>	<b>245,967</b>
<b>ANCILLARY INFRASTRUCTURE (AGENCY)</b>							
10-4815-520	CHAMBER ALLOCATION	10,000	10,000	10,000	7,149	9,600	10,000
10-4815-560	CCEDC ALLOCATION	15,000	15,000	15,000	11,250	15,000	15,000
10-4815-565	JPB - OLD PENITENTIARY	20,000	20,000	20,000	15,000	20,000	20,000
10-4815-570	DOWNTOWN DEVELOPMENT AUTHORITY	50,000	50,000	50,000	37,500	50,000	50,000
10-4815-585	AIRPORT	25,000	18,750	-	-	-	40,000
	<b>TOTAL</b>	<b>120,000</b>	<b>113,750</b>	<b>95,000</b>	<b>70,899</b>	<b>94,600</b>	<b>135,000</b>
<b>NONPROFIT AGENCIES</b>							
10-4821-510	SENIOR CITIZENS	15,000	11,250	17,500	13,125	17,500	15,000
10-4821-530	CHILD DEVELOPMENT	9,000	9,000	11,500	8,625	11,500	9,000
10-4821-535	PROJECT REACH	8,000	8,000	10,500	7,875	10,500	7,000
10-4821-540	C.O.V.E.	10,000	10,000	12,500	9,375	12,500	15,000
10-4821-542	BOYS & GIRLS CLUB OF CARBON COUNTY	10,000	10,000	17,500	13,125	17,500	15,000
10-4821-545	CATHEDRAL HOME FOR CHILDREN	5,000	3,750	12,500	9,375	12,500	15,000
10-4821-546	C.C. COUNSELING CENTER	9,000	9,000	15,000	11,250	15,000	25,000
10-4821-549	CHILDREN'S ADVOCACY PROJECT	4,000	4,000	5,500	4,125	5,500	5,500
10-4821-550	PET PARTNERS	6,000	4,500	12,500	9,375	12,500	15,000
	<b>TOTAL</b>	<b>76,000</b>	<b>69,500</b>	<b>115,000</b>	<b>86,250</b>	<b>115,000</b>	<b>121,500</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>						
10-4823-110 SALARIES	103,314	102,528	106,400	91,786	122,400	109,559
10-4823-130 EMPLOYEE BENEFITS	61,029	53,663	50,500	36,743	49,000	54,024
10-4823-190 WORKERS' COMPENSATION	2,400	1,795	2,400	1,518	2,100	2,500
<b>TOTAL</b>	<b>166,743</b>	<b>157,986</b>	<b>159,300</b>	<b>130,048</b>	<b>173,500</b>	<b>166,083</b>
<b>CAPITAL IMPROVEMENTS</b>						
10-4850-701 ENTRYWAY SIGN PROJECT		16,614	-	-	-	-
10-4850-892 WAM ENERGY LEASE PROGRAM #2	3,940	3,935	3,940	2,958	3,940	4,000
10-4850-894 WAM ENERGY LEASE PROGRAM #3	1,400	1,401	1,400	1,050	1,400	1,400
<b>TOTAL</b>	<b>5,340</b>	<b>21,949</b>	<b>5,340</b>	<b>4,008</b>	<b>5,340</b>	<b>5,400</b>
<b>OTHER</b>						
10-4900-001 WYOMING COMMUNITY GAS	-	(2,109)	-	-	-	-
10-4900-003 HOMELAND SECURITY	-	13,300	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>11,191</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OTHER FINANCING USES</b>						
10-4990-800 COVID-19 RELATED EXPENDITURES	-	-	-	182,095	194,300	-
10-4990-998 CONTINGENCY	-	-	-	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>182,095</b>	<b>194,300</b>	<b>-</b>
<b>GRAND TOTAL EXPENDITURES - GENERAL FUND</b>	<b>13,902,430</b>	<b>10,561,956</b>	<b>14,271,200</b>	<b>8,781,937</b>	<b>14,906,644</b>	<b>19,427,511</b>
<b>NET REVENUE OVER EXPEDITURES</b>	<b>100,000</b>	<b>2,997,128</b>	<b>(363,750)</b>	<b>7,911,232</b>	<b>4,459,226</b>	<b>866,185</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

Nonspendable	665,876	Revenue	13,559,084	Revenue	19,365,870	14,945,916
Restricted	-	Expenditures	10,561,956	Expenditures	14,906,644	19,427,511
Committed	763,167	Beginning Balance	5,066,122	Beginning Balance	8,063,250	12,522,476
Assigned	5,854,417	Ending Balance	8,063,250	Ending Balance	12,522,476	8,040,881
Unassigned	5,066,122					
	<u>12,349,582.00</u>					

See pages, 6, 13, and 15 of 2019 CAFR

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>General Fund Capital Expenditures</b>						
<b>2021-2022 Fiscal Year</b>						
<b>All Amounts Are Included in the Appropriate General Fund Departments</b>						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022	2022 Approved Capital	
<b>Fire Department</b>						
(6) Self-Contained Breathing Apparatus (SCBA)	10-4701-715	-	-	-	36,000	
(11) Automatic External Defibrillators (AED's)	10-4701-715	-	-	-	20,000	
Insulate, heat, and repalce garage door and operator at Station 2 Storage Building	10-4701-715	-	-	-	20,000	
Replace Fire Repeater and Move it to R-Hill	10-4701-715	-	-	-	40,000	
		-	-	-	<b>116,000</b>	
<b>Police - Administration</b>						
Replace (2) 2011 Ford Expeditions (K-9)	10-4601-700	-	-	-	130,000	
Hand Guns	10-4601-715	-	-	-	44,430	
Tasers	10-4601-715	-	34,500	41,325	75,825	
Feasibility Study - New or Remodel (Fire & Police combined)	10-4601-725	-	-	-	30,000	
RF Body Wire Package - Investigations	10-4601-715	-	-	-	9,500	
		-	<b>34,500</b>	<b>41,325</b>	<b>289,755</b>	
<b>Police - Code Enforcement</b>						
Used Truck	10-4710-700	-	45,000	45,000	45,000	
<b>Police - Animal Control</b>						
Replace (1) Animal Control Truck - 1997 Dodge Ram 1500	10-4610-700	-	55,000	10,000	65,000	
<b>Public Works - Streets</b>						
Street Improvements (Awarded)	10-4303-740	-	995,000	1,000,000	1,995,000	
10 yd Dump Truck with Plow with Trade-In of Sterling (Awarded & Ordered)	10-4303-700	-	169,000	-	169,000	
WYDOT Reconstruction Project 10% Match for Urban Systems Funding	10-4303-740	150,000	-	-	-	
New Pickup with Trade-In	10-4303-700	-	35,000	-	35,000	
6Th Street Bridge Maintenance & Repairs	10-4303-740	-	60,000	-	60,000	
Edinburgh rebuild	10-4303-740	800,000	-	-	-	
Walnut Rebuild	10-4303-740	1,750,000	-	-	-	
Miller Street Extension	10-4303-740	-	-	-	45,000	
Snow Blower w/Trade-In	10-4303-700	-	-	-	90,000	
City Crosswalks	10-4303-740	-	-	-	20,000	
		<b>2,700,000</b>	<b>1,259,000</b>	<b>1,000,000</b>	<b>2,414,000</b>	
<b>Community Development: Facilities</b>						
Carry-Over Award: City Hall Fire Panel & Detectors	10-4401-280	-	40,000	-	40,000	
City Hall HVAC Upgrdes / Replacement	10-4401-280	-	-	-	160,000	
Police Department Basement Remodel	10-4401-280	-	-	-	40,000	
Resurface Gym Floor at Recreation Center	10-4401-280	-	-	-	50,000	
		-	<b>40,000</b>	-	<b>290,000</b>	
<b>Other</b>						
Fishing Pond (Place Holder) - If approved during the 2021-2022 Fiscal Year . At time of approval, the \$175,000 will be amended to the 2022 FYE budget.	TBD	-	175,000	175,000	175,000	
<b>Grand Total - Capital Projects</b>		<b>2,700,000</b>	<b>1,608,500</b>	<b>1,271,325</b>	<b>3,394,755</b>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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# CITY OF RAWLINS, WYOMING

## FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4100

**Department:** General Government

**Division:** City Council

**Department Mission:** The City Council, in conjunction with staff, is dedicated to building public trust by providing exceptional services in a professional, safe, transparent, and fiscally responsible manner.

**Department Description:** The City Council oversees the City Manager, City Attorney, and Municipal Judge. The Council identifies/accomplishes, through input from residents, the City's vision, mission, directives, initiatives, and measurements of success.

### **2021-2022 Focus:**

- Support the implementation of the strategic plan through various means. The directives of the strategic plan include:
  - Employees
  - Beautification
  - Infrastructure
  - Community Trust and Engagement
  - Community and Economic Development
- Updates codes/policies as necessary.
- Adopt a fiscally responsible balanced budget.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>CITY COUNCIL</b>							
10-4100-110	SALARIES	45,000	45,000	45,000	35,423	47,300	54,000
10-4100-130	EMPLOYEE BENEFITS	3,443	3,443	3,500	2,711	3,700	4,000
10-4100-190	WORKERS' COMPENSATION	1,100	813	1,100	816	1,100	1,200
10-4100-207	PROFESSIONAL SERVICES - IT	3,000	2,458	3,000	1,153	1,600	-
10-4100-250	TRAVEL AND TRAINING	10,000	5,524	8,000	3,579	4,800	8,000
10-4100-265	COUNCIL RETREAT	-	-	-	-	6,604	4,000
10-4100-270	DUES & PUBLICATIONS	15,000	12,234	14,000	12,206	16,300	14,000
10-4100-499	MISCELLANEOUS	500	504	500	360	500	500
<b>TOTAL</b>		<b>78,043</b>	<b>69,976</b>	<b>75,100</b>	<b>56,248</b>	<b>81,904</b>	<b>85,700</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4101

**Department:** General Government

**Division:** City Manager

**Department Mission:** It is the mission of the Rawlins City Manager to provide a quality experience for the City Council, City Employees, Residents, and other constituents that work with the City.

**Department Description:** The City Manager oversees and provides support to the City Clerk, HR Manager, Community Relations Specialist, Community Development Director, Public Works Director, Parks and Recreation Director, Fire Chief, Police Chief, Downtown Development Authority Director, Deputy City Attorney and Finance Director. The City Manager works under the direction of the Mayor and City Council.

### **2020-2021 Accomplishments:**

- Completed one-on-one meetings with every full-time employee to share my vision and support for them.
- As a large collaborative effort, applied and received a COVID relief grant for approximately \$2,400,000.
- In coordination with Human Resources, re-structured the Public Works department.
- In coordination with Human Resources, initiated a leadership training program.
- In coordination with Human Resources, initiated a salary study for the entire City. Still a work in progress.
- Hired or are in the process of hiring leadership positions: City Clerk, HR Manager, Community Development Director, Public Works Director, Fire Chief, Police Chief, Parks and Recreation Director, Deputy City Attorney, and Finance Director.
- In coordination with our I.T. specialist, upgraded the City to Office 365 and introduced Microsoft Teams and One-Drive to the City.
- Purchased new software to streamline City processes and procedures. Still in implementation phase (Wrike).
- Purchased new software to improve City recruitment and retention efforts (iSolved Hire).
- Purchased an upgrade to Caselle (financial system) to digitize payroll processes and approvals.

- Sent a citizen satisfaction survey to residents to gather feedback regarding their perception of City Services.
- Hosted a strategic planning session with City Council and Department Heads.
- Completed the FY22 Strategic Plan as a large collaborative effort.
- In coordination with Community Relations, built the Strategic Plan into Board Docs so the City Council and the Community can see our progress towards the plan.
- Implemented transparency efforts (there will be more to come in the subsequent year):
  - Weekly Friday Focus email to City Council to inform them of the happenings of the City.
  - Monthly Video recording of myself to staff regarding happenings of the City.
  - Department Heads now attend each Council meeting and provide a monthly report to City Council.
  - In coordination with Community Relations, provide transparent information to the public regarding City services and issues.

### **2021-2022 Focus:**

In addition to staff's normal duties, the key focus of FY2021-2022 is to successfully implement the new Strategic Plan to realize the mission and vision of the City. The plan consists of a Vision, Mission, Directives, Initiatives, and Measurements of Success. Directives include Employees, Beautification, Infrastructure, Community Trust and Engagement, and Community and Economic Development. Over 500 ideas/projects were submitted by staff to be able to successfully implement the Strategic Plan. Approximately 60 crucial ideas/projects were approved by City Council.

The City Manager, to varying degrees, will be involved in all 60 ideas/projects to provide direction and assistance. The City Manager will have a heavy role in the following projects:

- Engaging all employees in being involved in the strategic plan.
- Monthly communication (video) to City Staff of City happenings.
- Implementing a live video campaign with the community (i.e. Meeting with City Manager Metcalf) to promote transparency, involvement, and community pride.
- Continuing an annual strategic planning process with City Council and Department Heads.
- Administering the Annual Satisfaction Survey to the Community to receive feedback and measure progress.
- Hosting events for the public to interact with departments, including the City Manager.
- Implementing the Salary Study.
- If approved, hiring an Economic Development Director and Grant Writer

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>MANAGER'S OFFICE</b>							
10-4101-110	SALARIES	232,800	278,777	299,000	192,677	232,800	226,442
10-4101-130	EMPLOYEE BENEFITS	92,700	84,473	151,000	74,032	98,800	133,497
10-4101-180	OVERTIME PAY	500	-	500	1,121	1,500	500
10-4101-190	WORKERS' COMPENSATION	5,300	3,518	6,800	3,238	4,400	7,000
10-4101-207	PROFESSIONAL SERVICES - IT	6,000	12,000	6,000	12,137	16,200	-
10-4101-210	PROFESSIONAL SERVICES - OTHER	6,000	-	-	-	-	-
10-4101-268	PUBLIC COMMUNICATIONS	-	-	-	-	-	20,000
10-4101-250	TRAVEL AND TRAINING	12,500	8,139	10,000	2,046	2,800	10,000
10-4101-256	UTILITIES - PHONE/INTERNET	2,500	2,542	3,000	1,093	1,500	3,000
10-4101-270	ADS, DUES, & PUBLICATIONS	2,500	3,145	3,000	2,686	3,600	4,000
10-4101-430	OFFICE SUPPLIES	750	1,121	1,000	1,333	1,800	2,000
10-4101-440	SMALL TOOLS & EQUIPMENT	3,000	-	2,000	206	300	-
10-4101-470	VEHICLE MAINTENANCE & REPAIR	1,500	24	1,500	36	100	1,500
10-4101-480	UNIFORMS	200	-	200	-	-	500
10-4101-265	STRATEGIC PLAN PROJECTS	-	-	-	-	-	120,000
10-4101-730	FACILITIES	108,000	27,936	135,000	788	1,100	-
10-4101-735	GRANT MATCH	175,000	-	175,000	-	-	-
10-4101-499	CONTINGENCY	-	-	-	-	-	100,000
<b>TOTAL</b>		<b>649,250</b>	<b>421,675</b>	<b>794,000</b>	<b>291,393</b>	<b>364,900</b>	<b>628,439</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4102

**Department:** Legal

**Division:** City & Prosecuting Attorney

**Department Mission:** The Office of the Rawlins City Attorney endeavors to render timely and ethical legal services of only the highest quality to the Rawlins City Council, city administration and city staff, city boards and commissions, consistent with its unparalleled commitment to professionalism, integrity and fair dealing. The Office functions as both advisor and advocate as it pursues the City's goals while remaining dedicated to the principles of ethical behavior, efficiency and accountability.

**Department Description:** The City of Rawlins Attorney's Office provides legal guidance to the Rawlins City Council, City Manager and its' Department Heads relating to Employment Law; Contract Law; Statutory and Constitutional Law; Administrative Law; Police Powers; Planning and Zoning; and Procedural Rules for Governing Bodies. The City Attorney's Office also prosecutes criminal offenses, city ordinance violations and represents the City in non-insurance civil litigation. The City Attorney's Office provides legal guidance to municipal boards and commissions. The City Attorney's Office represents the city in contract negotiations and appears on behalf of the City in appeals of administrative decisions of city staff.

### **Summary**

The City Attorney will continue to operate and function with an open-door policy for the Rawlins City Council, City Manager, city staff, city boards and commissions, and the general public whenever possible. The City Attorney will continue to help reduce the potential liability and exposure of the city in all legal matters and provide appropriate recommended corrective actions to further this objective. The City Attorney's Office seeks to build on the positive and strong collaborative relationship with the City Manager and looks forward to being a strong member of the Leadership Committee.

### **Department Objectives & Initiatives:**

The principal objective of the City Attorney's Office is to make Rawlins the best place to live, work and do business for and on behalf of its citizens by working as efficiently as possible in the following areas:

- To assist in the legal operations of the city by serving as legal advisor to the Rawlins City Council, municipal personnel, and municipal boards and commissions and by drafting resolutions, ordinances, legal opinions, and other legal documents upon request.

- To uphold state and municipal laws by prosecuting those persons charged with misdemeanors, traffic offenses, municipal infractions and other laws and regulations within our jurisdiction and by educating and encouraging voluntary compliance with the law.
- To advise city officials on proposed and existing legislation and interpret the legal ramifications of new legislation.
- To assist staff in updating and re-codifying existing ordinances and to draft new ordinances for adoption at the request of the Rawlins City Council.
- To represent the City and city officials in court in either actions brought by the City or brought against the City.
- To monitor the delivery of all legal services to the City.
- To assist staff in fulfilling their legal duties and help foster an environment of full compliance with all federal, state and local regulations.
- To assist staff in the challenges of navigating both the Public Meetings Act and Public Records Act to fulfill the government cannon of transparency.
- The City Attorney anticipates returning to a proactive stance on all legal matters with the appointment of a Deputy Attorney.

**2021-2022 Focus:**

- Recommendation 1. Develop written workplans, policies and procedures consistent with office objectives and goals. Doing so will help ensure that top priority items are addressed, necessary resources made available and appropriate time allotted for timely completion. Ideally, the City Attorney Workplan will be reviewed by the City Manager for recommended changes and approved by the Rawlins City Council.
- Recommendation 2. Establish a regular schedule to review City priorities and the status of lawsuits with the City Council and the City Manager.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>CITY ATTORNEY</b>							
10-4102-110	SALARIES	153,845	143,380	148,700	121,317	161,800	222,811
10-4102-130	EMPLOYEE BENEFITS	63,600	56,488	61,600	47,420	63,300	113,710
10-4102-190	WORKERS' COMPENSATION	3,500	2,578	3,400	2,219	3,000	3,500
10-4102-206	PROFESSIONAL FEES-LEGAL	7,500	700	8,000	-	-	8,000
10-4102-220	COURT AND LEGAL FEES	20,000	8,976	20,000	106,094	141,500	20,000
10-4102-250	TRAVEL AND TRAINING	5,000	1,749	11,000	88	200	11,000
10-4102-256	UTILITIES-PHONE/INTERNET	400	293	400	165	300	400
10-4102-270	ADS, DUES, & PUBLICATIONS	3,500	2,306	3,500	2,220	3,000	3,500
10-4102-430	OFFICE SUPPLIES	1,000	727	1,000	1,550	2,100	1,000
10-4102-705	FA-EQUIPMENT	200	68	-	-	-	-
<b>TOTAL</b>		<b>258,545</b>	<b>217,265</b>	<b>257,600</b>	<b>281,072</b>	<b>375,200</b>	<b>383,921</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4103

**Department:** Legal

**Division:** Municipal Judge

**Department Mission:** To efficiently process cases according to State Statutes and City Ordinances and work with City Attorney, Defense Attorneys and Defendants to resolve cases.

**Department Description:** To enter citations, take payment, follow legal procedures for processing of not guilty pleas and failure to appear citations, prepare orders, making sure all requirements are met for sentences ordered by Judge.

**2021-2022 Focus:**

- Continue processing cases efficiently.
- Work on upgrading the court processing program - Fullcourt Enterprise

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>MUNICIPAL JUDGE</b>							
10-4103-110	SALARIES	116,657	99,354	117,100	82,719	110,300	116,845
10-4103-130	EMPLOYEE BENEFITS	73,770	55,848	42,800	27,361	36,500	44,857
10-4103-170	INTERPRETER	100	-	100	-	-	100
10-4103-190	WORKERS' COMPENSATION	2,700	1,803	2,700	1,713	2,300	2,800
10-4103-206	PROFESSIONAL SERVICES - LEGAL	750	1,033	750	228	400	500
10-4103-210	PROFESSIONAL SERVICES - OTHER	100	100	100	-	-	-
10-4103-215	JAILING EXPENSES	45,000	10,620	40,000	6,540	8,800	40,000
10-4103-220	COURT AND LEGAL FEES	9,500	5,520	9,000	1,043	1,400	9,000
10-4103-227	CC EXPENSE BOND ACCOUNT	5,500	16,393	5,000	4,794	6,400	5,000
10-4103-250	TRAVEL AND TRAINING	600	-	500	-	-	1,000
10-4103-270	ADS, DUES & PUBLICATIONS	600	-	600	79	200	600
10-4103-430	OFFICE SUPPLIES	1,100	981	1,000	886	1,200	1,000
10-4103-440	SMALL TOOLS & EQUIPMENT		-		-	-	-
<b>TOTAL</b>		<b>256,377</b>	<b>191,651</b>	<b>219,650</b>	<b>125,361</b>	<b>167,500</b>	<b>221,702</b>

# CITY OF RAWLINS, WYOMING

## FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4104

**Department:** General Government

**Division:** Information Technology

**Department Mission:** To provide a high-quality information technology services to all City departments.

**Department Description:** Under the direction of the Finance Director this division provides all other departments/divisions with the technology needed to perform their job effectively and efficiently.

### **2021-2022 Focus:**

- Document current network topologies and city technology infrastructure to better carry out future projects in an organized fashion.
- Move towards the usage of cloud storage with city data while keeping with on-premises software hosting.
- Upgrade current city technology used by employees for more efficient and securer city processes.
  - Upgrade hardware that employees use (e.g., desktops).
  - Upgrade or move to better software.
- Implement IT policies for more secure city networks to prevent cyber-attacks and protect employee data.
- Restructure current city network structures to better deal with server issues, security threats, and outages
  - Partition the current network structure for each department (i.e., network printers, domain controllers, etc.)

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>INFORMATION TECHNOLOGY</b>							
10-4104-110	SALARIES	-	3,767	-	3,767	5,100	48,990
10-4104-130	EMPLOYEE BENEFITS	-	-	-	651	900	22,192
10-4104-190	WORKERS' COMPENSATION	-	-	-	94	200	-
10-4104-207	PROFESSIONAL SERVICES - IT	137,700	149,835	150,000	105,692	141,000	100,000
10-4104-250	TRAVEL AND TRAINING	500	-	500	-	-	3,000
10-4104-270	ADS, DUES & PUBLICATIONS	300	-	300	-	-	300
10-4104-430	OFFICE SUPPLIES	1,000	84	1,000	70	100	500
10-4104-440	SMALL TOOLS & EQUIPMENT	31,000	25,647	75,000	4,859	6,500	1,000
10-4104-386	SOFTWARE	-	-	-	-	-	-
10-4104-470	VEHICLE MAINTENANCE & REPAIR	-	-	-	43	100	500
10-4104-715	INFORMATION TECHNOLOGY	350,000	150,236	35,000	6,646	8,900	35,000
10-4104-730	FACILITIES	75,000	39,325	-	-	-	-
<b>TOTAL</b>		<b>595,500</b>	<b>368,894</b>	<b>261,800</b>	<b>121,821</b>	<b>162,800</b>	<b>211,482</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4105

**Department:** General Government

**Division:** Human Resources

**Department Mission:** Under the direction of the City Manager this division is centered on promoting the concept that our employees are our most valuable resource and will be treated as such. Our human resource department will provide support for the City throughout the employment relationship in pursuing a safe and positive work environment.

**Department Description:** The Human Resource Department supports the recruitment, onboarding, retention, training, and development of City employees. We also provide support for legal compliance and training following the federal, state, and local rules and regulations. We provide a safe environment for employees to express concerns and take a proactive role in any disciplinary procedures.

**2020-2021 Accomplishments:**

- Designed a functioning Human Resource department that supports the needs of employees throughout the City.
- Centralized personnel records and employment documentation into the human resource division.
- Increased employee communication through the implementation of quarterly employee check-in's and City employee newsletter.
- Implemented I-Solved Hire software to improve the accessibility and efficiency of the recruitment and hiring process.
- Restructured the Public Works department and created the Community Development Department allowing for better leadership/employee balance and support.
- Coordinated the revision of City-wide job descriptions to outline employee responsibilities.
- Initiated salary study project to provide a basis for fair pay in all positions city-wide.
- Provided and directed multiple training sessions including leadership series, annual sexual harassment & discrimination awareness, trust and engagement and salary study overview.

**2021-2022 Focus:**

- Develop a monthly training program
- Create and implement employee onboarding curriculum
- Review and update City of Rawlins Policy manual
- Complete revision of City-wide job descriptions
- Review and update Rawlins Police Civil Service rules, policy and procedures
- Review and update Rawlins Fire Civil Service rules
- Complete salary study and implement changes to coincide with findings
- Continue employee recognition programs including Employee of the Quarter, Max Dutton, Supervisor of the Year and other individual and team achievements.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>HR</b>							
10-4105-110	SALARIES	-	3,034	60,000	58,833	78,500	105,092
10-4105-130	EMPLOYEE BENEFITS	-	516	39,300	26,312	35,100	78,649
10-4105-180	OVERTIME PAY	-	-	500	365	500	500
10-4105-190	WORKERS' COMPENSATION	-	53	1,400	1,144	1,600	1,500
10-4105-210	PROFESSIONAL SERVICES - OTHER	10,000	25,739	5,000	14,236	19,000	5,000
10-4105-225	UNEMPLOYMENT INSURANCE	25,000	1,363	20,000	26,757	35,700	20,000
10-4105-250	TRAVEL & TRAINING	4,000	146	3,000	3,641	4,900	7,000
10-4105-251	DRUG & ALCOHOL SCREENING	5,400	7,950	6,000	4,654	6,300	6,000
10-4105-252	PERSONNEL TESTING	8,000	31,201	15,000	4,865	6,500	10,000
10-4105-253	MEDICAL	14,000	3,959	7,000	8,142	10,900	7,000
10-4105-254	EDUCATION REIMBURSEMENT	2,000	2,184	2,000	4,782	6,400	15,000
10-4105-258	CELL PHONE STIPEND	-	-	3,000	-	-	-
10-4105-260	EMPLOYEE APPRECIATION	-	-	-	47,359	63,200	15,000
10-4105-270	ADS, DUES & PUBLICATIONS	11,000	9,876	8,000	12,605	16,900	10,000
10-4105-322	SAFETY	12,000	1,073	1,000	-	-	1,500
10-4105-430	OFFICE SUPPLIES	-	-	-	5,457	7,300	1,500
10-4105-725	SALARY STUDY	-	-	28,000	6,135	8,200	-
<b>TOTAL</b>		<b>91,400</b>	<b>87,095</b>	<b>199,200</b>	<b>225,286</b>	<b>301,000</b>	<b>283,741</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4106

**Department:** General Government

**Division:** C.A.T.S. Bus

**Department Mission:** Under the direction of the City Manager / City Clerk this division is to provide the resources needed to support public transportation for the public at-large during limited hours throughout the day.

**Department Description:** The following budget identifies the expenses needed to support all aspects of providing public transportation Tuesday through Friday with a single driver on a designated route.

**2020-2021 Accomplishments:**

- C.A.T.S. Bus was operational during the COVID-19 Pandemic until Mid-November 2021 with all safety precaution in place for both riders and driver.
- Due to the COVID-19 Pandemic the City stopped operations of the C.A.T.S. Bus.

**2021-2022 Focus:**

- Updated the C.A.T.S. Bus with a newer model, able to accommodate more riders with wheelchairs and passengers.
- The City is exploring the idea of rebranding the C.A.T.S. Bus name.
- Possibly expanding the designated route and considering adding additional drivers.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>CATS BUS</b>						
10-4106-110 SALARIES	25,990	26,489	27,000	19,642	26,200	26,598
10-4106-130 EMPLOYEE BENEFITS	27,971	27,871	27,400	12,381	16,600	29,056
10-4106-180 OVERTIME PAY	-	-	-	26	100	-
10-4106-190 WORKERS' COMPENSATION	600	478	600	404	600	700
10-4106-250 TRAVEL AND TRAINING	1,000	-	500	-	-	500
10-4106-270 ADS, DUES & PUBLICATIONS	200	-	200	-	-	200
10-4106-440 SMALL TOOLS & EQUIPMENT	250	-	250	54	100	300
10-4106-470 VEHICLE MAINTENANCE & REPAIR	5,750	3,744	6,000	1,498	2,000	6,000
<b>TOTAL</b>	<b>61,761</b>	<b>58,583</b>	<b>61,950</b>	<b>34,004</b>	<b>45,600</b>	<b>63,354</b>

# CITY OF RAWLINS, WYOMING

## FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4202

**Department:** General Government

**Division:** Finance

**Department Mission:** Integrity above all else. Under the direction of the Finance Director this division's primary mission is be a good steward of the funds received, improve transparency, and provide valuable information to the City Council so they can make prudent decisions, which includes fund balances.

**Department Description:** To record every financial transaction of the city. To provide all services to the public or other city divisions as it relates to finances of the City.

### **2021-2022 Goals, Projects and Highlights:**

- Review in depth the revenue stream the City currently has.
- Consider other financing options open for current and future projects.
- Develop a new capital 10-year plan.
- Develop a financial plan that provides for stability and resiliency that will allow the City to weather the peaks and valleys of the revenue stream.
- Continue in depth participation in the Strategic Plan as we move forward with the initiatives.

### **2020-2021 Accomplishments/Comments:**

- Participated in the new Strategic Plan that provides for a clear vision for the City moving forward.
- Analyzing current funds to eliminate any that deter transparency to show fully transparent accounting of city funds.
- Promote ethically and fiscally sound operations to the department and throughout the City's affairs.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>FINANCE</b>							
10-4202-110	SALARIES	252,600	269,831	267,000	207,486	276,700	264,578
10-4202-130	EMPLOYEE BENEFITS	123,800	100,287	136,500	84,998	113,400	145,552
10-4202-190	WORKERS' COMPENSATION	5,700	4,858	6,000	4,064	5,500	6,200
10-4202-207	PROFESSIONAL SERVICES - IT	32,000	28,544	32,000	28,443	38,000	-
10-4202-210	PROFESSIONAL - OTHER	2,000	1,750	3,000	1,750	2,400	3,000
10-4202-250	TRAVEL AND TRAINING	13,500	3,296	8,000	442	600	11,500
10-4202-270	ADS. DUES & PUBLICATIONS	100	268	100	411	600	2,500
10-4202-430	OFFICE SUPPLIES	500	412	500	225	300	2,500
10-4202-440	SMALL TOOLS & EQUIPMENT	500	-	1,000	1,261	1,700	1,000
10-4202-480	UNIFORMS	-	-	500	-	-	-
<b>TOTAL</b>		<b>430,700</b>	<b>409,246</b>	<b>454,600</b>	<b>329,080</b>	<b>439,200</b>	<b>436,830</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund:** 10-4204

**Department:** General Government

**Division:** Non-Departmental

**Department Mission:** This division provides for expenses that are not related to just one division but to all divisions of the City. It also provides for those expenses that are related to the public at large such as fireworks.

**Department Description:** Provide a location to capture all expenses that are related to the City as a whole and to all divisions. An example of these expenses is postage, insurance, general supplies, etc.

**2020-2021 Accomplishments:**

- The City continues to send to the Recreation Fund the revenues appropriations needed to support this department expense appropriations.

**2021-2022 Focus:**

- The City may need to transfer/loan money from the General Fund to Enterprise Funds to support capital expenditures.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>NON-DEPATAMENTAL EXPENDITURES</b>							
10-4204-206	LEGAL		-	-	38,531	-	-
10-4204-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	750	10	750	40	100	800
10-4204-210	PROFESSIONAL SERVICES - OTHER	42,000	46,352	40,000	7,548	10,100	40,000
10-4204-214	BEAUTIFICATION/PROMOTIONS	21,000	6,409	20,000	1,254	1,700	-
10-4204-255	UTILITIES-ELECTRICAL	15,000	15,087	15,000	10,452	14,000	15,000
10-4204-256	UTILITIES-PHONE/INTERNET	48,000	41,907	45,000	30,559	40,800	45,000
10-4204-257	UTILITIES-GAS	7,500	5,461	7,500	3,471	4,700	7,500
10-4204-270	ADS, DUES & PUBLICATIONS	32,000	27,221	25,000	15,436	20,600	25,000
10-4204-290	POSTAGE	31,000	27,527	30,000	22,507	30,100	30,000
10-4204-305	LAND	47,500	29,669	30,000	16,372	21,900	-
10-4204-320	EQUIPMENT LEASE & RENTAL	38,000	34,842	30,000	23,930	32,000	30,000
10-4204-350	INSURANCE	147,000	164,557	150,000	51,557	68,800	150,000
10-4204-360	ELECTIONS	5,000	-	5,000	6,888	9,200	5,000
10-4204-430	OFFICE SUPPLIES	24,000	10,610	10,000	17,677	23,600	10,000
10-4204-440	SMALL TOOLS & EQUIPMENT	5,000	-	2,000	2,477	3,400	2,000
10-4204-492	EVENTS COMMITTEE	9,000	-	-	-	-	-
10-4204-494	FIREWORKS	16,000	16,307	17,000	-	17,000	17,000
10-4204-725	MISC. STUDIES	-	699	-	-	-	-
10-4990-999	WORKING CAPITAL RESERVES	271,400	103,556	201,665	6,244	6,700	-
10-4204-975	TRANSFER TO OTHER FUNDS - Water	-	-	-	-	2,700,000	1,200,000
10-4204-975	TRANSFER TO OTHER FUNDS - Sewer	-	-	-	-	427,000	927,000
10-4204-972	TRANSFER TO OTHER FUNDS - Landfill	-	-	-	-	410,000	577,780
10-4204-972	TRANSFER TO OTHER FUNDS - Recycling	-	-	-	-	120,000	120,000
10-4204-960	TRANSFER TO OTHER FUNDS - Recreation	1,942,898	1,200,000	2,011,600	1,800,000	2,011,600	2,523,000
<b>TOTAL</b>		<b>2,703,048</b>	<b>1,730,215</b>	<b>2,640,515</b>	<b>2,054,941</b>	<b>5,973,300</b>	<b>5,725,080</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4301

**Department:** Public Works

**Division:** Administration

**Department Mission:** City of Rawlins strives to develop and maintain a safe, economically viable, healthy, and appealing community in which all citizens can take pride.

**Department Description:** The Public Works Department is comprised of the following divisions including: the General Fund funded Divisions of Administration, Street Department, and the Water Utility Enterprise Fund Divisions of Utilities- Distribution, Water Treatment Plant; the Wastewater Utility (Sewer) Fund Divisions of Utilities-Collection, and Wastewater Treatment.

**Administration Division** is comprised of the Public Works Director. Duties include Department Administration / Senior Supervision Directions of all Public Works Divisions, City Engineering, Cemetery Administration, and GIS Mapping.

**2020-2021 Accomplishments/Comments:**

- Helped other divisions to work more efficiently, will continue work on this.
- Public Works Quarterly Meetings initiated and maintained

**2021-2022 Focus:**

- Retention of positions
- Expand training for employees
- Safety: Work on reducing accidents

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>PUBLIC WORKS - ADMINISTRATION</b>						
10-4301-110 SALARIES	105,371	85,224	107,000	88,352	117,900	133,253
10-4301-130 EMPLOYEE BENEFITS	16,365	20,093	21,600	15,332	20,500	24,450
10-4301-190 WORKERS' COMPENSATION	900	1,524	900	1,506	2,100	1,000
10-4301-250 TRAVEL AND TRAINING	3,000	2,761	3,000	1,103	1,500	3,000
10-4301-256 UTILITIES-PHONE/INTERNET	300	-	300	-	-	300
10-4301-270 ADS, DUES & PUBLICATIONS	500	638	500	609	900	650
10-4301-430 OFFICE SUPPLIES	6,500	4,972	1,500	1,563	2,100	1,500
10-4301-440 SMALL TOOLS & EQUIPMENT	5,000	52	5,000	1,887	2,600	5,000
10-4301-470 VEHICLE MAINTENANCE & REPAIR	1,200	775	1,200	577	800	600
10-4301-480 UNIFORMS	700	100	700	345	500	1,050
10-4301-481 PUBLIC WORKS WEEK EVENT	-	-	1,000	-	1,000	1,000
10-4301-730 FA-FACILITIES	20,000	-	-	-	-	-
<b>TOTAL</b>	<b>159,836</b>	<b>116,139</b>	<b>142,700</b>	<b>111,272</b>	<b>149,900</b>	<b>171,803</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4302

**Department:** Community Development

**Division:** Central Shop and Warehouse

**Division Mission:** Service & Repair Equipment & Vehicles

**Division Description:** The Central Shop Division is comprised of a three mechanics. They take care of and maintain the City's Fleet of Vehicles, and Construction Equipment. Excluded are the vehicles and equipment belonging to the Parks and Recreation Department. They maintain a warehouse of filters, oil and tires for the City's fleet.

**2021-2022 Focus:**

- Continue to maintain vehicles/equipment as timely and efficiently as possible.
- Continue to learn how to run the shop effectively and efficiently.
- Train new employees
- Continue to work together on certain projects.
- Develop a passion and personal satisfaction for the shop and employees

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>CENTRAL SHOP &amp; WAREHOUSE (Internal Service Fund)</b>						
10-4302-110 SALARIES	157,341	138,994	138,000	86,129	114,900	131,555
10-4302-130 EMPLOYEE BENEFITS	84,636	67,089	80,000	47,844	63,800	109,718
10-4302-190 WORKERS' COMPENSATION	3,600	2,186	3,100	1,813	2,500	3,200
10-4302-210 PROFESSIONAL SERVICES - OTHER	8,000	8,345	15,000	4,866	6,500	15,000
10-4302-250 TRAVEL AND TRAINING	500	59	1,000	-	-	1,000
10-4302-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	66,300	80,330	80,000	37,909	50,600	80,000
10-4302-322 SAFETY	100	-	150	-	-	150
10-4302-420 SMALL TOOLS & EQUIPMENT	900	9	500	-	-	500
10-4302-430 OFFICE SUPPLIES	400	430	400	113	200	400
10-4302-470 VEHICLE MAINTENANCE & REPAIR	700	447	500	206	300	500
10-4302-480 UNIFORMS	3,000	3,685	3,200	2,590	3,500	3,200
10-4302-750 IMPACT ASSISTANCE FUNDS - USES	-	-	-	28,000	37,400	-
<b>TOTAL</b>	<b>325,477</b>	<b>301,574</b>	<b>321,850</b>	<b>209,470</b>	<b>279,700</b>	<b>345,223</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4303

**Department:** Public Works

**Division:** Street Department

**Division Mission:** To keep clean and safe streets for the public's use, keep all signs in proper repair for safety and help the public find their way around town.

**Department Description:** To keep streets cleaned and maintained, keep up with all signage needed and set up for street closures and parades.

**2020-2021 Accomplishment/ Comments:**

- Begin design work on 6 penny projects
- Complete another round of wear course with outside contractor
- Striping of School zones
- Revamp snow removal process, routes and equipment

**2021-2022 Focus:**

- Keep up on street cuts and pot holes
- Cross training of employees

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>STREETS</b>							
10-4303-110	SALARIES	300,167	284,215	285,500	220,677	294,300	304,111
10-4303-130	EMPLOYEE BENEFITS	202,653	173,200	195,800	127,520	170,100	189,855
10-4303-170	SEASONAL SALARIES	5,000	9,153	5,000	-	-	5,000
10-4303-180	OVERTIME PAY	10,900	18,117	10,400	6,631	8,900	10,584
10-4303-190	WORKERS' COMPENSATION	7,200	5,513	6,800	4,689	6,300	7,000
10-4303-205	PROFESSIONAL SERVICES - ENGINEER	25,000	1,251	25,000	-	-	5,000
10-4303-207	PROFESSIONAL SERVICES - IT	5,500	9,983	5,500	1,361	1,900	-
10-4303-210	PROFESSIONAL SERVICES - OTHER	1,000	2,959	5,000	3,139	4,200	5,000
10-4303-250	TRAVEL AND TRAINING	4,000	2,338	6,000	-	-	6,000
10-4303-255	UTILITIES-ELECTRICAL	1,500	2,354	2,500	1,394	1,900	2,500
10-4303-257	UTILITIES-GAS	1,000	2,951	2,000	1,714	2,300	2,000
10-4303-270	ADS, DUES & PUBLICATIONS	500	431	500	133	200	500
10-4303-320	EQUIPMENT LEASE & RENTAL	-	-	2,000	17	100	2,000
10-4303-322	SAFETY	500	340	500	195	300	1,000
10-4303-400	TRAFFIC CONTROL MATERIAL	7,500	4,362	7,500	7,144	9,600	7,500
10-4303-422	MATERIALS	50,000	70,892	60,000	55,127	73,600	80,000
10-4303-425	HOT MIX PLANT	25,000	34,775	25,000	10,426	14,000	35,000
10-4303-430	OFFICE SUPPLIES	1,500	763	1,500	785	1,100	1,000
10-4303-440	SMALL TOOLS & EQUIPMENT	19,500	15,888	19,500	14,042	18,800	21,500
10-4303-470	VEHICLE MAINTENANCE & REPAIR	35,000	41,806	35,000	20,588	27,500	35,000
10-4303-480	UNIFORMS	2,100	1,216	2,800	386	600	2,800
10-4303-700	VEHICLES	52,000	47,234	-	285	400	294,000
10-4303-705	EQUIPMENT	-	-	275,000	-	-	-
10-4303-740	STREET INFRASTRUCTURE	990,500	700,775	1,035,000	225,949	301,300	2,120,000
<b>TOTAL</b>		<b>1,748,020</b>	<b>1,430,516</b>	<b>2,013,800</b>	<b>702,203</b>	<b>937,400</b>	<b>3,137,350</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4307

**Department:** Community Development

**Division:** Facilities - Building Maintenance

**Department Mission:** City of Rawlins strives to develop and maintain a safe, economically viable, healthy, and appealing community in which all citizens can take pride.

**Division Description:** In charge of the maintenance of the buildings and facilities of the City of Rawlins.

**2020-2021 Accomplishments:**

- New roof panels on Streets/ Utilities Shop at Public Works
- Beechcraft Building Renovations / Heat and Electrical Service
- Fire Station # 1 & #2 roof repairs
- New Flooring for Public Works/ Replace tattered existing carpet.
- Completed Recreation Center Fire Panel Upgrades

**2021-2022 Focus:**

- HVAC Upgrades at City Hall
- Above ground fuel storage for the Recreation Center
- Continue to maintain facilities
- Complete City Hall Fire Panel upgrades

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>BUILDING MAINTENANCE</b>						
10-4307-110 SALARIES	203,320	158,221	133,900	98,586	131,500	212,748
10-4307-130 EMPLOYEE BENEFITS	103,222	76,604	74,700	52,204	69,700	178,192
10-4307-180 OVERTIME PAY	-	-	-	49	100	-
10-4307-190 WORKERS' COMPENSATION	4,600	2,741	3,100	2,056	2,800	3,200
10-4307-205 PROFESSIONAL SERVICES - ENGINEER	500	-	-	-	-	-
10-4307-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	600	200	600	400	600	400
10-4307-210 PROFESSIONAL -OTHER	52,450	47,922	155,000	40,957	54,700	155,000
10-4307-212 SERVICE CONTRACTS	1,500	1,463	1,500	944	1,300	1,500
10-4307-250 TRAVEL AND TRAINING	1,500	641	2,000	-	-	2,000
10-4307-255 UTILITIES-ELECTRICAL	20,000	16,112	20,000	9,828	13,200	20,000
10-4307-257 UTILITIES-GAS	15,000	14,264	15,000	9,431	12,600	15,000
10-4307-260 UTILITIES-OTHER	6,000	9,741	6,000	6,678	9,000	6,000
10-4307-270 ADS, DUES & PUBLICATIONS	500	154	500	-	-	500
10-4307-280 BUILDING, GROUNDS MAINTENANCE	76,500	35,329	76,500	34,960	46,700	85,000
10-4307-322 SAFETY	2,500	291	2,500	2,154	2,900	5,000
10-4307-340 STREET LIGHTS	140,000	125,396	140,000	85,946	114,600	140,000
10-4307-380 EQUIPMENT MAINTENANCE & REPAIR	1,500	1,019	1,500	5,042	6,800	7,500
10-4307-422 MATERIALS	2,000	605	2,000	1,550	2,100	2,000
10-4307-430 OFFICE SUPPLIES	20,000	13,291	20,000	13,914	18,600	1,000
10-4307-440 SMALL TOOLS & EQUIPMENT	4,600	734	4,600	1,603	2,200	4,000
10-4307-470 VEHICLE MAINTENANCE & REPAIR	4,000	2,988	4,000	336	500	3,000
10-4307-480 UNIFORMS	1,750	40	1,050	100	200	2,100
10-4307-705 EQUIPMENT	50,000	-	35,000	31,474	42,000	-
10-4307-730 FACILITIES	223,000	111,400	169,000	99,825	133,100	-
<b>TOTAL</b>	<b>935,042</b>	<b>619,154</b>	<b>868,450</b>	<b>498,037</b>	<b>665,200</b>	<b>844,140</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4401

**Department:** Community Development

**Division:** Community Development Administration

**Department Mission:** The Community Development Department will strive to promote and accommodate growth while preserving the area's unique natural resources and community values. We are committed to be the most professional and considerate public servants while continuously working to improve the quality of life in Rawlins.

**Department Description:** The Community Development Department works in conjunction with the Rawlins Planning & Zoning Commission, Construction Board and the Board of Adjustments. Community Development's primary function is to administer Title 18(subdivisions), Title 19 (zoning), and 20 (annexations) of the Rawlins Municipal Code. Community Development encompasses both the Building Office and Nuisance Abatement.

**2020-2021 Accomplishments/Comments:**

- Adoption of Title 19 Amendments

**2021-2022 Focus:**

- Work on processes and procedures for various items such as building permits, SUP, and variance applications

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		2022 Budget Proposal	
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End		
<b>COMMUNITY DEVELOPMENT</b>							
10-4401-110	SALARIES	35,381	30,276	41,200	40,512	54,100	55,463
10-4401-130	EMPLOYEE BENEFITS	6,022	5,127	7,100	9,532	12,800	25,286
10-4401-190	WORKERS' COMPENSATION	800	542	1,000	745	1,000	1,100
10-4401-206	PROFESSIONAL SERVICES-LEGAL	20,000	2,862	15,000	12,403	16,600	5,000
10-4401-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	30,000	62,212	30,000	22,051	29,500	30,000
10-4401-210	PROFESSIONAL SERVICES-OTHER	5,000	-	1,500	-	-	1,500
10-4401-250	TRAVEL AND TRAINING	2,500	125	2,500	75	100	2,500
10-4401-270	ADS, DUES & PUBLICATIONS	2,000	1,183	1,500	1,863	2,500	1,500
10-4401-280	BUILDING, GROUNDS & MAINTENANCE	-	-	-	-	-	290,000
10-4307-380	EQUIPMENT MAINTENANCE & REPAIR	-	1,019	-	-	-	500
10-4401-430	OFFICE SUPPLIES	5,000	716	1,500	316	500	1,500
10-4401-440	SMALL TOOLS AND EQUIPMENT	-	-	-	-	-	5,500
10-4401-470	VEHICLE MAINTENANCE & REPAIR	-	-	-	-	-	500
10-4401-480	UNIFORMS	350	-	700	-	-	700
<b>TOTAL</b>		<b>107,053</b>	<b>104,062</b>	<b>102,000</b>	<b>87,497</b>	<b>117,100</b>	<b>421,049</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	
<b>ECONOMIC DEVELOPMENT</b>						
10-4405-110	SALARIES	-	-	-	-	74,892
10-4405-130	EMPLOYEE BENEFITS	-	-	-	-	47,877
10-4405-190	WORKERS' COMPENSATION	-	-	-	-	1,745
10-4405-206	PROFESSIONAL SERVICES-LEGAL	-	-	-	-	-
10-4405-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	-	-	-	-	-
10-4405-210	PROFESSIONAL SERVICES-OTHER	-	-	-	-	-
10-4405-250	TRAVEL AND TRAINING	-	-	-	-	4,000
10-4405-270	ADS, DUES & PUBLICATIONS	-	-	-	-	500
10-4405-380	EQUIPMENT MAINTENANCE & REPAIR	-	-	-	-	2,000
10-4405-430	OFFICE SUPPLIES	-	-	-	-	500
<b>TOTAL</b>		-	-	-	-	<b>131,514</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	
<b>GRANT WRITING</b>						
<b>PROFESSIONAL SERVICES</b>						
10-4407-110						70,000
10-4407-130						41,362
10-4407-190						1,631
10-4407-206						-
10-4407-208						-
10-4407-210						-
10-4407-250						4,000
10-4407-270						500
10-4407-380						2,000
10-4407-430						500
<b>TOTAL</b>	-	-	-	-	-	<b>119,993</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4410

**Department:** Community Development

**Division:** Building

**Department Mission:** The Community Development Department Building Division will strive to promote growth through enforcement of the building codes as adopted by City Council. To promote safety as required by City Ordinances.

**Department Description:** This division of the Community Development Department works in conjunction with the Rawlins Planning & Zoning Commission, Construction Board and the Board of Adjustments in enforcement of all ordinances that spell out legal construction practice to project all.

**2020-2021 Accomplishments/Comments:**

- Managed all inspections and plan reviews with an increased work load.

**2021-2022 Focus:**

- Continued education to enhance our knowledge and abilities for inspections and plan reviews.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year			
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>BUILDING CODE ENFORCEMENT</b>							
10-4410-110	SALARIES	63,336	65,943	68,000	49,434	66,000	67,647
10-4410-130	EMPLOYEE BENEFITS	41,140	41,169	40,700	31,162	41,600	42,989
10-4410-180	OVERTIME	-	16	-	24	100	-
10-4410-190	WORKERS' COMPENSATION	1,500	1,190	1,600	1,019	1,400	1,700
10-4410-250	TRAINING & TRAVEL	4,000	427	4,000	1,098	1,500	4,000
10-4410-256	UTILITIES-PHONE/INTERNET	1,500	629	1,500	300	500	1,500
10-4410-270	ADS, DUES & PUBLICATIONS	1,000	325	1,000	-	-	1,000
10-4410-430	OFFICE SUPPLIES	1,250	221	1,250	621	900	1,250
10-4410-440	SMALL TOOLS & EQUIPMENT	5,250	-	5,250	394	600	5,250
10-4410-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,147	2,500	706	1,000	2,500
10-4410-480	UNIFORMS	350	-	350	-	-	350
10-4410-715	INFORMATION TECHNOLOGY	-	-	10,000	4,661	6,300	-
<b>TOTAL</b>		<b>121,326</b>	<b>111,067</b>	<b>136,150</b>	<b>89,419</b>	<b>119,900</b>	<b>128,186</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4601

**Department:** Rawlins Police Department

**Division:** Administration

**Department Mission:** The mission of the Rawlins Police Department is to work in partnership with the community by providing safety and security through fair, dependable, and professional police services.

**Department Description:** The Rawlins Police Department currently is authorized to have 19 Sworn Officers, seven (7) Dispatchers, including a Records Division, two full time and one part time Victim Advocate (Grant provided one and one half positions), two Animal Control Officers and one administrative secretary. The RPD has a state-wide reputation for excellence that provides innovative and equitable police service to our community through a motivated and engaged workforce.

### **2020-2021 Accomplishments:**

- Began revision of Civil Service Rules and Regulations with Civil Service Commission
- Implemented contracts with Diagle Law Group to begin revisions on Rawlins Police Department Policy Manual (18-24 month process)
- Chief of Police application and hiring
- Two Ford Interceptor SUV Police Package vehicles entered into inventory and issued.
- POST certified trainings and instructor certificates in relevant course work
- Victims Advocate Grant maintenance to sustain staffing levels.
- Participated in Urban Deer Management and successfully culled and provided meat to 30 applicants
- COVID19 guidelines implemented

### **Continuing Programs:**

- Walk-the-Block program
- Identity Theft for Seniors
- Project ChildSafe partner – gun locks
- Bank Awareness Program: “What to do in Case of Bank Robbery”
- Adopt-A-School monthly safety message program
- CCSD #1 Crisis Intervention Plan Training Assistance

- County Law Enforcement Rapid and Immediate Response Training
- Bike Safety presentations
- Halloween Safety
- Annual National Night Out public relations event - ongoing.
- Awards banquet and ceremony.
- TIPS (Training for Intervention Procedures)
- Alcohol compliance checks
- Tobacco compliance checks
- Partnership with CCSD#1 to implement Safe2Tell
- Handle With Care program
- Drug Endangered Children (DEC)

**2021-2022 Focus:**

- Continue update of the Rawlins Police Department Policy Manual.
- Recruit and Retain officers and lateral entry officers- Implement employee referral program
- Continue to send officers to approved training to maintain the mission of the department and the City of Rawlins and Peace Officer's Standards and Training (P.O.S.T.).
- Patrol vehicle replacement with two (2) new AWD Police Package K-9 patrol vehicles.
- Replace Investigation's body wire recorder.
- Replace current Glock 21's with new handgun firearms .
- Replace TASER's with new Taser 7's.
- Continue records retention compliance with State Statue process.
- Research feasibility study for new police department and/or joint Emergency Service Complex with fire department.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>POLICE-ADMINISTRATION</b>							
10-4601-110	SALARIES	1,096,577	955,486	1,183,500	771,382	1,028,600	1,208,260
10-4601-113	EMPLOYEE RECRUITMENT	-	-	-	-	-	14,000
10-4601-111	SALARIES-VOCA GRANT	55,750	56,730	59,100	42,070	56,100	59,100
10-4601-130	EMPLOYEE BENEFITS	491,000	422,685	479,000	302,587	403,500	730,177
10-4601-131	EMPLOYEE BENEFITS-VOCA GRANT	34,000	7,637	25,200	5,917	25,200	25,200
10-4601-150	POLICE PENSION CONTRIBUTION	93,676	89,009	117,000	67,488	90,000	117,000
10-4601-180	OVERTIME PAY	61,412	182,888	63,600	149,006	198,700	67,673
10-4601-181	OVERTIME PAY-VOCA GRANT	2,500	-	2,500	189	300	2,500
10-4601-190	WORKERS' COMPENSATION	30,000	20,373	27,100	17,463	23,300	25,400
10-4601-191	WORKERS COMPENSATION-VOCA GRANT	2,000	1,022	2,100	984	1,400	2,100
10-4601-207	PROFESSIONAL SERVICES-INFO TECH	70,000	44,145	75,000	40,434	54,000	75,000
10-4601-210	PROFESSIONAL SERVICES-OTHER	32,500	6,837	35,000	8,855	11,900	38,575
10-4601-250	TRAVEL AND TRAINING	17,000	17,369	22,000	15,963	21,300	22,000
10-4601-255	UTILITIES-ELECTRICAL	12,000	11,619	12,000	8,254	11,100	12,000
10-4601-256	UTILITIES-PHONE/INTERNET	15,900	12,720	30,000	6,422	8,600	30,000
10-4601-257	UTILITIES-GAS	5,000	4,152	5,000	2,956	4,000	5,000
10-4601-260	UTILITIES-OTHER	2,600	1,711	2,600	1,314	1,800	2,600
10-4601-270	ADS, DUES & PUBLICATIONS	9,100	8,953	9,100	4,253	5,700	9,100
10-4601-276	CANINE UNIT	1,500	471	6,500	361	500	7,000
10-4601-320	EQUIPMENT LEASE & RENTAL	300	-	300	-	-	300
10-4601-330	PUBLIC ASSISTANCE PROGRAM	2,500	753	2,500	1,321	1,800	2,500
10-4601-430	OFFICE SUPPLIES	14,500	12,380	30,000	8,298	11,100	42,300
10-4601-440	SMALL TOOLS & EQUIPMENT	11,600	7,085	192,500	587	800	155,755
10-4601-455	SEIZURES EXPENDITURES	-	-	100	-	-	100
10-4601-470	VEHICLE MAINTENANCE & REPAIR	35,000	27,969	35,000	19,276	25,800	35,000
10-4601-480	UNIFORMS	5,000	4,549	9,000	2,957	4,000	9,000
10-4601-483	VICTIM ADVOCATE GRANT	14,695	3,536	14,695	1,183	1,600	14,700
10-4601-484	E-CITATION	-	-	10,000	1,875	2,500	10,000
10-4601-490	PUBLIC RELATIONS PROGRAM	8,000	7,374	8,000	1,628	2,200	8,000
10-4601-492	URBAN DEER MANAGEMENT EXP	14,500	10,702	9,000	5,420	7,300	10,000
10-4601-496	VICTIM ADVOCATE DONATIONS EXP	-	-	100	-	-	100
10-4601-700	VEHICLES	200,000	108,202	-	106,175	141,600	130,000
10-4601-705	EQUIPMENT	34,559	5,289	46,500	15,590	20,800	46,500
10-4601-715	INFORMATION TECHNOLOGY	76,216	42,845	131,750	-	-	131,800
10-4601-725	FEASABILITY STUDY	-	-	-	-	-	30,000
		<b>2,449,385</b>	<b>2,074,491</b>	<b>2,645,745</b>	<b>1,610,209</b>	<b>2,165,500</b>	<b>3,078,740</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 10-4610

**Department:** Rawlins Police Department

**Division:** Animal Control

**Department Mission:** It is the mission of the Rawlins Rochelle Animal Shelter and Rawlins Animal Control to provide high quality care to all animals in its care, to prevent suffering and to provide an effective animal control program in the community by actively enforcing state and local laws, while promoting responsible pet ownership and welfare.

**Department Description:** Animal Control Officers work with the Police Department under the direction of the Police Chief. Responsibilities include, but are not limited to picking up strays, handling animal nuisance issues, pet care education, assisting Police Officers when animals need to be removed or restrained, writing citations, testifying in court. The ACOs maintain the animal shelter and care for the animals.

**2020-2021 Accomplishments:**

- Build catio
- Painted cat room
- Built window shelf in cat room
- Gravel landscape in back of Animal Shelter
- Updated safety equipment, catch poles, snake tongs, cat grabbers

**Continuing Programs:**

- Maintain networks with dog and cat rescue organizations throughout the country
- Assist Pet Partners of Carbon County with Adopt-a-Thons
- National Animal Shelter Week open house at the Rochelle Animal Shelter
- Maintain web-based adoptable animal listing sites
- Continue training/education
- Continue skunk/ cat trap rentals

**2021-2022 Focus:**

- Animal Control Officer Complete Module 3 of the National Animal Control Academy
- Animal Control Officer Complete Module B of the National Animal Control Academy
- Maintain several web-based adoptable animal listing sites.
- Replace Washer and Dryer.
- Continued support of Pet Partners of Carbon County's feral cat program.
- Begin to replace bowls, cat boxes and water buckets.
- Replace 1997 Animal Control Truck
- Part time kennel attendant position

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>POLICE - ANIMAL CONTROL</b>							
10-4610-110	SALARIES	68,204	68,358	72,100	52,781	70,400	76,461
10-4610-130	EMPLOYEE BENEFITS	65,851	43,883	64,600	31,734	42,400	44,919
10-4610-180	OVERTIME PAY	2,000	289	2,100	157	300	2,206
10-4610-190	WORKERS' COMPENSATION	3,400	1,275	3,500	1,100	1,500	3,600
10-4610-210	PROFESSIONAL-OTHER	8,500	11,907	18,100	13,119	17,500	18,500
10-4610-250	TRAVEL AND TRAINING	1,500	1,299	1,800	-	-	1,800
10-4610-255	UTILITIES-ELECTRICAL	2,100	1,636	2,100	1,200	1,600	2,100
10-4610-257	UTILITIES-GAS	2,800	2,421	2,800	1,653	2,300	2,800
10-4610-260	UTILITIES-OTHER	1,000	1,019	1,000	783	1,100	1,000
10-4610-270	ADS, DUES & PUBLICATIONS	100	-	100	-	-	100
10-4610-280	BUILDING/GROUNDS MAINTENANCE	200	91	200	-	-	200
10-4610-430	OFFICE SUPPLIES	6,500	7,231	6,500	4,072	5,500	6,500
10-4610-440	SMALL TOOLS & EQUIPMENT	2,200	462	5,000	-	-	7,000
10-4610-470	VEHICLE MAINTENANCE & REPAIR	2,500	1,487	2,500	1,228	1,700	2,500
10-4610-480	UNIFORMS	500	208	500	100	200	500
10-4610-700	VEHICLES	-	-	-	-	-	65,000
10-4610-705	EQUIPMENT	37,000	10,487	55,000	-	-	-
<b>TOTAL</b>		<b>204,355</b>	<b>152,053</b>	<b>237,900</b>	<b>107,926</b>	<b>144,500</b>	<b>235,186</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4615

**Department:** Rawlins Police Department

**Division:** 911 Center

**Department Mission:** It is the Rawlins Police Department 911 Center's mission to serve as the vital link between the citizens and the public safety agencies in Rawlins. We strive to collect and disseminate all requests for service in a prompt, courteous and efficient manner for all our citizens. Through our actions, we help save lives, protect property and assist the public in their time of need.

**Department Description:** Provide public safety communications for law enforcement, fire dispatch, local ambulance and all agencies involved in major incidents within our area.

### **2020-2021 Accomplishments:**

- All Dispatchers have been trained in records/court preparation and still working on reporting.
- SMART 911
- Emergency dispatch protocols extended to include police and fire
  - Extensive training by all communication officers to be certified
- Backcountry SOS
- Center Management Course (NENA) certification
- Carbon County Coroners Conference
- Motivations Training
- Police Legal Sciences Training
- POWER DMS

The 911 center was still down two communication officers for the 2020-2021 fiscal year. Communication concentrated on maintaining the level service necessary to accomplish the responsibilities for the citizens of City of Rawlins the agencies we serve. COVID19 restricted in person conferences.

**Continuing Programs:**

- Maintain certification through annual training.
- Monthly online training course for Dispatch personnel.
- Police Legal Sciences Training.
- Motivations training
- WyoLink talk group updates.
- Update training material for dispatch.
- Continue to work on meeting NCIC and DCI requirements for all contract personnel.
- 911 Tours

**2021-2022 Focus :**

- Recruit and retain full staff (2 positions down)
- Spillman Learning Management System
- EMD, EPD and EFD recertification for all dispatchers.
- WPOA Conference
- APCO Conference
- Spillman Conference
- Implementations of Mobile Dispatch Units

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>POLICE - 911 CENTER</b>							
10-4615-110	SALARIES	295,279	226,780	318,000	193,941	258,600	333,965
10-4615-130	EMPLOYEE BENEFITS	109,257	72,719	102,800	57,223	76,300	178,796
10-4615-150	POLICE PENSION CONTRIBUTIONS	27,958	21,731	28,200	18,024	24,100	28,200
10-4615-180	OVERTIME PAY	29,812	26,288	31,200	29,830	39,800	27,526
10-4615-190	WORKERS' COMPENSATION	7,400	4,563	7,900	4,391	5,900	8,100
10-4615-207	PROFESSIONAL SERVICES-INFO TECH	51,500	49,021	57,500	53,992	72,000	-
10-4615-250	TRAVEL AND TRAINING	9,200	4,889	11,700	1,744	2,400	14,500
10-4615-270	ADS, DUES & PUBLICATIONS	1,250	1,639	1,750	1,170	1,600	1,800
10-4615-370	911 SYSTEM	47,800	38,968	47,800	9,089	12,200	47,800
10-4615-430	OFFICE SUPPLIES	4,900	2,889	4,900	539	800	4,900
10-4615-440	SMALL TOOLS & EQUIPMENT	8,900	2,449	6,000	34	100	6,000
10-4615-480	UNIFORMS	1,250	69	1,750	-	-	1,800
10-4615-715	INFORMATION TECHNOLOGY	125,500	13,037	-	70,608	94,200	-
		<b>720,006</b>	<b>465,043</b>	<b>619,500</b>	<b>440,586</b>	<b>588,000</b>	<b>653,387</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4701

**Department:** Rawlins Fire Department

**Division:** Fire Administration

**Department Mission:** City of Rawlins Fire Department strives to develop and maintain a safe, healthy, and appealing community in which all citizens can take pride.

**Department Description:** The Fire Department is split into two functional divisions, Fire Administration and Fire Operations. The first responsibility of Fire Administration and Operations Division is to provide life and safety support to the public, and to ensure we are available 24/7 to provide this service. A second responsibility to ensure we do all possible to keep the property of all safe from destruction by fire. We also inspect all properties to ensure that fire codes are being met to help ensure the safety of the occupants.

### **2020-2021 Accomplishments:**

- Upgraded station Emergency Medical Response Service from Basic Life Support to Advanced Life Support.
- Upgraded engine companies to Basic Life Support.
- Created Quarterly Awards Programs. Strategic Plan reference “Maintain employee appreciation/Employee of the Quarter/Year”.
- Instructed in house NREMT-B class.
- Created City of Rawlins Safety Committee. Strategic Plan reference “Establish effective safety committee”.
- Fire Civil Service Commission revision underway. Strategic plan reference “Revise Fire Civil Service Commission Policies with direct input from employees.
- Instituted Community Risk Reduction Program “307 CRR” to provide oxygen patients a safeguard from fire reaching the cylinder causing catastrophic failure.
- Achieved first-ever online firefighter recruit testing venue. Written test was replaced with computer-based testing with automatic scoring.
- Authored/Updated 16 department operating guidelines. Established 4 Management Plans.

**2021-2022 Focus:**

- Certify all firefighters to their current position requirements. Strategic Plan reference “Fund training opportunities for staff.”
- Upgrade Safety Committee to include employee annual safety training. Strategic Plan reference “Establish effective safety committee.”
- Create Firefighter I program in conjunction with Cooperative High School
- Research replacement for our 2003 Ambulance.
- Locate Personal Protective Equipment (PPE) grant to outfit Volunteer Firefighters with new structural gear.
- Establish training grounds as a Regional Fire Training Center hosting an assortment of Firefighter/EMS classes.
- Find grant for feasibility study for new police and fire complex. Strategic Plan reference “Seek outside funding for feasibility study for new Police and Fire Departments.”
- Perform self-help project to put in a washer and dryer at Station I.
- Create 10-year data base of equipment that will require replacement. Strategic Plan reference “Fund an equipment maintenance and replacement plan.”
- Improve aggregate response time to structural fires to five minutes IAW NFPA 1710.
- Implement a pay system for volunteer firefighters taking medical transports. This will be accomplished by renegotiating our MOU with the hospital.
- Improve department training hours to exceed 200 hours per month.
- Create a QR Code training program for each of our assigned vehicles.
- Perform semi-annual training drill with Carbon County Fire Department.
- Host Technical Rescue course for High Angle Rope Recue, Trench Rescue, and Confined Space Rescue.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>FIRE DEPARTMENT</b>							
10-4701-110	SALARIES	602,100	580,333	615,300	446,087	594,800	592,986
10-4701-112	WILDLAND FIREFIGHTING SALARIES	-	17,062	-	-	-	-
10-4701-130	EMPLOYEE BENEFITS	225,800	220,360	220,000	151,201	201,700	362,105
10-4701-140	FIREMANS PENSION CONTRIBUTION	83,500	80,029	85,200	52,485	70,000	85,200
10-4701-141	VOLUNTEER PENSION CONTRIBUTION	2,000	1,920	2,000	-	-	2,000
10-4701-165	EXTRA LIFE-FIREMAN	5,000	(117)	5,000	-	-	5,000
10-4701-170	TEMPORARY PAY	14,000	8,200	14,000	2,838	3,800	14,000
10-4701-180	OVERTIME PAY	29,100	20,916	28,000	16,052	21,500	22,000
10-4701-190	WORKERS' COMPENSATION	18,800	12,442	19,000	8,925	12,000	19,500
10-4701-210	PROFESSIONAL SERVICES-OTHER	6,000	5,126	8,200	4,719	6,300	8,200
10-4701-250	TRAVEL AND TRAINING	15,000	15,807	15,000	9,599	12,800	25,000
10-4701-255	UTILITIES-ELECTRICAL	9,000	7,719	8,000	7,719	10,300	8,000
10-4701-256	UTILITIES-PHONE/INTERNET	3,000	3,769	3,500	1,564	2,100	3,500
10-4701-257	UTILITIES-GAS	9,000	10,611	8,000	8,670	11,600	10,500
10-4701-260	UTILITIES-OTHER	3,000	3,367	3,500	2,586	3,500	3,500
10-4701-270	ADS, DUES & PUBLICATIONS	5,000	5,233	4,500	3,233	4,400	4,500
10-4701-271	FIRE PREVENT & EDUCATION	1,000	1,791	3,500	1,292	1,800	3,500
10-4701-276	ARSON CANINE	1,000	919	1,000	-	-	-
10-4701-280	BUILDING/GROUNDS MAINTENANCE	40,500	7,429	13,000	1,623	2,200	13,000
10-4701-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	19,000	32,267	28,500	19,123	25,500	28,500
10-4701-430	OFFICE SUPPLIES	5,000	4,307	5,500	2,398	3,200	5,500
10-4701-435	HAZMAT	13,000	5,525	2,500	1,509	2,100	2,500
10-4701-436	MEDICAL	5,000	7,874	14,150	3,277	4,400	14,000
10-4701-440	SMALL TOOLS & EQUIPMENT	55,800	48,202	60,750	25,486	34,000	60,750
10-4701-470	VEHICLE MAINTENANCE & REPAIR	12,000	9,621	12,000	5,404	7,300	12,000
10-4701-480	UNIFORMS	9,000	15,133	15,000	8,626	11,600	15,000
10-4701-482	WILDLAND FIREFIGHTING EXP	-	-	10,000	490	700	10,000
10-4701-700	VEHICLES	301,200	32,523	470,000	68,738	91,700	-
10-4701-705	EQUIPMENT	-	4,239	60,000	300	400	116,000
10-4701-715	INFORMATION TECHNOLOGY	45,000	-	-	17,576	23,500	-
10-4701-730	FACILITIES	12,000	12,020	20,000	-	-	-
<b>TOTAL</b>		<b>1,549,800</b>	<b>1,174,627</b>	<b>1,755,100</b>	<b>871,521</b>	<b>1,163,200</b>	<b>1,446,741</b>

# CITY OF RAWLINS, WYOMING

## FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4710

**Department:** Rawlins Police Department

**Division:** Nuisance & Code Enforcement

**Department Mission:** The mission of the Rawlins Police Department is to work in partnership with the community by providing safety and security through fair, dependable, and professional police services.

**Department Description:** Nuisance and Code Enforcement follows the laws as adopted by the City Council. This does include creating an appealing community in which all citizens can take pride in the City of Rawlins.

**2020-2021 Accomplishments:**

- Educational program development
- Liquor License checklist development
- Transition Code Enforcement program from Fire Department to Police Department

**2021-2022 Focus:**

- Continue effort to break the chain set by generations of living a certain way where junk, clutter and piled refuse is normal.
- Educate the public about nuisance ordinances and how they are being used to make the community better and not a form of harassment toward citizens.
- Set a goal of making certain types of issues come into compliance with City Ordinance such as alleyways, derelict vehicles and junk collectors living in a residential setting.
- Leverage code enforcement as tool for beatification within the city, a strategic plan item.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year			
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>CODE ENFORCEMENT (POLICE DEPT)</b>							
10-4710-110	SALARIES	48,090	48,157	49,600	20,526	27,400	89,681
10-4710-130	EMPLOYEE BENEFITS	31,733	31,667	31,300	9,237	12,400	76,286
10-4710-180	OVERTIME PAY	-	-	-	100	200	-
10-4710-190	WORKERS' COMPENSATION	1,100	868	1,200	368	500	1,300
10-4710-230	CODE ENFORCEMENT (ABATEMENT)	2,000	625	2,000	-	-	4,000
10-4710-250	TRAVEL AND TRAINING	1,500	-	1,000	-	-	2,000
10-4710-256	UTILITIES-PHONE/INTERNET	500	480	500	240	400	1,000
10-4710-270	ADS, DUES & PUBLICATIONS	1,000	-	500	-	-	1,000
10-4710-430	OFFICE SUPPLIES	500	-	500	64	100	1,000
10-4710-440	SMALL TOOLS & EQUIPMENT	500	712	750	-	-	21,500
10-4710-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,449	1,000	98	200	2,000
10-4710-480	UNIFORMS	500	294	600	515	700	1,200
10-4710-700	VEHICLES	-	-	-	30,141	40,200	45,000
<b>TOTAL</b>		<b>89,423</b>	<b>84,253</b>	<b>88,950</b>	<b>61,290</b>	<b>82,100</b>	<b>245,967</b>

# CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 10-4823

**Department:** City Manager

**Division:** Rawlins Downtown Development Authority/Main Street

**Department Mission:** To enhance a vibrant, historic downtown that creates economic vitality.

**Department Description:** Rawlins/DDA Main Street focuses are the economic development, preservation and promotion of our historic downtown. In addition, Rawlins DDA/Main Street assists businesses and build owners on multiple issues such as restoration, loans, beautifications and promotions. Rawlins DDA/Main Street with the assistance of other City Departments, County and State Agencies work to improve the quality of life in Rawlins and Carbon County.

## **2020-2021 Accomplishments:**

- Downtown Money Mania, a COVID Stimulus Program was created – the return on invest was for every \$10 given to Rawlins and Carbon County residents, an additional \$40 was spent in the downtown businesses
- Assisted 20+ Businesses with State and Federal Stimulus Grant applications.
- Supported Businesses during COVID with Resources, Marketing Materials and or printing
- Held 10 Business Training Sessions, Webinars or Conferences
- Continued work on business recruitment and retention for the downtown.
- Created the Carbon County, Wyoming Website for COVID Information
- Collaborated with Carbon County Visitors Council, both Chambers on the maintenance of the Carbon County, Wyoming Website
- Supported and contributed to Rawlins Restaurant Group during COVID
- Created new Marketing Material to benefits the downtown and businesses such as QR Codes, Tear-a- way brochures and Geo-Proximity Marketing.
- Contributed to the City’s FY22 Strategic Planning sessions and presentations
- Additional Artwork and Holiday Snowflake Lighting project rehab were completed

- Holiday Snowflake Lighting Project rehab completed
- Held 8 safe events even during a crazy year – Trick-or-Treat, WinterFest, Hogwarts, etc., including trying new Virtual Events.
- Maintained downtown assets such as Kids Korner, and Parklet
- Partnered with Rawlins Chamber of Commerce, Carbon County EDC, Saratoga Platte Valley Chamber of Commerce and Carbon County Higher Education in Leadership Carbon County
- Contributed to the 3M TMobile Techover Submission for the City
- Prepared for the Splash Pad Installation
- Prepared for the Skyline Lighting Project - installation of lights on the tops of a large portion of the downtown.

**2021-2022 Focuses:**

- Dedication of the Downtown Splash Pad
- Continue and Expand Beautification
- Inventory Infrastructure needs for the downtown such as curb and gutter
- Rebrand the Rainbow Te-ton Entrepreneur Center with expanded services to serve all Rawlins Businesses
- Expand District Marketing & Event Opportunities for more community engagement
- Create a check list for Downtown Upstairs Rehab for additional residential living in the downtown
- Work with the State to obtain Sales Tax to create a Revenue Recapture Report for the District
- Return on Investment Report (measurable outcomes) for Projects and Programs in the downtown and see the ripple effect to the City, and County
- Investigate the Opportunity for a Brownfield Grant for the Downtown
- Collaboration with City Departments on the FY22 Strategic Plan

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>						
10-4823-110 SALARIES	103,314	102,528	106,400	91,786	122,400	109,559
10-4823-130 EMPLOYEE BENEFITS	61,029	53,663	50,500	36,743	49,000	54,024
10-4823-190 WORKERS' COMPENSATION	2,400	1,795	2,400	1,518	2,100	2,500
<b>TOTAL</b>	<b>166,743</b>	<b>157,986</b>	<b>159,300</b>	<b>130,048</b>	<b>173,500</b>	<b>166,083</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund:** 10-4850

**Department:** General Government

**Division:** Capital Improvements

**Division Mission:** Under the direction of the City Finance Director this division mission is to capture those general fund capital expense not related to other divisions.

**Division Description:** The following budget identifies the expenses needed to support grant matches when needed, debt services, and special one-time projects as identified within the budget for the General Fund.

**2020-2021 Accomplishments:**

- Two WAM debt service expense items are being paid.

**2021-2022 Focus:**

- Budgeting those capital items not related to an operating department.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			2022 Budget Proposal
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	
<b>General Fund Capital Expenditures</b>						
2021-2022 Fiscal Year						
All Amounts Are Included in the Appropriate General Fund Departments						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital	
<b>Fire Department</b>						
(6) Self-Contained Breathing Apparatus (SCBA)	10-4701-715	-	-	-	36,000	
(11) Automatic External Defibrillators (AED's)	10-4701-715	-	-	-	20,000	
Insulate, heat, and repalce garage door and operator at Station 2 Storage Building	10-4701-715	-	-	-	20,000	
Replace Fire Repeater and Move it to R-Hill	10-4701-715	-	-	-	40,000	
		-	-	-	<b>116,000</b>	
<b>Police - Administration</b>						
Replace (2) 2011 Ford Expeditions (K-9)	10-4601-700	-	-	-	130,000	
Hand Guns	10-4601-715	-	-	-	44,430	
Tasers	10-4601-715	-	34,500	41,325	75,825	
Feasibility Study - New or Remodel (Fire & Police combined)	10-4601-725	-	-	-	30,000	
RF Body Wire Package - Investigations	10-4601-715	-	-	-	9,500	
		-	34,500	41,325	<b>289,755</b>	
<b>Police - Code Enforcement</b>						
Used Truck	10-4710-700	-	45,000	45,000	45,000	
<b>Police - Animal Control</b>						
Replace (1) Animal Control Truck - 1997 Dodge Ram 1500	10-4610-700	-	55,000	10,000	65,000	
<b>Public Works - Streets</b>						
Street Improvements (Awarded)	10-4303-740	-	995,000	1,000,000	1,995,000	
10 yd Dump Truck with Plow with Trade-In of Sterling (Awarded & Ordered)	10-4303-700	-	169,000	-	169,000	
WYDOT Reconstruction Project 10% Match for Urban Systems Funding	10-4303-740	150,000	-	-	-	
New Pickup with Trade-In	10-4303-700	-	35,000	-	35,000	
6Th Street Bridge Maintenance & Repairs	10-4303-740	-	60,000	-	60,000	
Edinburgh rebuild	10-4303-740	800,000	-	-	-	
Walnut Rebuild	10-4303-740	1,750,000	-	-	-	
Miller Street Extension	10-4303-740	-	-	-	45,000	
Snow Blower w/Trade-In	10-4303-700	-	-	-	90,000	
City Crosswalks	10-4303-740	-	-	-	20,000	
		<b>2,700,000</b>	<b>1,259,000</b>	<b>1,000,000</b>	<b>2,414,000</b>	
<b>Community Development: Facilities</b>						
Carry-Over Award: City Hall Fire Panel & Detectors	10-4401-280	-	40,000	40,000	40,000	
City Hall HVAC Upgrdes / Replacement	10-4401-280	-	-	-	160,000	
Police Department Basement Remodel	10-4401-280	-	-	-	40,000	
Resurface Gym Floor at Recreation Center	10-4401-280	-	-	-	50,000	
		-	40,000	40,000	<b>290,000</b>	
<b>Other</b>						
Fishing Pond (Place Holder) - If approved during the 2021-2022 Fiscal Year . At time of approval, the \$175,000 will be amended to the 2022 FYE budget.	TBD	-	175,000	175,000	175,000	
<b>Grand Total - Capital Projects</b>		<b>2,700,000</b>	<b>1,608,500</b>	<b>1,311,325</b>	<b>3,394,755</b>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**Parks & Recreation Fund Capital Expenditures  
2021-2022 Fiscal Year**

All Amounts Are Included in the Appropriate Parks & Recreation Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Golf</b>					
New Set of Greens Covers	15-4100-280	-	-	-	47,000
Pro Gator John Deere work vehicle	15-4100-700	-	-	-	32,000
Retaining Walls: Design, Plan, Consulting Fees for erosion control	15-4100-280	-	11,000	-	11,000
		-	<b>11,000</b>	-	<b>90,000</b>
<b>Recreation Center</b>					
Weight Room Improvements	15-4506-730	-	-	-	75,000
Indoor Shooting Range Barrier	15-4506-730	-	-	-	55,000
Indoor Shooting Range Flooring	15-4506-280	-	-	-	22,000
Hydration Stations (4) at the Recreation Center	15-4506-705	-	-	-	6,000
		-	-	-	<b>158,000</b>
<b>Green Spaces</b>					
Entry Way Landscaping	15-4515-280	-	-	-	20,000
72" Deck Mower	15-4515-700	-	-	-	30,000
Rob Roy Park Basketball Court: Concrete Repair	15-4515-280	-	-	-	15,000
Generals Field Renovations	15-4515-280	-	-	-	25,000
Hydration Stations (3) at various locations	15-4515-705	-	-	-	12,000
		-	-	-	<b>102,000</b>
		-	<b>11,000</b>	-	<b>350,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**Water Fund**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Water Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Water Fund - Distribution</b>					
Edinburgh Rebuild		640,000	-	-	-
Walnut Rebuild		57,000	-	-	-
Leak & Radio Detection	51-4304-730	-	-	30,000	30,000
		<u>697,000</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>
<b>Water Fund - Treatment Plant</b>					
Springs Collection Rehab 2.5 M from WWDC:					
Year 1 Engineering	51-4305-205	-	-	150,000	150,000
Air Compressors	51-4305-705	-	-	25,000	25,000
		<u>-</u>	<u>-</u>	<u>175,000</u>	<u>175,000</u>
		<u>697,000</u>	<u>-</u>	<u>205,000</u>	<u>205,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

### Sewer Fund

#### 2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Sewer Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Sewer Fund - Collection</b>					
Edinburgh Rebuild		400,000	-	-	-
Walnut Rebuild		54,000	-	-	-
Carry-Over: Manhole Replacement	52-4303-760	-	280,000	-	280,000
		<u>454,000</u>	<u>280,000</u>	<u>-</u>	<u>280,000</u>
<b>Sewer Fund - Treatment Plant</b>					
Pond Slide Gate	52-4310-705			60,000	60,000
30" Pump Line Replacement	52-4310-705			100,000	100,000
		<u>-</u>	<u>-</u>	<u>160,000</u>	<u>160,000</u>
		<u>454,000</u>	<u>280,000</u>	<u>160,000</u>	<u>440,000</u>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund. Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - LANDFILL FUND**

2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Landfill Departments

Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Landfill</b>	-	155,000	-	115,000
Dump Truck with Plow with Trade-In	-	-	90,000	90,000
	-	155,000	90,000	205,000

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - RECYCLING FUND**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Recycling Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Recycling</b>					
Forklift with Turner Attachment with Trade-In	54-4312-700	-	-	45,000	45,000
		-	-	<b>45,000</b>	<b>45,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

Tab 6

Parks and

Recreation - 15

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>RECREATION FUND</b>							
<b>REVENUE</b>							
<b>GOLF COURSE</b>							
15-3100-802	LEASE PROCEEDS	-	-	-	-	-	14,400
15-3100-803	MEMBERSHIPS	50,000	58,000	50,000	7,275	9,800	50,000
15-3100-804	PRO SHOP RETAIL SALES	33,000	32,658	33,000	20,912	27,900	33,000
15-3100-805	CART RENTAL	55,000	50,150	55,000	30,291	40,400	60,500
15-3100-806	GREEN FEES	40,000	43,565	43,000	39,000	-	47,300
15-3100-812	FOOD & NON-ALCOHOLIC BEVERAGES	48,000	21,546	48,000	10,197	-	-
15-3100-813	ALCOHOLIC BEVERAGES	24,000	16,074	26,000	10,180	-	-
15-3100-848	MISCELLANEOUS	500	559	500	3,301	-	-
15-3100-871	INTEREST INCOME	200	172	250	45	-	50
15-3100-872	DONATIONS	200	250	200	-	-	200
15-3100-873	SPONSORSHIPS	300	-	300	-	-	300
15-3100-891	TRANSFER FROM GENERAL FUND	634,898	375,000	618,000	600,000	618,000	618,707
<b>TOTAL</b>		<b>886,098</b>	<b>597,974</b>	<b>874,250</b>	<b>721,201</b>	<b>696,100</b>	<b>824,457</b>
<b>RECREATION CENTER</b>							
15-3400-848	MISC RECREATION CENTER	(1,000)	651	(1,000)	19	-	500
15-3400-850	GUN RANGE MEMBERSHIP	13,000	11,850	14,000	6,644	8,900	15,000
15-3400-851	GUN ACTIVITIES, TOUR/PROGRAMS	1,000	9,389	7,000	4,966	6,700	7,000
15-3400-852	GUN FACILITY RENTAL	200	-	200	-	-	200
15-3400-853	GUN RETAIL SALES	5,500	316	5,500	288	400	5,000
15-3400-854	RECREATION CTR MEMBERSHIP	130,000	87,067	130,000	29,641	39,600	65,000
15-3400-855	REC ACTIVITIES, TOUR & PROGRAMS	32,000	23,860	32,000	17,631	23,600	40,000
15-3400-856	RECREATION CTR FACILITY RENTAL	5,000	1,133	2,000	176	300	2,000
15-3400-857	RECREATION CTR RETAIL SALES	3,000	145	2,500	-	-	2,500
15-3400-858	RECREATION CTR SPONSORSHIP	100	2,556	100	2,523	3,400	5,500
15-3400-860	PAVILION PARK FEES	-	-	500	300	400	500
15-3400-861	CAROL MCTEE - INTEREST INCOME	-	-	700	59	100	75
15-3400-872	RECREATION CTR DONATIONS	3,000	300	3,000	-	-	3,000
15-3400-892	TRANSFER FROM GENERAL FUND	651,000	375,000	576,000	600,000	800,000	808,297
15-3400-987	REC ADMIN OVR-HEAD FEES	1,000	-	1,000	-	-	1,000
<b>TOTAL</b>		<b>843,800</b>	<b>512,267</b>	<b>773,500</b>	<b>662,246</b>	<b>883,400</b>	<b>955,572</b>
<b>GREEN SPACES</b>							
15-3600-880	TRANSFER FROM GENERAL	657,000	450,000	817,600	600,000	800,000	1,095,996
<b>TOTAL</b>		<b>657,000</b>	<b>450,000</b>	<b>817,600</b>	<b>600,000</b>	<b>800,000</b>	<b>1,095,996</b>
<b>OTHER</b>							
15-3800-001	GRANTS	125,000	-	125,000	-	-	-
15-3800-002	CCVC - SILVER BULLET TOURN.	100	2,140	100	-	-	-
15-3800-003	CCVC - PEPSI RACKQUETBALL TOUR	100	2,140	100	-	-	-
15-3900-900	TRANSFER FROM GRANTS	-	(2,389)	-	-	-	-
<b>TOTAL</b>		<b>125,200</b>	<b>1,891</b>	<b>125,200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>		<b>2,512,098</b>	<b>1,562,132</b>	<b>2,590,550</b>	<b>1,983,447</b>	<b>2,379,500</b>	<b>2,876,025</b>
<b>EXPENDITURES</b>							
<b>GOLF COURSE</b>							
15-4100-110	SALARIES	152,839	124,487	155,100	98,999	132,000	137,277
15-4100-130	EMPLOYEE BENEFITS	101,625	152	100,000	44,608	59,500	71,527
15-4100-170	SEASONAL	54,000	60,026	66,000	35,913	47,900	60,000
15-4100-180	OVER-TIME PAY	-	52,792	-	-	-	2,826
15-4100-190	WORKERS' COMPENSATION	4,700	232	4,900	2,971	4,000	5,100
15-4100-205	Professional Servoces	6,500	3,298	3,500	-	-	4,500
15-4100-207	PROFESSIONAL SERVICES-INFO TECH	4,500	1,500	4,500	-	4,500	4,000
15-4100-210	PROFESSIONAL SERVICES-OTHER	1,000	3,072	3,000	3,727	5,000	3,000
15-4100-212	SERVICE CONTRACT	1,200	4,272	1,200	-	-	3,200
15-4100-240	GOLF COURSE PROGRAMS	200	-	200	-	-	400
15-4100-241	ROCHELLE RANCH ADVISORY EXPENDIUTRES	-	-	500	-	-	500
15-4100-250	TRAVEL AND TRAINING	3,000	2,987	4,000	-	-	4,000
15-4100-255	UTILITIES-ELECTRICAL	26,500	20,256	26,500	19,860	26,500	23,000
15-4100-257	UTILITIES-GAS	2,200	2,419	2,200	1,808	2,500	2,200
15-4100-260	UTILITIES-OTHER	2,800	3,169	2,800	2,300	3,100	2,800
15-4100-270	ADS, DUES & PUBLICATIONS	1,200	205	1,200	605	900	1,500
15-4100-278	GOLF CART MAINTENANCE & REPAIR	4,500	30,754	9,000	(121)	(200)	9,000
15-4100-280	BUILDING & GROUNDS MAINTENANCE	3,200	1,257	3,200	622	900	88,200
15-4100-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	24,000	4,436	12,000	1,877	2,600	14,000
15-4100-320	EQUIPMENT LEASE & RENTAL	3,500	2,539	6,500	3,020	4,100	6,500
15-4100-322	SAFETY EQUIPMENT	650	905	650	-	-	650
15-4100-380	EQUIPMENT MAINTENANCE & REPAIR	36,800	7,660	21,000	14,320	19,100	21,000
15-4100-422	MATERIALS	3,800	193	3,800	870	1,200	6,500
15-4100-430	OFFICE SUPPLIES	4,000	3,853	4,000	1,242	1,700	2,000
15-4100-431	FERTILIZER & CHEMICALS	17,000	17,481	17,000	7,142	9,600	17,000
15-4100-433	SAND	12,000	3,766	12,000	3,824	5,100	12,000
15-4100-434	INVENTORY-IRRIGATION	4,700	13,398	11,000	3,515	4,700	11,000

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
15-4100-440	SMALL TOOLS & EQUIPMENT	1,700	2,654	2,800	671	900	3,500
15-4100-470	VEHICLE MAINTENANCE & REPAIR	11,000	9,649	11,000	4,960	6,700	12,000
15-4100-700	VEHICLES	-	-	-	-	-	32,000
15-4100-480	UNIFORMS	750	105	750	164	300	750
15-4100-705	EQUIPMENT	67,400	42,980	30,000	5,500	7,400	30,000
15-4100-730	FACILITIES	33,000	37,023	78,000	-	-	78,000
<b>TOTAL</b>		<b>590,264</b>	<b>457,517</b>	<b>598,300</b>	<b>258,394</b>	<b>350,000</b>	<b>669,930</b>
<b>CLUB H- CLUB HOUSE (PRO SHOP)</b>							
15-4101-110	SALARIES	65,146	65,699	67,200	65,457	87,300	67,382
15-4101-118	SALARIES-GOLF RESTAURANT-SEASONAL	54,000	14,892	35,000	6,979	9,400	-
15-4101-130	EMPLOYEE BENEFITS	23,838	24,242	24,600	18,707	25,000	25,733
15-4101-138	EMPLOYEE BENEFITS-REST SEASONAL	4,131	1,600	2,700	1,137	1,600	-
15-4101-170	SEASONAL PAY	26,000	35,146	31,000	17,900	23,900	31,000
15-4101-190	WORKERS' COMPENSATION	1,500	1,751	1,600	1,468	2,000	1,700
15-4101-198	WORKERS COMP-REST SEASONAL	1,800	362	1,500	310	500	-
15-4101-210	PROFESSIONAL SERVICES-OTHER	3,000	6,175	3,000	4,354	5,900	4,200
15-4101-240	RECREATION PROGRAMS	1,500	1,221	1,500	906	1,300	1,500
15-4101-246	RECREATION TOURNAMENTS	2,000	-	2,000	-	-	2,000
15-4101-250	TRAVEL AND TRAINING	1,600	1,393	1,600	-	-	1,600
15-4101-255	UTILITIES-ELECTRICAL	13,000	9,297	10,000	6,352	8,500	10,000
15-4101-256	UTILITIES-PHONE/INTERNET	1,300	1,455	1,300	360	500	1,300
15-4101-257	UTILITIES-GAS	8,750	4,141	8,000	3,203	4,300	8,000
15-4101-260	UTILITIES-OTHER	1,500	864	1,500	1,029	1,400	1,500
15-4101-270	ADS, DUES & PUBLICATIONS	5,000	3,682	5,000	3,431	4,600	5,000
15-4101-280	BUILDING & GROUNDS MAINTENANCE	4,000	810	4,000	669	900	4,000
15-4101-281	BUILDING MAINT-ROCHELLE RESTAURANT	3,000	100	3,000	232	400	4,000
15-4101-282	FOOD & BEVERAGE FR RESALE	24,000	17,310	24,000	9,106	12,200	-
15-4101-283	ALCOHOLIC BEVERAGE FR RESALE	12,000	7,727	12,000	4,128	5,600	-
15-4101-284	MISCELLANEOUS RESTAURANT EXP	1,000	968	500	804	1,100	500
15-4101-322	SAFETY	100	13	100	-	-	100
15-4101-380	EQUIPMENT MAINTENANCE & REPAIR	250	237	250	128	200	300
15-4101-430	OFFICE SUPPLIES	3,000	1,600	3,000	496	700	1,000
15-4101-422	MATERIALS	-	-	-	-	-	2,000
15-4101-440	SMALL TOOLS & EQUIPMENT	2,200	392	2,200	-	-	2,200
15-4101-480	UNIFORMS	500	458	500	357	500	500
15-4101-484	MERCHANDISE	33,000	17,586	30,000	13,142	17,600	30,000
15-4101-487	LIQUOR LICENSE	600	500	600	500	700	700
<b>TOTAL</b>		<b>297,715</b>	<b>219,621</b>	<b>277,650</b>	<b>161,157</b>	<b>216,100</b>	<b>206,215</b>
<b>OTHER</b>							
15-4102-001	CCSD#1 REC BOARD GRANTS	125,000	-	125,000	5,600	7,500	125,000
15-4102-002	CCVC Silver Bullet Tournament	-	834	100	-	-	100
15-4102-003	CCVC Pepsi Racquetball Tourn.	-	840	100	-	-	100
<b>TOTAL</b>		<b>125,000</b>	<b>1,673</b>	<b>125,200</b>	<b>5,600</b>	<b>7,500</b>	<b>125,200</b>
<b>RECREATION CENTER</b>							
15-4506-110	SALARIES	287,982	277,218	294,000	250,460	334,000	351,269
15-4506-130	EMPLOYEE BENEFITS	155,310	142,074	155,500	123,207	164,300	238,669
15-4506-170	SEASONAL PAY	49,500	16,132	49,500	14,408	19,300	49,500
15-4506-180	OVER-TIME PAY	-	561	-	-	-	-
15-4506-190	WORKERS' COMPENSATION	8,000	5,238	7,800	4,637	6,200	8,000
15-4506-207	PROFESSIONAL SERVICES-INFO TECH	4,000	4,000	4,000	-	-	0
15-4506-210	PROFESSIONAL SERVICES-OTHER	6,500	2,827	6,500	1,345	1,800	6,000
15-4506-240	RECREATION PROGRAMS	15,600	15,568	10,300	3,825	5,200	15,000
15-4506-241	RECREATION PROGRAM SUPPORT	9,700	8,560	15,600	7,057	9,500	20,000
15-4506-243	BASEBALL PROGRAM SUPPORT	14,000	2,719	14,000	362	500	14,000
15-4506-246	RECREATION TOURNAMENTS	6,000	3,422	6,000	127	200	6,000
15-4506-250	TRAVEL AND TRAINING	4,800	2,250	4,800	630	900	5,000
15-4506-255	UTILITIES-ELECTRICAL	28,000	18,784	28,000	11,292	15,100	28,000
15-4506-256	UTILITIES-PHONE/INTERNET	2,000	1,352	2,000	-	-	2,000
15-4506-257	UTILITIES-GAS	18,000	13,875	18,000	9,979	13,400	18,000
15-4506-260	UTILITIES-OTHER	3,500	4,696	3,500	4,360	5,900	3,500
15-4506-270	ADS, DUES & PUBLICATIONS	11,800	6,415	11,800	5,345	7,200	12,000
15-4506-280	BUILDING & GROUNDS MAINTENANCE	4,000	1,718	4,000	1,484	2,000	26,000
15-4506-320	EQUIPMENT LEASE & RENTAL	300	-	300	-	-	500
15-4506-322	SAFETY	300	10	200	209	300	500
15-4506-380	EQUIPMENT MAINTENANCE & REPAIR	3,000	3,152	3,000	904	1,300	4,500
15-4506-390	REFUNDS	2,000	2,740	1,500	1,546	2,100	1,500
15-4506-430	OFFICE SUPPLIES	7,000	3,927	7,000	2,336	3,200	7,000
15-4506-440	SMALL TOOLS & EQUIPMENT	9,000	8,845	9,000	1,305	1,800	9,000
15-4506-470	VEHICLE MAINTENANCE & REPAIR	2,500	1,424	2,500	472	700	2,500
15-4506-480	UNIFORMS	650	87	650	-	-	100
15-4506-495	MUSIC IN THE PARK	-	-	-	-	-	29,500
15-4506-705	EQUIPMENT	23,500	23,211	23,500	(82)	(82)	159,500
15-4506-730	FACILITIES	-	-	-	-	-	-
<b>TOTAL</b>		<b>676,942</b>	<b>570,805</b>	<b>682,950</b>	<b>445,209</b>	<b>594,818</b>	<b>1,017,538</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year			Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>SHOOTING RANGE</b>							
15-4510-110	SALARIES	46,239	46,308	47,700	34,351	45,900	44,842
15-4510-130	EMPLOYEE BENEFITS	27,692	28,174	27,700	19,312	25,800	32,252
15-4510-170	TEMPORARY PAY	-	7,438	-	3,812	5,100	-
15-4510-180	TEMPORARY PAY	-	-	-	249	400	-
15-4510-190	WORKERS' COMPENSATION	1,100	973	1,100	813	1,100	1,200
15-4510-240	RECREATION PROGRAMS	2,000	1,950	1,000	920	1,300	1,000
15-4510-246	RECREATION TOURNAMENTS	1,450	3,496	1,000	-	-	1,000
15-4510-250	TRAVEL AND TRAINING	400	90	300	720	1,000	800
15-4510-255	UTILITIES-ELECTRICAL	1,750	1,912	1,750	976	1,400	1,800
15-4510-270	ADS, DUES & PUBLICATIONS	2,500	3,048	1,500	2,595	3,500	3,500
15-4510-280	BUILDINGS & GROUNDS MAINTENANCE	500	-	500	453	700	500
15-4510-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	200	14	200	31	100	200
15-4510-322	SAFETY	100	124	100	91	200	200
15-4510-380	EQUIPMENT MAINTENANCE & REPAIR	2,000	971	1,500	818	1,100	1,500
15-4510-390	REFUNDS	100	543	100	-	-	100
15-4510-430	OFFICE SUPPLIES	750	2,414	5,750	3,784	5,100	5,750
15-4510-440	SMALLL TOOLS & EQUIPMENT	500	-	500	186	300	500
15-4510-470	VEHICLE MAINTENANCE & REPAIR	200	186	100	39	100	100
15-4510-482	SHOOTING RANGE MAINTENANCE	2,750	1,993	1,000	1,274	1,700	2,500
15-4510-484	MERCHANDISE	600	1,037	350	270	400	350
<b>TOTAL</b>		<b>90,831</b>	<b>100,667</b>	<b>92,150</b>	<b>70,692</b>	<b>95,200</b>	<b>98,094</b>
<b>GREEN SPACES</b>							
15-4515-110	SALARIES	170,790	170,954	268,700	153,128	204,200	266,199
15-4515-130	EMPLOYEE BENEFITS	106,356	79,602	162,000	77,291	103,100	196,373
15-4515-170	TEMPORARY PAY	73,000	47,807	80,000	14,089	18,800	80,000
15-4515-180	OVER-TIME PAY	-	127	-	569	800	800
15-4515-190	WORKERS' COMPENSATION	5,500	3,962	7,900	3,363	4,500	8,100
15-4515-210	PROFESSIONAL SERVICES-OTHER	4,000	152	-	150	200	200
15-4515-212	SERVICE CONTRACTS	1,600	53	1,200	-	-	1,200
15-4515-250	TRAVEL & TRAINING	2,700	1,941	3,000	604	900	3,000
15-4515-255	UTILITIES-ELECTRICAL	18,000	10,210	18,000	6,745	9,000	18,000
15-4515-257	UTILITIES-GAS	3,000	1,875	2,400	1,554	2,100	2,400
15-4515-260	UTILITIES-OTHER	500	-	200	-	-	200
15-4515-270	ADS, DUES & PUBLICATIONS	1,500	1,210	1,500	1,036	1,400	1,500
15-4515-278	GOLF CART MAINTENANCE & REPAIR	4,500	2,014	-	2,382	3,200	-
15-4515-280	BUILDINGS & GROUNDS MAINTENANCE	-	-	9,000	3,701	5,000	67,595
15-4515-310	HEAVY VEHICLE MAINTENANCE & REPAIR	11,000	3,653	6,200	1,180	1,600	6,200
15-4515-320	EQUIPMENT LEASE & RENTAL	800	-	800	966	1,300	1,000
15-4515-322	SAFETY	800	695	1,000	1,395	1,900	1,000
15-4515-380	EQUIPMENT MAINTENANCE & REPAIR	2,200	8,742	2,800	13,643	18,200	10,000
15-4515-422	MATERIALS	3,000	7,872	4,000	151	300	6,000
15-4515-430	OFFICE SUPPLIES	3,000	4,027	3,000	3,600	4,800	1,500
15-4515-431	SUPPLIES-FERTILIZER & CHEMICALS	5,000	5,394	5,000	119	200	5,000
15-4515-434	INVENTORY-IRRIGATION MATERIAL	3,000	5,857	2,500	2,018	2,700	2,500
15-4515-440	SMALL TOOLS & EQUIPMENT	5,500	1,525	5,500	772	1,100	5,500
15-4515-450	TREE MAINTENANCE & REPLACEMENT	15,000	10,000	15,000	9,988	13,400	18,000
15-4515-451	MCTEE / BOLTON EQUIPMENT	-	-	700	-	-	700
15-4515-470	VEHICLE MAINTENANCE & REPAIR	13,000	7,776	13,000	4,650	6,200	13,000
15-4515-480	UNIFORMS	1,200	712	1,200	194	300	500
15-4515-700	VEHICLES	35,000	28,033	-	-	-	30,000
15-4515-705	EQUIPMENT	42,000	16,400	-	-	-	12,000
15-4515-720	LAND	46,500	30,437	-	-	-	-
15-4515-730	FACILITIES	78,500	-	-	-	-	-
<b>TOTAL</b>		<b>656,946</b>	<b>451,029</b>	<b>614,600</b>	<b>303,287</b>	<b>405,200</b>	<b>758,467</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>2,437,698</b>	<b>1,801,312</b>	<b>2,390,850</b>	<b>1,244,339</b>	<b>1,668,818</b>	<b>2,875,444</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>74,400</b>	<b>(239,181)</b>	<b>199,700</b>	<b>739,108</b>	<b>710,682</b>	<b>581</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

<b>Nonspendable</b>		Revenue	1,562,132		Revenue	2,379,500	2,876,025
<b>Restricted</b>		Expenditures	1,801,312		Expenditures	1,668,818	2,875,444
<b>Committed</b>		Beginning Balance	654,439		Beginning Balance	415,258	1,125,940
<b>Assigned</b>		Ending Balance	415,258		Ending Balance	1,125,940	1,126,521
<b>Unassigned</b>	654,439						

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>Parks &amp; Recreation Fund Capital Expenditures</b>						
<b>2021-2022 Fiscal Year</b>						
<b>All Amounts Are Included in the Appropriate Parks &amp; Recreation Departments</b>						
	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital	
<b>Golf</b>						
New Set of Greens Covers	15-4100-280	-	-	-	47,000	
Pro Gator John Deere work vehicle	15-4100-700	-	-	-	32,000	
Retaining Walls: Design, Plan, Consulting Fees for erosion control	15-4100-280	-	11,000	-	11,000	
Repair of the Weather Station	15-4100-280	-	-	-	15,000	
		-	<u>11,000</u>	-	<u>105,000</u>	
<b>Recreation Center</b>						
Weight Room Improvements	15-4506-730	-	-	-	75,000	
Indoor Shooting Range Barrier	15-4506-730	-	-	-	55,000	
Indoor Shooting Range Flooring	15-4506-280	-	-	-	22,000	
Hydration Stations (4) at the Recreation Center	15-4506-705	-	-	-	6,000	
		-	-	-	<u>158,000</u>	
<b>Green Spaces</b>						
Entry Way Landscaping	15-4515-280	-	-	-	20,000	
72" Deck Mower	15-4515-700	-	-	-	30,000	
Rob Roy Park Basketball Court: Concrete Repair	15-4515-280	-	-	-	15,000	
Generals Field Renovations	15-4515-280	-	-	-	25,000	
Hydration Stations (3) at various locations	15-4515-705	-	-	-	12,000	
		-	-	-	<u>102,000</u>	
		-	<u>11,000</u>	-	<u>365,000</u>	

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 15-4100

**Department:** Parks & Recreation

**Division:** Golf Course and Pro Shop

**Department Mission:** The Department of Parks & Recreation strives to offer safe, educational, beneficial, and entertaining recreational programs and services to our citizens and visitors in a friendly, fair, and economical manner.

**Department Description:** Rochelle Ranch Golf Course is an open to the public daily fee municipal golf course. A traditional links golf course, designed by Ken Kavanuagh, measures 7925 yards from championships tees and 5706 yards from the front tees. Opened in the fall of 2004, this course is consistently ranked as one of the top courses in the state of Wyoming. Golf Digest has ranked Rochelle Ranch as the 29<sup>th</sup> Toughest Golf Course in America. Rochelle Ranch is a golf course full of challenges for the low handicapped golfer and is plenty of fun for the casual golfer also. Whether you are a single golfer or a large group, Rochelle Ranch golf course will accommodate all golfers in a friendly, professional manner. The course also offers a practice putting facility along with a grass tee driving range. We also employ a full-time golf professional.

**2020-2021 Accomplishments:**

- Entered into a contractual agreement with golf course restaurant Concessionaire.
- Hired an Assistant Golf Superintendent with proper skill set, dedication and determination to assist the Golf Course Maintenance Superintendent.
- Roofs were installed on the storm shelters prior to the season opener.
- Closed the 2020 season with all irrigation heads and valves working properly.
- Eliminated the tall grass between the rough and native areas.
- Expanded the rough closer to the original design.

**2021-2022 Focus:**

- Develop and promote regular hours for the Pro Shop to be open during winter months.
- Be proactive to ensure a restaurant Concessionaire is scheduled to run the restaurant each season.
- Identify and develop a plan for the lake encroaching the greens on 6, 7, & 10. Consider best plan of action, such as retaining wall, cinder block or rock formations.
- Close the 2021 season with all irrigation heads and valves working properly.

- Increase memberships, tournaments and revenue through marketing and advertising. This is part of the Strategic Plan.
- Promote the game of golf as a healthy alternative form of physical exercise.
- Continue a friendly, professional facility and promote the game of golf for families.
- Promote golf to younger players by hosting youth programs and offering youth lessons.
- Provide more attractive, consistent and playable bunkers in the fairways and around the greens. This is part of the Strategic Plan.
- Make necessary repairs to weather station, which is instrumental in the irrigation process.
- Develop a cross training program between Parks crews and Golf Course crews. This is part of the Strategic Plan.
- Implement a daily, monthly and annual safety program with the goal of an incident free 2021-2022. This is part of the Strategic Plan.

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>GOLF COURSE</b>							
15-4100-110	SALARIES	152,839	124,487	155,100	98,999	132,000	137,277
15-4100-130	EMPLOYEE BENEFITS	101,625	152	100,000	44,608	59,500	71,527
15-4100-170	SEASONAL	54,000	60,026	66,000	35,913	47,900	60,000
15-4100-180	OVER-TIME PAY	-	52,792	-	-	-	2,826
15-4100-190	WORKERS' COMPENSATION	4,700	232	4,900	2,971	4,000	5,100
15-4100-205	Professional Services	6,500	3,298	3,500	-	-	4,500
15-4100-207	PROFESSIONAL SERVICES-INFO TECH	4,500	1,500	4,500	-	4,500	4,000
15-4100-210	PROFESSIONAL SERVICES-OTHER	1,000	3,072	3,000	3,727	5,000	3,000
15-4100-212	SERVICE CONTRACT	1,200	4,272	1,200	-	-	3,200
15-4100-240	GOLF COURSE PROGRAMS	200	-	200	-	-	400
15-4100-241	ROCHELLE RANCH ADVISORY EXPENDITURES	-	-	500	-	-	500
15-4100-250	TRAVEL AND TRAINING	3,000	2,987	4,000	-	-	4,000
15-4100-255	UTILITIES-ELECTRICAL	26,500	20,256	26,500	19,860	26,500	23,000
15-4100-257	UTILITIES-GAS	2,200	2,419	2,200	1,808	2,500	2,200
15-4100-260	UTILITIES-OTHER	2,800	3,169	2,800	2,300	3,100	2,800
15-4100-270	ADS, DUES & PUBLICATIONS	1,200	205	1,200	605	900	1,500
15-4100-278	GOLF CART MAINTENANCE & REPAIR	4,500	30,754	9,000	(121)	(200)	9,000
15-4100-280	BUILDING & GROUNDS MAINTENANCE	3,200	1,257	3,200	622	900	88,200
15-4100-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	24,000	4,436	12,000	1,877	2,600	14,000
15-4100-320	EQUIPMENT LEASE & RENTAL	3,500	2,539	6,500	3,020	4,100	6,500
15-4100-322	SAFETY EQUIPMENT	650	905	650	-	-	650
15-4100-380	EQUIPMENT MAINTENANCE & REPAIR	36,800	7,660	21,000	14,320	19,100	21,000
15-4100-422	MATERIALS	3,800	193	3,800	870	1,200	6,500
15-4100-430	OFFICE SUPPLIES	4,000	3,853	4,000	1,242	1,700	2,000
15-4100-431	FERTILIZER & CHEMICALS	17,000	17,481	17,000	7,142	9,600	17,000
15-4100-433	SAND	12,000	3,766	12,000	3,824	5,100	12,000
15-4100-434	INVENTORY-IRRIGATION	4,700	13,398	11,000	3,515	4,700	11,000
15-4100-440	SMALL TOOLS & EQUIPMENT	1,700	2,654	2,800	671	900	3,500
15-4100-470	VEHICLE MAINTENANCE & REPAIR	11,000	9,649	11,000	4,960	6,700	12,000
15-4100-700	VEHICLES	-	-	-	-	-	32,000
15-4100-480	UNIFORMS	750	105	750	164	300	750
15-4100-705	EQUIPMENT	67,400	42,980	30,000	5,500	7,400	30,000
15-4100-730	FACILITIES	33,000	37,023	78,000	-	-	78,000
<b>TOTAL</b>		<b>590,264</b>	<b>457,517</b>	<b>598,300</b>	<b>258,394</b>	<b>350,000</b>	<b>669,930</b>

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>CLUB H CLUB HOUSE (PRO SHOP)</b>							
15-4101-110	SALARIES	65,146	65,699	67,200	65,457	87,300	67,382
15-4101-118	SALARIES-GOLF RESTAURANT-SEASONAL	54,000	14,892	35,000	6,979	9,400	-
15-4101-130	EMPLOYEE BENEFITS	23,838	24,242	24,600	18,707	25,000	25,733
15-4101-138	EMPLOYEE BENEFITS-REST SEASONAL	4,131	1,600	2,700	1,137	1,600	-
15-4101-170	SEASONAL PAY	26,000	35,146	31,000	17,900	23,900	31,000
15-4101-190	WORKERS' COMPENSATION	1,500	1,751	1,600	1,468	2,000	1,700
15-4101-198	WORKERS COMP-REST SEASONAL	1,800	362	1,500	310	500	-
15-4101-210	PROFESSIONAL SERVICES-OTHER	3,000	6,175	3,000	4,354	5,900	4,200
15-4101-240	RECREATION PROGRAMS	1,500	1,221	1,500	906	1,300	1,500
15-4101-246	RECREATION TOURNAMENTS	2,000	-	2,000	-	-	2,000
15-4101-250	TRAVEL AND TRAINING	1,600	1,393	1,600	-	-	1,600
15-4101-255	UTILITIES-ELECTRICAL	13,000	9,297	10,000	6,352	8,500	10,000
15-4101-256	UTILITIES-PHONE/INTERNET	1,300	1,455	1,300	360	500	1,300
15-4101-257	UTILITIES-GAS	8,750	4,141	8,000	3,203	4,300	8,000
15-4101-260	UTILITIES-OTHER	1,500	864	1,500	1,029	1,400	1,500
15-4101-270	ADS, DUES & PUBLICATIONS	5,000	3,682	5,000	3,431	4,600	5,000
15-4101-280	BUILDING & GROUNDS MAINTENANCE	4,000	810	4,000	669	900	4,000
15-4101-281	BUILDING MAINT-ROCHELLE RESTAURANT	3,000	100	3,000	232	400	4,000
15-4101-282	FOOD & BEVERAGE FR RESALE	24,000	17,310	24,000	9,106	12,200	-
15-4101-283	ALCOHOLIC BEVERAGE FR RESALE	12,000	7,727	12,000	4,128	5,600	-
15-4101-284	MISCELLANEOUS RESTAURANT EXP	1,000	968	500	804	1,100	500
15-4101-322	SAFETY	100	13	100	-	-	100
15-4101-380	EQUIPMENT MAINTENANCE & REPAIR	250	237	250	128	200	300
15-4101-430	OFFICE SUPPLIES	3,000	1,600	3,000	496	700	1,000
15-4101-422	MATERIALS	-	-	-	-	-	2,000
15-4101-440	SMALL TOOLS & EQUIPMENT	2,200	392	2,200	-	-	2,200
15-4101-480	UNIFORMS	500	458	500	357	500	500
15-4101-484	MERCHANDISE	33,000	17,586	30,000	13,142	17,600	30,000
15-4101-487	LIQUOR LICENSE	600	500	600	500	700	700
<b>TOTAL</b>		<b>297,715</b>	<b>219,621</b>	<b>277,650</b>	<b>161,157</b>	<b>216,100</b>	<b>206,215</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 15-4506

**Department:** Parks and Recreation Department

**Division:** Recreation Center

**Department Mission:** The Department of Parks & Recreation strives to offer safe, educational, beneficial, and entertaining recreational programs and services to our citizens and visitors in a friendly, fair, and economical manner.

**Department Description:** The Recreation Center is the hub of the community for seniors, families, young adults, and youth. The focus of the programming is to creatively meet the needs of the community in the areas of wellness, entertainment, and education in a safe and active environment. The department is not limited to local community events and facilities, but actively seeks programming in arts, entertainment, and events throughout the state. The facility is a great avenue for creating community partnerships for events while introducing residents to the activities and amenities offered by the department.

**FY2020-2021 Accomplishments:**

- Carpet replacement in halls, community areas and offices (in progress).
- Increase the use social media to promote and inform community in a wide variety of ways.
- Use of Facebook and Zoom to project youth competitions into homes during COVID.
- Secure safety during COVID for program participants with the use of a QR code health check before entering the building.
- Reopen Recreation Center for the public safely until full use and programming resumed.
- Secured CCSD#1 Rec Board Grant for Arc Trainer increasing the Cardio equipment collection.
- Organization, painting, sanitation, and cleaning of entire facility prior to reopening.
- Web driven fitness challenges and classes during facility closure.
- Softball league summer 2020.
- Recognize volunteers in their work for our programs & events. This is part of the Strategic Plan.
- Reassess, evaluate, and successfully engineer the Safe Trick-or-treat event in 2020.
- Promoted the use of the outdoor walking track during COVID shutdown.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>RECREATION CENTER</b>							
15-4506-110	SALARIES	287,982	277,218	294,000	250,460	334,000	351,269
15-4506-130	EMPLOYEE BENEFITS	155,310	142,074	155,500	123,207	164,300	238,669
15-4506-170	SEASONAL PAY	49,500	16,132	49,500	14,408	19,300	49,500
15-4506-180	OVER-TIME PAY	-	561	-	-	-	-
15-4506-190	WORKERS' COMPENSATION	8,000	5,238	7,800	4,637	6,200	8,000
15-4506-207	PROFESSIONAL SERVICES-INFO TECH	4,000	4,000	4,000	-	-	0
15-4506-210	PROFESSIONAL SERVICES-OTHER	6,500	2,827	6,500	1,345	1,800	6,000
15-4506-240	RECREATION PROGRAMS	15,600	15,568	10,300	3,825	5,200	15,000
15-4506-241	RECREATION PROGRAM SUPPORT	9,700	8,560	15,600	7,057	9,500	20,000
15-4506-243	BASEBALL PROGRAM SUPPORT	14,000	2,719	14,000	362	500	14,000
15-4506-246	RECREATION TOURNAMENTS	6,000	3,422	6,000	127	200	6,000
15-4506-250	TRAVEL AND TRAINING	4,800	2,250	4,800	630	900	5,000
15-4506-255	UTILITIES-ELECTRICAL	28,000	18,784	28,000	11,292	15,100	28,000
15-4506-256	UTILITIES-PHONE/INTERNET	2,000	1,352	2,000	-	-	2,000
15-4506-257	UTILITIES-GAS	18,000	13,875	18,000	9,979	13,400	18,000
15-4506-260	UTILITIES-OTHER	3,500	4,696	3,500	4,360	5,900	3,500
15-4506-270	ADS, DUES & PUBLICATIONS	11,800	6,415	11,800	5,345	7,200	12,000
15-4506-280	BUILDING & GROUNDS MAINTENANCE	4,000	1,718	4,000	1,484	2,000	26,000
15-4506-320	EQUIPMENT LEASE & RENTAL	300	-	300	-	-	500
15-4506-322	SAFETY	300	10	200	209	300	500
15-4506-380	EQUIPMENT MAINTENANCE & REPAIR	3,000	3,152	3,000	904	1,300	4,500
15-4506-390	REFUNDS	2,000	2,740	1,500	1,546	2,100	1,500
15-4506-430	OFFICE SUPPLIES	7,000	3,927	7,000	2,336	3,200	7,000
15-4506-440	SMALL TOOLS & EQUIPMENT	9,000	8,845	9,000	1,305	1,800	9,000
15-4506-470	VEHICLE MAINTENANCE & REPAIR	2,500	1,424	2,500	472	700	2,500
15-4506-480	UNIFORMS	650	87	650	-	-	100
15-4506-495	MUSIC IN THE PARK	-	-	-	-	-	29,500
15-4506-705	EQUIPMENT	23,500	23,211	23,500	(82)	(82)	159,500
15-4506-730	FACILITIES						
<b>TOTAL</b>		<b>676,942</b>	<b>570,805</b>	<b>682,950</b>	<b>445,209</b>	<b>594,818</b>	<b>1,017,538</b>

**FY2021-2022 Focus:**

- Develop and implement a Parks and Recreation Advisory Board and recruit residents to participate. This is part of the Strategic Plan.
- Develop and distribute a Newsletter and Recreation Activity Guide. This is part of the Strategic Plan.
- Re-vamp and increase recreation programs and provide additional recreation opportunities for the community. This is part of the Strategic Plan.
- Update weight room equipment and flooring. This is part of the Strategic Plan.
- Revitalize the programs for Senior adults with events and activities. This is part of the Strategic Plan.
- Promote the use of the parks through events and programs. This is part of the Strategic Plan.
- Work closely with independent sports clubs and organizations on the use and care of public facilities. This is part of the Strategic Plan.
- Promote group events at the Recreation Center for youth afterschool. This is part of the Strategic Plan.
- Increase staff to facilitate events, excursions, and tours. This is part of the Strategic Plan.
- Provide the Music in the Park event.
- Install hydration stations at the Recreation Center and in the parks.
- Attend community events to promote Parks, Shooting Ranges, Recreation Center and Golf Course. This is part of the Strategic Plan.
- Connect with volunteers and nonprofits on the 1st ever community Latino Heritage Celebration. This is part of the Strategic Plan.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 15-4510

**Department:** Parks & Recreation

**Division:** Shooting Ranges

**Department Mission:** The Department of Parks & Recreation strives to offer safe, educational, beneficial, and entertaining recreational programs and services to our citizens and visitors in a friendly, fair, and economical manner.

**Department Description:** The Shooting Ranges include both indoor and outdoor facilities. The Indoor Range located in the Rawlins Family Recreation Center consist of 9 fully automated lanes running individually which can be programmed to run in tandem. The range is available for pistol, .22 rifle and archery. The Outdoor Shooting Complex, located on East Gun Club Road north of Rawlins, consists of a 1000 yard long range, 300 yard rifle range, pistol bays, trap and skeet, five-stand, and 100 yard archery area with elevated platform.

**FY2020-2021 Department Accomplishments:**

- Partnered with Glock Sport Shooting Foundation and the local Archery Club bringing new competition to the indoor facility.
- Partnered with Great Divide Shooting Association, the Red Desert ATA Club and the Long Range Shooters bringing out of state and local competitors to the outdoor facility.
- Partnered with 4-H in Carbon County bringing youth to the indoor and outdoor shooting ranges with archery, .22 rifle and trap programs.
- 300-yard range safety assessment and phase one completion with target rebuild, material collection, and design.
- NRA sanctioned tournament in cooperation with the CCVC, local businesses and the Great Divide Shooters Association.
- Successful partnership with the Carbon County Weed and Pest to eradicate weeds at the Outdoor Range Facility.
- Active involvement with the Local Friends of the NRA in producing a successful fundraising event.
- Secure grants for advertising and tournaments.
- Continuing the tradition of education and friendly competition for youth with the Jr. Rifle League.
- Partnership with the Wyoming Game and Fish holding final hunter's safety class at the at the range facility to introduce participants to the range and finalize their certificate.
- Open Sight-in Day at the range twice during the fall for hunters to safely sight in their guns at no cost.
- Developed the Facebook and City Web page for awareness and promotion of the Ranges.

**FY2021-2022 Department Focus:**

- Complete the 300-yard Rifle range safety rebuild.
- Market Indoor and Outdoor Range facility throughout Wyoming.
- Replace the 5 lanes of the Indoor Range target system.
- Rebuild archery frames.
- Complete road repairs for outdoor range.
- Replace shooting barriers and flooring for Indoor Shooting Range.
- Install lighting for outdoor garage facility.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>SHOOTING RANGE</b>							
15-4510-110	SALARIES	46,239	46,308	47,700	34,351	45,900	44,842
15-4510-130	EMPLOYEE BENEFITS	27,692	28,174	27,700	19,312	25,800	32,252
15-4510-170	TEMPORARY PAY	-	7,438	-	3,812	5,100	-
15-4510-180	TEMPORARY PAY	-	-	-	249	400	-
15-4510-190	WORKERS' COMPENSATION	1,100	973	1,100	813	1,100	1,200
15-4510-240	RECREATION PROGRAMS	2,000	1,950	1,000	920	1,300	1,000
15-4510-246	RECREATION TOURNAMENTS	1,450	3,496	1,000	-	-	1,000
15-4510-250	TRAVEL AND TRAINING	400	90	300	720	1,000	800
15-4510-255	UTILITIES-ELECTRICAL	1,750	1,912	1,750	976	1,400	1,800
15-4510-270	ADS, DUES & PUBLICATIONS	2,500	3,048	1,500	2,595	3,500	3,500
15-4510-280	BUILDINGS & GROUNDS MAINTENANCE	500	-	500	453	700	500
15-4510-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	200	14	200	31	100	200
15-4510-322	SAFETY	100	124	100	91	200	200
15-4510-380	EQUIPMENT MAINTENANCE & REPAIR	2,000	971	1,500	818	1,100	1,500
15-4510-390	REFUNDS	100	543	100	-	-	100
15-4510-430	OFFICE SUPPLIES	750	2,414	5,750	3,784	5,100	5,750
15-4510-440	SMALLL TOOLS & EQUIPMENT	500	-	500	186	300	500
15-4510-470	VEHICLE MAINTENANCE & REPAIR	200	186	100	39	100	100
15-4510-482	SHOOTING RANGE MAINTENANCE	2,750	1,993	1,000	1,274	1,700	2,500
15-4510-484	MERCHANDISE	600	1,037	350	270	400	350
<b>TOTAL</b>		<b>90,831</b>	<b>100,667</b>	<b>92,150</b>	<b>70,692</b>	<b>95,200</b>	<b>98,094</b>

## CITY OF RAWLINS, WYOMING FISCAL YEAR 2021-2022 BUDGET

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**Fund:** 15-4515

**Department:** Parks & Recreation

**Division:** Parks

**Department Mission:** The Department of Parks & Recreation strives to offer safe, educational, beneficial, and entertaining recreational programs and services to our citizens and visitors in a friendly, fair, and economical manner.

**Department Description:** The Parks division maintains city parks, sports fields, cemetery, and green spaces in an efficient and economical manner. We are responsible for maintaining the safety and quality of playground equipment and other park resources. We strive towards beautification throughout the city.

### **FY2020-2021 Department Accomplishments:**

- Corrected irrigation deficiencies identified in green belts along east side of town to provide adequate irrigation coverage across individual zones and sprinklers. This is part of the Strategic Plan.
- Replaced fall surface under playground equipment at Rob Roy Park.
- Removed old grills at Washington Park and replaced with new metal grills in concrete pads.
- Replaced bollards at the cemetery entrance.
- Installed additional balusters at Tully Park.
- Working with contractor to resurface tennis courts at Washington and Key Club Parks (in progress).
- Trimmed trees along green belts to allow access for mowing.
- Raised low tree limbs in cemetery to allow tractor clearance when removing snow.
- Raised tree limbs in parks along sidewalks for people to walk unrestricted under the trees.
- Cleaned weeds and grass from shrub beds at Rob Roy and Washington Park and add wood chips. This is part of the Strategic Plan.
- Replacing wood boards on permanent benches in parks and around the Police Department with engineered plastic boards (in progress).
- Worked with baseball association on their field upgrade projects.
- Provided continued education for City employees. This is part of the Strategic Plan.

**FY2021-2022 Department Focus:**

- Develop a City-wide plan for planting additional tree as well as replacing “end of life trees. This is part of the Strategic Plan.
- Work on developing an up-to-date Parks and Recreation Master Plan. This is part of the Strategic Plan.
- Utilize software solutions for infrastructure and equipment tracking. This is part of the Strategic Plan.
- Implement a daily, monthly and annual safety program with the goal of an incident free 2021-2022. This is part of the Strategic Plan.
- Correct irrigation deficiencies identified in green belts along west side of town to provide adequate irrigation coverage across individual zones and sprinklers. This is part of the Strategic Plan.
- Find a contractor to replace broken and damaged concrete at Rob Roy Park.
- Paint pavilion at Washington Park. This is part of the Strategic Plan.
- Continue working with baseball association for necessary field improvements. This is part of the Strategic Plan.
- Work to develop Facility Use Agreements with organizations and agencies utilizing city parks and facilities.
- Plan, develop and implement a plan to provide consistent maintenance at all City facilities so they are always in good condition and ready for use. This is part of the Strategic Plan.
- Continue education and training of City employees. This is part of the Strategic Plan.
- Maintain and improve the appearance of all city parks and properties. This is part of the Strategic Plan.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>GREEN SPACES</b>							
15-4515-110	SALARIES	170,790	170,954	268,700	153,128	204,200	266,199
15-4515-130	EMPLOYEE BENEFITS	106,356	79,602	162,000	77,291	103,100	196,373
15-4515-170	TEMPORARY PAY	73,000	47,807	80,000	14,089	18,800	80,000
15-4515-180	OVER-TIME PAY	-	127	-	569	800	800
15-4515-190	WORKERS' COMPENSATION	5,500	3,962	7,900	3,363	4,500	8,100
15-4515-210	PROFESSIONAL SERVICES-OTHER	4,000	152	-	150	200	200
15-4515-212	SERVICE CONTRACTS	1,600	53	1,200	-	-	1,200
15-4515-250	TRAVEL & TRAINING	2,700	1,941	3,000	604	900	3,000
15-4515-255	UTILITIES-ELECTRICAL	18,000	10,210	18,000	6,745	9,000	18,000
15-4515-257	UTILITIES-GAS	3,000	1,875	2,400	1,554	2,100	2,400
15-4515-260	UTILITIES-OTHER	500	-	200	-	-	200
15-4515-270	ADS, DUES & PUBLICATIONS	1,500	1,210	1,500	1,036	1,400	1,500
15-4515-278	GOLF CART MAINTENANCE & REPAIR	4,500	2,014	-	2,382	3,200	-
15-4515-280	BUILDINGS & GROUNDS MAINTENANCE	-	-	9,000	3,701	5,000	67,595
15-4515-310	HEAVY VEHICLE MAINTENANCE & REPAIR	11,000	3,653	6,200	1,180	1,600	6,200
15-4515-320	EQUIPMENT LEASE & RENTAL	800	-	800	966	1,300	1,000
15-4515-322	SAFETY	800	695	1,000	1,395	1,900	1,000
15-4515-380	EQUIPMENT MAINTENANCE & REPAIR	2,200	8,742	2,800	13,643	18,200	10,000
15-4515-422	MATERIALS	3,000	7,872	4,000	151	300	6,000
15-4515-430	OFFICE SUPPLIES	3,000	4,027	3,000	3,600	4,800	1,500
15-4515-431	SUPPLIES-FERTILIZER & CHEMICALS	5,000	5,394	5,000	119	200	5,000
15-4515-434	INVENTORY-IRRIGATION MATERIAL	3,000	5,857	2,500	2,018	2,700	2,500
15-4515-440	SMALL TOOLS & EQUIPMENT	5,500	1,525	5,500	772	1,100	5,500
15-4515-450	TREE MAINTENANCE & REPLACEMENT	15,000	10,000	15,000	9,988	13,400	18,000
15-4515-451	MCTEE / BOLTON EQUIPMENT	-	-	700	-	-	700
15-4515-470	VEHICLE MAINTENANCE & REPAIR	13,000	7,776	13,000	4,650	6,200	13,000
15-4515-480	UNIFORMS	1,200	712	1,200	194	300	500
15-4515-700	VEHICLES	35,000	28,033	-	-	-	30,000
15-4515-705	EQUIPMENT	42,000	16,400	-	-	-	12,000
15-4515-720	LAND	46,500	30,437	-	-	-	-
15-4515-730	FACILITIES	78,500	-	-	-	-	-
<b>TOTAL</b>		<b>656,946</b>	<b>451,029</b>	<b>614,600</b>	<b>303,287</b>	<b>405,200</b>	<b>758,467</b>

Tab 7

Water Fund -

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## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020	2019-2020	2020-2021	2020-2021	2021 Projected	2022 Budget
		Budget	Actual	Budget	YTD as of	Year End	Proposal
<b>WATER FUND REVENUE</b>							
51-3700-871	INTEREST INCOME	10,000	7,283	10,000	1,325	1,800	10,000
51-3700-879	MISCELLANEOUS	110,000	77,913	110,000	77,424	103,300	110,000
51-3700-881	WATER USAGE FEES	2,100,000	2,087,252	2,100,000	1,516,898	2,022,600	2,100,000
51-3700-882	WATER METER TAP FEES	1,500	3,300	1,500	2,000	2,700	1,500
51-3700-897	TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	1,200,000
<b>TOTAL</b>		<b>2,221,500</b>	<b>2,175,748</b>	<b>2,221,500</b>	<b>1,597,647</b>	<b>2,130,400</b>	<b>3,421,500</b>
<b>WATER FUND GRANTS</b>							
51-3800-001	2019 STATE WATERLINE GRANT	1,730,000	233,725	750,000	404,887	539,900	111,388
51-3800-002	2018 STATE WATERLINE GRANT	-	24,144	-	-	51,000	-
<b>TOTAL</b>		<b>1,730,000</b>	<b>257,869</b>	<b>750,000</b>	<b>404,887</b>	<b>590,900</b>	<b>111,388</b>
<b>TOTAL REVENUE</b>		<b>3,951,500</b>	<b>2,433,617</b>	<b>2,971,500</b>	<b>2,002,534</b>	<b>2,721,300</b>	<b>3,532,888</b>
<b>EXPENDITURES</b>							
<b>WATER DISTRIBUTION</b>							
51-4304-110	SALARIES	279,120	288,932	282,700	257,088	342,800	266,810
51-4304-130	EMPLOYEE BENEFITS	150,661	143,339	148,700	97,388	129,900	140,000
51-4304-170	TEMPORARY PAY	4,000	2,481	4,000	2,288	3,100	4,000
51-4304-180	OVERTIME PAY	6,565	5,634	6,000	6,264	8,400	10,940
51-4304-190	WORKERS' COMPENSATION	6,600	5,309	6,600	4,278	5,800	6,800
51-4304-205	PROFESSIONAL SERVICES-ENGINEER	95,000	-	95,000	85,900	114,600	10,000
51-4304-207	PROFESSIONAL SERVICES-INFO TECH	7,500	3,404	7,500	757	1,100	7,500
51-4304-208	PROFESSIONAL SERVICES - GOVT ENTITIES	1,000	960	1,000	720	1,000	1,000
51-4304-210	PROFESSIONAL SERVICES-OTHER	34,000	25,115	34,000	23,412	31,300	30,000
51-4304-250	TRAVEL AND TRAINING	5,000	1,695	5,000	2,136	2,900	5,000
51-4304-255	UTILITIES-ELECTRICAL	2,000	671	2,000	344	500	2,000
51-4304-257	UTILITIES-GAS	100	-	100	-	-	100
51-4304-270	ADS, DUES & PUBLICATIONS	1,000	419	1,000	167	300	500
51-4304-280	BUILDINGS & GROUND MAINTENANCE	500	-	500	77	200	500
51-4304-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	5,440	2,000	859	1,200	1,000
51-4304-322	SAFETY	1,000	888	1,500	525	800	1,500
51-4304-381	VEHICLE ACCESSORIES	500	742	1,000	100	200	1,000
51-4304-399	BAD DEBT EXPENSE	16,000	11,613	5,000	10	100	5,000
51-4304-422	MATERIALS	45,000	46,827	60,000	35,438	47,300	60,000
51-4304-430	OFFICE SUPPLIES	8,000	4,245	8,000	2,801	3,800	5,000
51-4304-440	SMALL TOOLS & EQUIPMENT	5,400	6,754	8,000	3,885	5,200	9,000
51-4304-470	VEHICLE MAINTENANCE & REPAIR	13,000	12,547	13,000	5,658	7,600	13,000
51-4304-480	UNIFORMS	2,000	654	2,000	382	600	2,000
51-4304-491	WATER METER SERVICE	35,000	35,549	45,000	20,983	28,000	45,000
51-4304-492	HYDRANT MAINTENANCE & REPLACEMENT	35,000	34,701	35,000	28,461	38,000	40,000
51-4304-495	BACKFLOW PREVENTION	1,500	795	1,500	4	100	1,500
51-4304-705	EQUIPMENT	80,000	80,580	40,000	25,792	34,400	25,000
51-4304-730	FACILITIES	-	-	-	-	-	30,000
51-4304-735	GRANT MATCH	1,730,000	24,144	100,000	60,174	80,300	-
51-4304-750	WATER INFRASTRUCTURE	-	18,550	1,020,000	25,300	33,800	-
51-4304-900	DEBT SERVICE-WATER TANKS	25,077	25,077	25,077	25,077	33,500	25,077
51-4304-901	DEBT SERVICE-SPRUCE STREET	25,260	25,260	25,260	25,260	33,700	25,260
51-4304-905	DEBT SERVICE - SRF LOAN #147	34,577	34,577	34,577	34,577	46,200	34,577
51-4304-950	TRANSFER TO CENTRAL SHOP	24,389	24,389	24,400	24,400	32,600	24,400
<b>TOTAL</b>		<b>2,675,749</b>	<b>871,288</b>	<b>2,045,414</b>	<b>800,505</b>	<b>1,069,300</b>	<b>833,463</b>
<b>WATER TREATMENT PLANT</b>							
51-4305-110	SALARIES	170,031	172,481	171,100	137,322	183,100	139,429
51-4305-130	EMPLOYEE BENEFITS	118,195	113,971	115,400	82,193	109,600	129,163
51-4305-180	OVERTIME PAY	4,464	1,865	4,200	3,529	4,800	7,553
51-4305-190	WORKERS' COMPENSATION	4,000	3,135	4,000	2,547	3,400	4,100
51-4305-205	PROFESSIONAL SERVICES-ENGINEER	20,000	6,476	20,000	25,039	33,400	170,000
51-4305-207	PROFESSIONAL SERVICES-INFO TECH	5,000	-	5,000	275	400	5,000
51-4305-210	PROFESSIONAL SERVICES-OTHER	7,000	21,017	7,000	6,204	8,300	7,000
51-4305-223	RIGHT OF WAY - PUBLIC INFRASTRUCTURE	3,000	-	3,000	4,637	6,200	3,000
51-4305-250	TRAVEL AND TRAINING	5,000	2,197	5,000	1,903	2,600	5,000
51-4305-255	UTILITIES-ELECTRICAL	175,000	116,012	175,000	83,656	111,600	175,000
51-4305-256	UTILITIES-PHONE/INTERNET	15,000	20,210	15,000	17,980	24,000	15,000
51-4305-270	ADS, DUES & PUBLICATIONS	2,000	306	2,000	-	-	1,000
51-4305-280	BUILDINGS & GROUND MAINTENANCE	3,000	2,004	3,000	390	600	5,000
51-4305-322	SAFETY	1,000	-	1,000	-	-	1,000
51-4305-380	EQUIPMENT MAINTENANCE & REPAIR	55,000	21,967	55,000	11,216	15,000	55,000
51-4305-422	MATERIALS	10,000	14,328	10,000	804	1,100	10,000
51-4305-423	CHEMICALS	65,000	23,762	65,000	1,890	2,600	65,000
51-4305-430	OFFICE SUPPLIES	5,000	1,174	5,000	4,768	6,400	5,000
51-4305-440	SMALL TOOLS & EQUIPMENT	1,900	850	8,500	2,519	3,400	8,500
51-4305-470	VEHICLE MAINTENANCE & REPAIR	5,000	3,093	5,000	-	-	5,000
51-4305-480	UNIFORMS	1,050	535	1,050	1,563	2,100	1,050
51-4305-725	MISCELLANEOUS STUDIES	42,000	41,402	40,000	39	100	-
51-4305-730	FA-FACILITIES	794,000	38,838	450,000	562,158	749,600	-

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
51-4305-910	DEBT SERVICE-SAGE CREEK	150,279	150,279	1,030,000	-	-	150,279
51-4305-911	DEBT SERVICE-RAWLINS PIPELINE	50,023	50,023	50,023	150,279	200,400	50,023
51-4305-912	DEBT SERVICE-ATLANTIC RIM RES	113,972	113,971	113,972	50,023	66,700	113,971
51-4305-940	TRANSFER TO GENERAL FUND	216,297	216,297	217,000	113,971	152,000	173,981
51-4305-945	TRANSFER TO WWDC RESERVE	60,000	60,000	60,000	60	60	30,000
51-4305-950	TRANSFER TO CENTRAL SHOP	29,862	29,862	30,000	60,000	80,000	217,000
51-4305-970	TRANSFER TO GRANTS FUND	-	(728,304)	-	30,000	40,000	30,000
<b>TOTAL</b>		<b>2,132,073</b>	<b>497,749</b>	<b>2,671,245</b>	<b>1,354,964</b>	<b>1,807,460</b>	<b>1,582,049</b>
<b>GRANTS</b>							
51-4306-001	2019 WATER LINE GRANT	1,730,000	-	750,000	-	-	-
51-4900-001	2019 WATER LINE GRANT	-	513,038	-	1,220,354	1,627,200	990,000
51-4900-002	2018 WATER LINE GRANT	-	247,642	-	-	-	-
<b>TOTAL</b>		<b>1,730,000</b>	<b>760,681</b>	<b>750,000</b>	<b>1,220,354</b>	<b>1,627,200</b>	<b>990,000</b>
<b>OTHER</b>							
51-4990-990	WWDC RESERVE	1,034,954	-	1,095,000	-	-	-
51-4990-998	CONTINGENCY	100,000	-	100,000	-	-	-
51-4990-999	WORKING CAPITAL RESERVE	271,201	-	229,841	-	-	-
<b>TOTAL</b>		<b>1,406,155</b>	<b>-</b>	<b>1,424,841</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>		<b>7,943,977</b>	<b>2,129,717</b>	<b>6,891,500</b>	<b>3,375,823</b>	<b>4,503,960</b>	<b>3,405,512</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>(3,992,477)</b>	<b>303,899</b>	<b>(3,920,000)</b>	<b>(1,373,289)</b>	<b>(1,782,660)</b>	<b>127,376</b>

*Per 2018-2019 Audited Financial Statements (Fund Balance):  
The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change*

Nonspendable	\$	-	Revenue	2,433,617	Revenue	2,721,300	3,532,888
Restricted	\$	26,133,977	Expenditures	2,129,717	Expenditures	4,503,960	3,405,512
Committed	\$	1,309,067	Beginning Balance	1,996,386	Beginning Balance	2,300,285	517,625
Assigned	\$	-	Ending Balance	2,300,285	Ending Balance	517,625	645,001
Unassigned	\$	1,996,386	<i>See page 18 of the 2019 CAFR</i>				

### Water Fund 2021-2022 Fiscal Year All Amounts Are Included in the Appropriate Water Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Water Fund - Distribution</b>					
Edinburgh Rebuild		640,000	-	-	-
Walnut Rebuild		57,000	-	-	-
Leak & Radio Detection	51-4304-730	-	-	30,000	30,000
		<b>697,000</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
<b>Water Fund - Treatment Plant</b>					
Springs Collection Rehab 2.5 M from WWDC:		-	-	-	
Year 1 Engineering	51-4305-205	-	-	150,000	150,000
Air Compressors	51-4305-705	-	-	25,000	25,000
		<b>-</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>
		<b>697,000</b>	<b>-</b>	<b>205,000</b>	<b>205,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 51-4304

**Department:** Public Works

**Division:** Water Fund – Distribution

**Department Mission:** City of Rawlins strives to develop and maintain a safe, economically viable, healthy, and appealing community in which all citizens can take pride.

**Department Description:** The Utilities – Distribution Division consists of the Distribution System with all related functions such as water metering, backflow protection, and fire hydrants. The Utilities Division is responsible for all O& M of these systems.

**2020-2021 Accomplishments/Comments:**

- Ongoing continuation of all documentation and record keeping.
- Continued upgrading our needs assessment program.
- Replaced fire hydrants as needed with new 3 Port hydrants at various locations.
- Replaced the water line in the alley between Walnut St. and Maple St. from Utah St. to Colorado St. (in progress)
- Updated GIS

**2021-2022 Focus:**

- Purchase water leak detection equipment.
- Replace Fire Hydrants as needed.
- Continue upgrading our needs assessment program.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>WATER DISTRIBUTION</b>						
51-4304-110 SALARIES	279,120	288,932	282,700	257,088	342,800	266,810
51-4304-130 EMPLOYEE BENEFITS	150,661	143,339	148,700	97,388	129,900	140,000
51-4304-170 TEMPORARY PAY	4,000	2,481	4,000	2,288	3,100	4,000
51-4304-180 OVERTIME PAY	6,565	5,634	6,000	6,264	8,400	10,940
51-4304-190 WORKERS' COMPENSATION	6,600	5,309	6,600	4,278	5,800	6,800
51-4304-205 PROFESSIONAL SERVICES-ENGINEER	95,000	-	95,000	85,900	114,600	10,000
51-4304-207 PROFESSIONAL SERVICES-INFO TECH	7,500	3,404	7,500	757	1,100	7,500
51-4304-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	1,000	960	1,000	720	1,000	1,000
51-4304-210 PROFESSIONAL SERVICES-OTHER	34,000	25,115	34,000	23,412	31,300	30,000
51-4304-250 TRAVEL AND TRAINING	5,000	1,695	5,000	2,136	2,900	5,000
51-4304-255 UTILITIES-ELECTRICAL	2,000	671	2,000	344	500	2,000
51-4304-257 UTILITIES-GAS	100	-	100	-	-	100
51-4304-270 ADS, DUES & PUBLICATIONS	1,000	419	1,000	167	300	500
51-4304-280 BUILDINGS & GROUND MAINTENANCE	500	-	500	77	200	500
51-4304-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	5,440	2,000	859	1,200	1,000
51-4304-322 SAFETY	1,000	888	1,500	525	800	1,500
51-4304-381 VEHICLE ACCESSORIES	500	742	1,000	100	200	1,000
51-4304-399 BAD DEBT EXPENSE	16,000	11,613	5,000	10	100	5,000
51-4304-422 MATERIALS	45,000	46,827	60,000	35,438	47,300	60,000
51-4304-430 OFFICE SUPPLIES	8,000	4,245	8,000	2,801	3,800	5,000
51-4304-440 SMALL TOOLS & EQUIPMENT	5,400	6,754	8,000	3,885	5,200	9,000
51-4304-470 VEHICLE MAINTENANCE & REPAIR	13,000	12,547	13,000	5,658	7,600	13,000
51-4304-480 UNIFORMS	2,000	654	2,000	382	600	2,000
51-4304-491 WATER METER SERVICE	35,000	35,549	45,000	20,983	28,000	45,000
51-4304-492 HYDRANT MAINTENANCE & REPLACEMENT	35,000	34,701	35,000	28,461	38,000	40,000
51-4304-495 BACKFLOW PREVENTION	1,500	795	1,500	4	100	1,500
51-4304-705 EQUIPMENT	80,000	80,580	40,000	25,792	34,400	25,000
51-4304-730 FACILITIES	-	-	-	-	-	30,000
51-4304-735 GRANT MATCH	1,730,000	24,144	100,000	60,174	80,300	-
51-4304-750 WATER INFRASTRUCTURE	-	18,550	1,020,000	25,300	33,800	-
51-4304-900 DEBT SERVICE-WATER TANKS	25,077	25,077	25,077	25,077	33,500	25,077
51-4304-901 DEBT SERVICE-SPRUCE STREET	25,260	25,260	25,260	25,260	33,700	25,260
51-4304-905 DEBT SERVICE - SRF LOAN #147	34,577	34,577	34,577	34,577	46,200	34,577
51-4304-950 TRANSFER TO CENTRAL SHOP	24,389	24,389	24,400	24,400	32,600	24,400
<b>TOTAL</b>	<b>2,675,749</b>	<b>871,288</b>	<b>2,045,414</b>	<b>800,505</b>	<b>1,069,300</b>	<b>833,463</b>

**CITY OF RAWLINS, WYOMING**  
**BUDGET FY 2020-2021**

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**Fund:** 51-4305

**Department:** Public Works

**Division:** Water Fund - Treatment

**Department Mission:** The City of Rawlins Water Treatment Plant is committed to its fundamental objective of providing water service of the highest quality for drinking, and general municipal uses for the City of Rawlins and The Town of Sinclair.

**Department Description:** The City of Rawlins treats water for The City of Rawlins and the Town of Sinclair. On average, we treat between 1.2 million in the winter and up to 5 million gallons in the summer. Our water sources include the water that comes from the Sage Creek Basin, the North Platte River, and three wells in The Nugget Foundation. We also pump water to Rochelle Ranch Golf Course.

**2019-2020 Accomplishments/Comments:**

- Continue to cross train all personnel at both plants
- Work with Engineers to improve flow from Sage Creek Basin
- Inspect Water tanks
- Install new low zone meter
- Operators receiving level I certifications

**2020-2021 Focus:**

- Continue to cross train all personnel at both plants
- Rehab Well #1 in nugget well field
- Install new raw water line to Atlantic Rim Reservoir
- Install new air compressor at water plant
- Install new flooring
- Help operators to achieve higher levels of certification
- Attend classes that pertain to our water plant
- Work with Engineers to improve flow from Sage Creek Basin

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>WATER TREATMENT PLANT</b>							
51-4305-110	SALARIES	170,031	172,481	171,100	137,322	183,100	139,429
51-4305-130	EMPLOYEE BENEFITS	118,195	113,971	115,400	82,193	109,600	129,163
51-4305-180	OVERTIME PAY	4,464	1,865	4,200	3,529	4,800	7,553
51-4305-190	WORKERS' COMPENSATION	4,000	3,135	4,000	2,547	3,400	4,100
51-4305-205	PROFESSIONAL SERVICES-ENGINEER	20,000	6,476	20,000	25,039	33,400	170,000
51-4305-207	PROFESSIONAL SERVICES-INFO TECH	5,000	-	5,000	275	400	5,000
51-4305-210	PROFESSIONAL SERVICES-OTHER	7,000	21,017	7,000	6,204	8,300	7,000
51-4305-223	RIGHT OF WAY - PUBLIC INFRASTRUCTURE	3,000	-	3,000	4,637	6,200	3,000
51-4305-250	TRAVEL AND TRAINING	5,000	2,197	5,000	1,903	2,600	5,000
51-4305-255	UTILITIES-ELECTRICAL	175,000	116,012	175,000	83,656	111,600	175,000
51-4305-256	UTILITIES-PHONE/INTERNET	15,000	20,210	15,000	17,980	24,000	15,000
51-4305-270	ADS, DUES & PUBLICATIONS	2,000	306	2,000	-	-	1,000
51-4305-280	BUILDINGS & GROUND MAINTENANCE	3,000	2,004	3,000	390	600	5,000
51-4305-322	SAFETY	1,000	-	1,000	-	-	1,000
51-4305-380	EQUIPMENT MAINTENANCE & REPAIR	55,000	21,967	55,000	11,216	15,000	55,000
51-4305-422	MATERIALS	10,000	14,328	10,000	804	1,100	10,000
51-4305-423	CHEMICALS	65,000	23,762	65,000	1,890	2,600	65,000
51-4305-430	OFFICE SUPPLIES	5,000	1,174	5,000	4,768	6,400	5,000
51-4305-440	SMALL TOOLS & EQUIPMENT	1,900	850	8,500	2,519	3,400	8,500
51-4305-470	VEHICLE MAINTENANCE & REPAIR	5,000	3,093	5,000	-	-	5,000
51-4305-480	UNIFORMS	1,050	535	1,050	1,563	2,100	1,050
51-4305-725	MISCELLANEOUS STUDIES	42,000	41,402	40,000	39	100	-
51-4305-730	FA-FACILITIES	794,000	38,838	450,000	562,158	749,600	-
51-4305-910	DEBT SERVICE-SAGE CREEK	150,279	150,279	1,030,000	-	-	150,279
51-4305-911	DEBT SERVICE-RAWLINS PIPELINE	50,023	50,023	50,023	150,279	200,400	50,023
51-4305-912	DEBT SERVICE-ATLANTIC RIM RES	113,972	113,971	113,972	50,023	66,700	113,971
51-4305-940	TRANSFER TO GENERAL FUND	216,297	216,297	217,000	113,971	152,000	173,981
51-4305-945	TRANSFER TO WWDC RESERVE	60,000	60,000	60,000	60	60	30,000
51-4305-950	TRANSFER TO CENTRAL SHOP	29,862	29,862	30,000	60,000	80,000	217,000
51-4305-970	TRANSFER TO GRANTS FUND	-	(728,304)	-	30,000	40,000	30,000
<b>TOTAL</b>		<b>2,132,073</b>	<b>497,749</b>	<b>2,671,245</b>	<b>1,354,964</b>	<b>1,807,460</b>	<b>1,582,049</b>

Tab 8

Sewer Fund-

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## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SEWER FUND</b>							
<b>REVENUE</b>							
52-3700-871	INTEREST INCOME	1,000	785	1,000	105	200	1,000
52-3700-879	MISCELLANEOUS	8,000	27,306	8,000	3,050	4,100	8,000
52-3700-882	SEWER TAP FEES	5,000	6,400	5,000	1,000	1,400	5,000
52-3700-883	SEWER USAGE FEES	1,100,000	1,077,137	1,100,000	720,513	960,700	1,100,000
	TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	927,000
<b>TOTAL REVENUE</b>		<b>1,114,000</b>	<b>1,111,629</b>	<b>1,114,000</b>	<b>724,667</b>	<b>966,400</b>	<b>2,041,000</b>
<b>EXPENSES</b>							
<b>SEWER COLLECTION</b>							
52-4303-110	SALARIES	205,859	190,403.12	225,700	147,581	196,800	173,095
52-4303-130	EMPLOYEE BENEFITS	110,857	77,886.73	112,000	51,173	68,300	65,849
52-4303-170	TEMPORARY PAY	4,000	-	4,000	-	-	4,000
52-4303-180	OVERTIME PAY	6,439	9,621.47	6,700	8,597	11,500	8,996
52-4303-190	WORKERS' COMPENSATION	4,900	3,604.43	5,400	2,869	3,900	5,600
52-4303-205	PROFESSIONAL SERVICES-ENGINEER	4,000	-	4,000	898	1,200	4,000
52-4303-207	PROFESSIONAL SERVICES-INFO TECH	4,000	5,299.00	4,000	1,600	2,200	4,000
52-4303-210	PROFESSIONAL SERVICES-OTHER	3,000	6,222.87	3,000	5,964	8,000	3,000
52-4303-250	TRAVEL AND TRAINING	5,000	2,595.34	5,000	1,847	2,500	5,000
52-4303-255	UTILITIES-ELECTRICAL	100	-	100	-	-	100
52-4303-257	UTILITIES-GAS	1,000	1,176.62	1,000	1,005	1,400	1,000
52-4303-270	ADS, DUES & PUBLICATIONS	300	81.00	300	90	200	300
52-4303-280	BUILDINGS & GROUND MAINTENANCE	100	15.99	100	16	100	100
52-4303-310	HEAVY EQUIPMENT MAINTENANCE & REPAIR	2,000	3,282.11	5,000	947	1,300	2,000
52-4303-322	SAFETY	500	440.86	500	431	600	500
52-4303-381	VEHICLE ACCESSORIES	200	124.96	500	32	100	500
52-4303-399	BAD DEBT EXPENSE	3,300	2,521.93	1,000	-	-	1,000
52-4303-422	MATERIALS	3,000	8,154.26	5,000	3,748	5,000	7,500
52-4303-430	OFFICE SUPPLIES	1,500	1,133.48	1,500	327	500	1,500
52-4303-440	SMALL TOOLS & EQUIPMENT	4,000	3,054.75	5,000	4,221	5,700	5,000
52-4303-470	VEHICLE MAINTENANCE & REPAIR	12,000	11,405.14	14,000	11,996	16,000	14,000
52-4303-480	UNIFORMS	1,500	1,049.84	1,500	100	200	1,500
52-4303-705	EQUIPMENT	133,000	17,088.23	250,000	3,235	4,400	-
52-4303-760	SEWER INFRASTRUCTURE	-	555.00	-	-	-	280,000
52-4303-902	DEBT SERVICE-STATE STREET	73,531	73,530.92	73,531	73,531	73,531	73,531
52-4303-903	DEBT SERVICE-SPRUCE STREET	52,267	52,267.49	428,000	421,613	562,200	-
52-4303-904	DEBT SERVICE-MURRAY & SWR TRCK	69,770	69,770.00	69,770	70,000	93,400	70,000
52-4303-905	DEBT SERVICE SRF LOAN #145	19,774	16,973.79	16,974	16,974	22,700	16,974
52-4303-950	TRANSFER TO CENTRAL SHOP	13,129	13,129.00	13,200	13,200	17,600	13,200
<b>TOTAL</b>		<b>739,026</b>	<b>571,388</b>	<b>1,256,775</b>	<b>841,994</b>	<b>1,099,331</b>	<b>762,245</b>
<b>SEWER TREATMENT</b>							
52-4310-110	SALARIES	56,677	57,495	57,100	45,774	61,100	100,162
52-4310-130	EMPLOYEE BENEFITS	40,179	37,991	38,400	27,398	36,600	55,221
52-4310-180	OVERTIME PAY	6,142	622	5,700	1,176	1,600	7,553
52-4310-190	WORKERS' COMPENSATION	1,500	1,045	1,500	849	1,200	1,600
52-4310-205	PROFESSIONAL SERVICES-ENGINEER	2,500	5,804	2,500	104	200	2,500
52-4310-207	PROFESSIONAL SERVICES-INFO TECH	2,000	-	2,000	-	-	2,000
52-4310-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	250	-	250	1,000	1,400	250
52-4310-210	PROFESSIONAL SERVICES-OTHER	2,000	1,320	2,000	1,619	2,200	2,000
52-4310-250	TRAVEL AND TRAINING	4,000	1,602	4,000	1,164	1,600	4,000
52-4310-255	UTILITIES-ELECTRICAL	90,000	100,657	90,000	64,891	86,600	90,000
52-4310-256	UTILITIES-PHONE/INTERNET	3,500	8,843	6,000	8,555	11,500	6,000
52-4310-280	BUILDINGS & GROUNDS MAINTENANCE	2,000	1,666	2,000	44,353	59,200	7,000
52-4310-322	SAFETY	1,000	57	1,000	405	600	500
52-4310-380	EQUIPMENT MAINTENANCE & REPAIR	10,000	8,339	10,000	114,060	152,100	10,000
52-4310-387	SOFTWARE PROGRAM PURCHASES & UPGRADES	-	-	-	-	-	5,000
52-4310-430	OFFICE SUPPLIES	2,000	812	2,000	590	800	2,000
52-4310-440	SMALL TOOLS & EQUIPMENT	1,000	400	1,000	2,066	2,800	500
52-4310-470	VEHICLE MAINTENANCE & REPAIR	5,000	2,598	5,000	6,375	8,500	5,000
52-4310-480	UNIFORMS	700	493	700	4,580	6,200	700
52-4310-705	EQUIPMENT	101,000	-	-	27	100	-
52-4310-730	FACILITIES	200,000	30,225	350,000	348,082	464,200	160,000
52-4310-940	TRANSFER TO GENERAL FUND	143,079	143,079	143,100	144,000	192,000	143,100
52-4310-950	TRANSFER TO CENTRAL SHOP	16,267	16,267	16,300	16,300	21,800	16,300
<b>TOTAL</b>		<b>690,794</b>	<b>419,315</b>	<b>740,550</b>	<b>833,367</b>	<b>1,112,300</b>	<b>621,386</b>
<b>OTHER</b>							
52-4990-998	CONTINGENCY	100,000	-	100,000	-	-	-
52-4990-999	WORKING CAPITAL RESERVE	190,180	-	-	-	-	-
<b>TOTAL</b>		<b>290,180</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>		<b>1,720,000</b>	<b>990,703</b>	<b>2,097,325</b>	<b>1,675,360</b>	<b>2,211,631</b>	<b>1,383,631</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>1,720,000</b>	<b>990,703</b>	<b>2,097,325</b>	<b>1,675,360</b>	<b>2,211,631</b>	<b>657,369</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year			Current Year		
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<i>Per 2018-2019 Audited Financial Statements (Fund Balance):</i>						
<i>The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change</i>						
<b>Nonspendable</b>	\$ 5,408,820		Revenue 1,111,629		Revenue 966,400	2,041,000
<b>Restricted</b>	\$ -		Expenditures 990,703		Expenditures 2,211,631	1,383,631
<b>Committed</b>	\$ -		Beginning Balance 607,544		Beginning Balance 728,469	(516,762)
<b>Assigned</b>	\$ -		Ending Balance 728,469		Ending Balance (516,762)	140,608
<b>Unassigned</b>	\$ 607,544		<i>See page 18 of the 2019 CAIR</i>			

### Sewer Fund 2021-2022 Fiscal Year All Amounts Are Included in the Appropriate Sewer Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>Sewer Fund - Collection</b>					
Edinburgh Rebuild		400,000	-	-	-
Walnut Rebuild		54,000	-	-	-
Carry-Over: Manhole Replacement	52-4303-760	-	280,000	-	280,000
		<b>454,000</b>	<b>280,000</b>	<b>-</b>	<b>280,000</b>
<b>Sewer Fund - Treatment Plant</b>					
Pond Slide Gate	52-4310-705			60,000	60,000
30" Pump Line Replacement	52-4310-705			100,000	100,000
		<b>-</b>	<b>-</b>	<b>160,000</b>	<b>160,000</b>
		<b>454,000</b>	<b>280,000</b>	<b>160,000</b>	<b>440,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING**  
**FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 52-4303

**Department:** Public Works

**Division:** Sewer Fund -Collection

**Department Mission:** City of Rawlins strives to develop and maintain a safe, economically viable, healthy, and appealing community in which all citizens can take pride.

**Department Description:** The sewer fund in the Utilities Division basically consists of the Wastewater Collection System and the Storm Water System with all related functions such as preventive maintenance, responding to sewer blockage, root cutting operation, videoing sewer lines, and all associated repairs to pipes and manholes. In essence, responsible for O&M of all aspects of the systems, including tapping into system as new development dictates.

**2020-2021 Accomplishments:**

- Continued our on-going preventive maintenance plan as designed for cleaning the sewer system and adhered to established protocols.
- Ongoing continuation of record keeping of sewer cleaning, complaints, and litigations.
- Performed video inspections on our sewer system as needed.
- Updated GIS information.

**2021-2022 Focus:**

- Continue our on-going preventive maintenance plan as designed for cleaning the sewer system and adhere to established protocols.
- Ongoing continuation of record keeping of sewer cleaning.
- Manhole Infrastructure Replacement Project- Various Locations

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>EXPENSES</b>						
<b>SEWER COLLECTION</b>						
52-4303-110 SALARIES	205,859	190,403.12	225,700	147,581	196,800	173,095
52-4303-130 EMPLOYEE BENEFITS	110,857	77,886.73	112,000	51,173	68,300	65,849
52-4303-170 TEMPORARY PAY	4,000	-	4,000	-	-	4,000
52-4303-180 OVERTIME PAY	6,439	9,621.47	6,700	8,597	11,500	8,996
52-4303-190 WORKERS' COMPENSATION	4,900	3,604.43	5,400	2,869	3,900	5,600
52-4303-205 PROFESSIONAL SERVICES-ENGINEER	4,000	-	4,000	898	1,200	4,000
52-4303-207 PROFESSIONAL SERVICES-INFO TECH	4,000	5,299.00	4,000	1,600	2,200	4,000
52-4303-210 PROFESSIONAL SERVICES-OTHER	3,000	6,222.87	3,000	5,964	8,000	3,000
52-4303-250 TRAVEL AND TRAINING	5,000	2,595.34	5,000	1,847	2,500	5,000
52-4303-255 UTILITIES-ELECTRICAL	100	-	100	-	-	100
52-4303-257 UTILITIES-GAS	1,000	1,176.62	1,000	1,005	1,400	1,000
52-4303-270 ADS, DUES & PUBLICATIONS	300	81.00	300	90	200	300
52-4303-280 BUILDINGS & GROUND MAINTENANCE	100	15.99	100	16	100	100
52-4303-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	2,000	3,282.11	5,000	947	1,300	2,000
52-4303-322 SAFETY	500	440.86	500	431	600	500
52-4303-381 VEHICLE ACCESSORIES	200	124.96	500	32	100	500
52-4303-399 BAD DEBT EXPENSE	3,300	2,521.93	1,000	-	-	1,000
52-4303-422 MATERIALS	3,000	8,154.26	5,000	3,748	5,000	7,500
52-4303-430 OFFICE SUPPLIES	1,500	1,133.48	1,500	327	500	1,500
52-4303-440 SMALL TOOLS & EQUIPMENT	4,000	3,054.75	5,000	4,221	5,700	5,000
52-4303-470 VEHICLE MAINTENANCE & REPAIR	12,000	11,405.14	14,000	11,996	16,000	14,000
52-4303-480 UNIFORMS	1,500	1,049.84	1,500	100	200	1,500
52-4303-705 EQUIPMENT	133,000	17,088.23	250,000	3,235	4,400	-
52-4303-760 SEWER INFRASTRUCTURE	-	555.00	-	-	-	280,000
52-4303-902 DEBT SERVICE-STATE STREET	73,531	73,530.92	73,531	73,531	73,531	73,531
52-4303-903 DEBT SERVICE-SPRUCE STREET	52,267	52,267.49	428,000	421,613	562,200	-
52-4303-904 DEBT SERVICE-MURRAY & SWR TRCK	69,770	69,770.00	69,770	70,000	93,400	70,000
52-4303-905 DEBT SERVICE SRF LOAN #145	19,774	16,973.79	16,974	16,974	22,700	16,974
52-4303-950 TRANSFER TO CENTRAL SHOP	13,129	13,129.00	13,200	13,200	17,600	13,200
<b>TOTAL</b>	<b>739,026</b>	<b>571,388</b>	<b>1,256,775</b>	<b>841,994</b>	<b>1,099,331</b>	<b>762,245</b>

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2019-2020 BUDGET**

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**Fund:** 52-4310

**Department:** Public Works

**Division:** Sewer Fund - Wastewater Treatment

**Department Mission:** The Mission of The City of Rawlins Wastewater Treatment plant is to operate the plant to meet Federal and State Regulations to protect public health and the environment.

**Department Description:** The Wastewater Treatment Plant has the capability of treating up to 8 million gallons per day. This is the maximum amount available from the water plant. We treat between 1.5 and 2 million gallons of wastewater a day. We remove the solids and the grit from the wastewater daily. The water then goes to our ponds where most of the treatment process is completed. Then we release the treated water back into the North Platte River. We discharge our wastewater twice a year only after we perform numerous tests to make sure the water is suitable to be returned to the river.

**2019-2020: Accomplishments/Comments**

- Install grit dryer to dry grit to transport to landfill
- Train new employees
- Install New Drywell Pump
- Cross train all personnel in both plants

**2020-2021 Focus**

- Crosstrain employees at both plants
- Install new Helisieve
- Install new Aeration units in ponds
- Fix Dikes on ponds
- Help operators receive Level I certifications

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>SEWER TREATMENT</b>							
52-4310-110	SALARIES	56,677	57,495	57,100	45,774	61,100	100,162
52-4310-130	EMPLOYEE BENEFITS	40,179	37,991	38,400	27,398	36,600	55,221
52-4310-180	OVERTIME PAY	6,142	622	5,700	1,176	1,600	7,553
52-4310-190	WORKERS' COMPENSATION	1,500	1,045	1,500	849	1,200	1,600
52-4310-205	PROFESSIONAL SERVICES-ENGINEER	2,500	5,804	2,500	104	200	2,500
52-4310-207	PROFESSIONAL SERVICES-INFO TECH	2,000	-	2,000	-	-	2,000
52-4310-208	PROFESSIONAL SERVICES - GOV'T ENTITIES	250	-	250	1,000	1,400	250
52-4310-210	PROFESSIONAL SERVICES-OTHER	2,000	1,320	2,000	1,619	2,200	2,000
52-4310-250	TRAVEL AND TRAINING	4,000	1,602	4,000	1,164	1,600	4,000
52-4310-255	UTILITIES-ELECTRICAL	90,000	100,657	90,000	64,891	86,600	90,000
52-4310-256	UTILITIES-PHONE/INTERNET	3,500	8,843	6,000	8,555	11,500	6,000
52-4310-280	BUILDINGS & GROUNDS MAINTENANCE	2,000	1,666	2,000	44,353	59,200	7,000
52-4310-322	SAFETY	1,000	57	1,000	405	600	500
52-4310-380	EQUIPMENT MAINTENANCE & REPAIR	10,000	8,339	10,000	114,060	152,100	10,000
52-4310-387	SOFTWARE PROGRAM PURCHASES & UPGRADES	-	-	-	-	-	5,000
52-4310-430	OFFICE SUPPLIES	2,000	812	2,000	590	800	2,000
52-4310-440	SMALL TOOLS & EQUIPMENT	1,000	400	1,000	2,066	2,800	500
52-4310-470	VEHICLE MAINTENANCE & REPAIR	5,000	2,598	5,000	6,375	8,500	5,000
52-4310-480	UNIFORMS	700	493	700	4,580	6,200	700
52-4310-705	EQUIPMENT	101,000	-	-	27	100	-
52-4310-730	FACILITIES	200,000	30,225	350,000	348,082	464,200	160,000
52-4310-940	TRANSFER TO GENERAL FUND	143,079	143,079	143,100	144,000	192,000	143,100
52-4310-950	TRANSFER TO CENTRAL SHOP	16,267	16,267	16,300	16,300	21,800	16,300
<b>TOTAL</b>		<b>690,794</b>	<b>419,315</b>	<b>740,550</b>	<b>833,367</b>	<b>1,112,300</b>	<b>621,386</b>

Tab 9

Solid Waste -

Landfill 53

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SOLID WASTE - LANDFILL REVENUE</b>						
53-3700-839 SALVAGE	7,000	5,388	7,000	11,992	16,000	7,000
53-3700-841 SOLID WASTE FEES	635,000	633,599	635,000	422,081	562,800	635,000
53-3700-848 MISCELLANEOUS	16,000	16,280	1,000	306	500	1,000
53-3700-871 INTEREST INCOME	800	603	800	111	200	800
53-3700-879 GATE FEES	1,075,000	1,146,717	1,075,000	749,229	999,000	1,075,000
52-3700-885 TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	577,780
<b>TOTAL REVENUE</b>	<b>1,733,800</b>	<b>1,802,587</b>	<b>1,718,800</b>	<b>1,183,719</b>	<b>1,578,500</b>	<b>2,296,580</b>
<b>ADMINISTRATION</b>						
53-4311-110 SALARIES	230,190	200,275	247,100	183,206	244,300	232,455
53-4311-130 EMPLOYEE BENEFITS	104,542	95,385	107,300	83,747	111,700	114,483
53-4311-170 TEMPORARY PAY	11,440	7,356	11,500	2,080	2,800	11,440
53-4311-180 OVERTIME PAY	5,837	2,428	5,900	1,598	2,200	6,915
53-4311-190 WORKERS' COMPENSATION	5,600	3,773	6,000	3,554	4,800	6,200
53-4311-204 PROFESSIONAL SERVICES - TRANSPORT.	225,000	206,528	225,000	167,175	222,900	225,000
53-4311-205 PROFESSIONAL SERVICES-ENGINEER	15,000	62,585	30,000	32,148	42,900	40,000
53-4311-207 PROFESSIONAL SERVICES-INFO TECH	3,000	3,705	3,000	3,779	5,100	3,000
53-4311-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	1,000	187	1,000	-	-	1,000
53-4311-210 PROFESSIONAL SERVICES-OTHER	19,500	24,183	3,500	7,257	9,700	3,500
53-4311-216 CASPER DUMP FEES	350,000	320,112	350,000	202,915	270,600	300,000
53-4311-219 LANDFILL CLOSURE OF CELLS	30,000	35,528	30,000	12,848	17,200	30,000
53-4311-236 RECYCLING-TIRES	20,000	20,224	25,000	30,014	40,100	50,000
53-4311-237 USED OIL	1,500	710	1,500	1,070	1,500	3,000
53-4311-250 TRAVEL AND TRAINING	4,000	448	4,000	-	-	4,000
53-4311-255 UTILITIES-ELECTRICAL	5,000	3,932	5,000	2,679	3,600	5,000
53-4311-256 UTILITIES-PHONE/INTERNET	5,000	-	5,000	-	-	5,000
53-4311-257 UTILITIES-GAS	6,000	3,535	6,000	4,899	6,600	6,000
53-4311-270 ADS, DUES & PUBLICATIONS	1,000	-	1,000	-	-	1,000
53-4311-280 BUILDINGS & GROUNDS MAINTENANCE	3,000	2,808	3,000	335	500	3,000
53-4311-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	1,151	1,000	410	600	1,000
53-4311-322 SAFETY	1,000	57	1,000	140	200	1,000
53-4311-380 EQUIPMENT MAINTENANCE & REPAIR	3,500	230	3,500	-	-	3,500
53-4311-399 BAD DEBT EXPENSE	9,000	7,241	2,000	63	100	2,000
53-4311-422 MATERIALS	-	10	5,000	3,817	5,100	5,000
53-4311-430 OFFICE SUPPLIES	3,000	1,163	3,000	472	700	1,000
53-4311-440 SMALL TOOLS & EQUIPMENT	2,000	2,581	2,000	1,218	1,700	5,500
53-4311-470 VEHICLE MAINTENANCE & REPAIR	18,000	16,003	18,000	9,184	12,300	18,000
53-4311-480 UNIFORMS	1,750	935	1,750	389	600	1,750
53-4311-700 VEHICLES	50,000	30,646	165,000	-	-	205,000
53-4311-705 EQUIPMENT	-	-	375,000	-	-	-
53-4311-730 FACILITIES	100,000	82,117	-	9,124	12,200	-
53-4311-905 DEBT SERVICES - BANK OF THE WEST	490,000	469,349	-	18,232	24,400	-
53-4311-913 DEBT SERVICE-LANDFILL LOAN	55,000	54,389	55,000	-	-	55,000
53-4311-940 TRANSFERS - GENERAL FUND	161,413	161,413	161,500	162,000	216,000	161,500
53-4311-950 TRANSFER TO CENTRAL SHOP	36,038	36,038	36,100	36,100	48,200	36,100
<b>TOTAL</b>	<b>1,978,310</b>	<b>1,857,026</b>	<b>1,900,650</b>	<b>980,453</b>	<b>1,308,600</b>	<b>1,547,343</b>
<b>OTHER</b>						
53-4990-998 CONTINGENCY	100,000	-	100,000	-	-	-
53-4990-999 WORKING CAPITAL RESERVE	585,190	400	518,150	-	-	-
<b>TOTAL</b>	<b>685,190</b>	<b>400</b>	<b>618,150</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>	<b>2,663,500</b>	<b>1,857,426</b>	<b>2,518,800</b>	<b>980,453</b>	<b>1,308,600</b>	<b>1,547,343</b>
<b>NET REVENUE OVER EXPENSES</b>	<b>2,663,500</b>	<b>(54,839)</b>	<b>(800,000)</b>	<b>203,266</b>	<b>269,900</b>	<b>749,237</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

Nonspendable	\$	1,040,929	Revenue	1,802,587	Revenue	1,578,500	2,296,580
Restricted	\$	-	Expenditures	1,857,426	Expenditures	1,308,600	1,547,343
Committed	\$	-	Beginning Balance	(864,298)	Beginning Balance	(919,137)	(649,237)
Assigned	\$	-	Ending Balance	(919,137)	Ending Balance	(649,237)	100,000
Unassigned		(864,298)	See page 18 of the 2019 CAFR				

## 2021-2022 Fiscal Year Budget Proposal

Prior Year		Current Year			
2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

**SOLID WASTE - LANDFILL FUND**  
2021-2022 Fiscal Year

All Amounts Are Included in the Appropriate Landfill Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Landfill</b>		-	155,000	-	115,000
Dump Truck with Plow with Trade-In	51-4311-700	-	-	90,000	90,000
		-	155,000	90,000	205,000

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 53-4311

**Department:** Community Development

**Division:** Solid Waste Landfill

**Department Mission:** Under the direction of the Community Development Director this division is responsible for all refuse collected by all users that is dumped at the City landfill.

**Department Description:** The following budget identifies the expenses needed to support the removal of MSW from the City Landfill by a private sector contractor and the final disposition of all other refuse dumped at this facility.

**2020-2021 Accomplishments/Comments:**

- Obtained C&D Vertical expansion permit
- Completed Burn permit for 2021
- Meet all DEQ rules and regulations

**2021-2022 Focus:**

- Renew Transfer Station Permit

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SOLID WASTE - LANDFILL</b>						
<b>REVENUE</b>						
53-3700-839 SALVAGE	7,000	5,388	7,000	11,992	16,000	7,000
53-3700-841 SOLID WASTE FEES	635,000	633,599	635,000	422,081	562,800	635,000
53-3700-848 MISCELLANEOUS	16,000	16,280	1,000	306	500	1,000
53-3700-871 INTEREST INCOME	800	603	800	111	200	800
53-3700-879 GATE FEES	1,075,000	1,146,717	1,075,000	749,229	999,000	1,075,000
52-3700-885 TRANSFER FROM GENERAL FUND - LOAN	-	-	-	-	-	577,780
<b>TOTAL REVENUE</b>	<b>1,733,800</b>	<b>1,802,587</b>	<b>1,718,800</b>	<b>1,183,719</b>	<b>1,578,500</b>	<b>2,296,580</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>ADMINISTRATION</b>						
53-4311-110 SALARIES	230,190	200,275	247,100	183,206	244,300	232,455
53-4311-130 EMPLOYEE BENEFITS	104,542	95,385	107,300	83,747	111,700	114,483
53-4311-170 TEMPORARY PAY	11,440	7,356	11,500	2,080	2,800	11,440
53-4311-180 OVERTIME PAY	5,837	2,428	5,900	1,598	2,200	6,915
53-4311-190 WORKERS' COMPENSATION	5,600	3,773	6,000	3,554	4,800	6,200
53-4311-204 PROFESSIONAL SERVICES.-TRANSPORT.	225,000	206,528	225,000	167,175	222,900	225,000
53-4311-205 PROFESSIONAL SERVICES-ENGINEER	15,000	62,585	30,000	32,148	42,900	40,000
53-4311-207 PROFESSIONAL SERVICES-INFO TECH	3,000	3,705	3,000	3,779	5,100	3,000
53-4311-208 PROFESSIONAL SERVICES - GOV'T ENTITIES	1,000	187	1,000	-	-	1,000
53-4311-210 PROFESSIONAL SERVICES-OTHER	19,500	24,183	3,500	7,257	9,700	3,500
53-4311-216 CASPER DUMP FEES	350,000	320,112	350,000	202,915	270,600	300,000
53-4311-219 LANDFILL CLOSURE OF CELLS	30,000	35,528	30,000	12,848	17,200	30,000
53-4311-236 RECYCLING-TIRES	20,000	20,224	25,000	30,014	40,100	50,000
53-4311-237 USED OIL	1,500	710	1,500	1,070	1,500	3,000
53-4311-250 TRAVEL AND TRAINING	4,000	448	4,000	-	-	4,000
53-4311-255 UTILITIES-ELECTRICAL	5,000	3,932	5,000	2,679	3,600	5,000
53-4311-256 UTILITIES-PHONE/INTERNET	5,000	-	5,000	-	-	5,000
53-4311-257 UTILITIES-GAS	6,000	3,535	6,000	4,899	6,600	6,000
53-4311-270 ADS, DUES & PUBLICATIONS	1,000	-	1,000	-	-	1,000
53-4311-280 BUILDINGS & GROUNDS MAINTENANCE	3,000	2,808	3,000	335	500	3,000
53-4311-310 HEAVY EQUIPMENT MAINTENANCE & REPAIR	1,000	1,151	1,000	410	600	1,000
53-4311-322 SAFETY	1,000	57	1,000	140	200	1,000
53-4311-380 EQUIPMENT MAINTENANCE & REPAIR	3,500	230	3,500	-	-	3,500
53-4311-399 BAD DEBT EXPENSE	9,000	7,241	2,000	63	100	2,000
53-4311-422 MATERIALS	-	10	5,000	3,817	5,100	5,000
53-4311-430 OFFICE SUPPLIES	3,000	1,163	3,000	472	700	1,000
53-4311-440 SMALL TOOLS & EQUIPMENT	2,000	2,581	2,000	1,218	1,700	5,500
53-4311-470 VEHICLE MAINTENANCE & REPAIR	18,000	16,003	18,000	9,184	12,300	18,000
53-4311-480 UNIFORMS	1,750	935	1,750	389	600	1,750
53-4311-700 VEHICLES	50,000	30,646	165,000	-	-	205,000
53-4311-705 EQUIPMENT	-	-	375,000	-	-	-
53-4311-730 FACILITIES	100,000	82,117	-	9,124	12,200	-
53-4311-905 DEBT SERVICES - BANK OF THE WEST	490,000	469,349	-	18,232	24,400	-
53-4311-913 DEBT SERVICE-LANDFILL LOAN	55,000	54,389	55,000	-	-	55,000
53-4311-940 TRANSFERS - GENERAL FUND	161,413	161,413	161,500	162,000	216,000	161,500
53-4311-950 TRANSFER TO CENTRAL SHOP	36,038	36,038	36,100	36,100	48,200	36,100
<b>TOTAL</b>	<b>1,978,310</b>	<b>1,857,026</b>	<b>1,900,650</b>	<b>980,453</b>	<b>1,308,600</b>	<b>1,547,343</b>

Tab 10

Solid Waste-

Recycling 54

## 2021-2022 Fiscal Year Budget Proposal

		Prior Year		Current Year			
		2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>SOLID WASTE - RECYCLING</b>							
<b>REVENUE</b>							
54-3700-841	RECYCLING MONTHLY FEE	150,000	150,821	150,000	100,302	133,800	150,000
54-3700-842	RECYCLING	7,000	-	7,000	5,891	7,900	7,000
54-3700-871	INTEREST INCOME	40	74	40	12	100	100
54-3400-897	TRANSFER FROM FUND BALANCE	92,000	-	100,000	-	2,200	120,000
<b>TOTAL</b>		<b>249,040</b>	<b>150,896</b>	<b>257,040</b>	<b>106,206</b>	<b>144,000</b>	<b>277,100</b>
<b>EXPENSES</b>							
<b>RECYCLING ADMINISTRATION</b>							
54-4312-110	SALARIES	79,626	87,721	81,500	63,918	85,300	122,190
54-4312-130	EMPLOYEE BENEFITS	33,135	35,464	33,500	26,082	34,800	61,347
54-4312-180	OVERTIME PAY	-	331	2,800	643	900	3,817
54-4312-190	WORKERS' COMPENSATION	1,900	-	1,900	1,280	1,800	2,000
54-4312-250	TRAVEL & TRAINING	1,000	545	1,000	-	-	1,000
54-4312-255	UTILITIES-ELECTRICAL	5,000	4,924	5,000	2,619	3,500	5,000
54-4312-257	UTILITIES-GAS	5,000	5,137	5,000	4,778	6,400	5,000
54-4312-260	UTILITIES-OTHER	3,500	2,563	3,500	1,999	2,700	3,500
54-4312-280	BUILDINGS & GROUND MAINTENANCE	1,000	1,979	1,000	40	100	1,000
54-4312-322	SAFETY	500	35	500	214	300	500
54-4312-380	EQUIPMENT MAINTENANCE & REPAIR	2,500	130	2,500	-	-	2,500
54-4312-390	CUSTOMER PAYOUTS	6,000	5,351	6,000	4,372	5,900	6,000
54-4312-399	BAD DEBT EXPENSE	150	114	150	9	100	200
54-4312-422	MATERIALS	-	13	-	365	500	-
54-4312-430	OFFICE SUPPLIES	1,000	680	1,000	-	-	500
54-4312-440	SMALL TOOLS & EQUIPMENT	1,900	189	1,900	-	-	1,700
54-4312-470	VEHICLE MAINTENANCE & REPAIR	2,000	1,456	2,000	953	1,300	2,000
54-4312-480	UNIFORMS	1,050	285	1,050	280	400	1,100
54-312-700	VEHICLES	-	-	-	-	-	45,000
54-4312-705	FA-EQUIPMENT	20,000	15,636	50,000	-	-	-
<b>TOTAL</b>		<b>168,074</b>	<b>162,552</b>	<b>200,300</b>	<b>107,551</b>	<b>144,000</b>	<b>264,354</b>
<b>OTHER</b>							
54-4990-998	CONTINGENCY	25,000	-	25,000	-	-	-
54-4990-999	WORKING CAPITAL RESERVE	55,966	-	31,740	-	-	-
<b>TOTAL</b>		<b>80,966</b>	<b>-</b>	<b>56,740</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL EXPENSES</b>		<b>249,040</b>	<b>162,552</b>	<b>257,040</b>	<b>107,551</b>	<b>144,000</b>	<b>264,354</b>
<b>NET REVENUE OVER EXPENSES</b>		<b>-</b>	<b>(11,657)</b>	<b>-</b>	<b>(1,345)</b>	<b>-</b>	<b>12,746</b>

Per 2018-2019 Audited Financial Statements (Fund Balance):

The Fiscal Year Ended June 30, 2020 is under audit, and these numbers are subject to change

Nonspendable	\$	-	Revenue	150,896	Revenue	144,000	277,100
Restricted	\$	-	Expenditures	162,552	Expenditures	144,000	264,354
Committed	\$	-	Beginning Balance	83,258	Beginning Balance	71,601	71,601
Assigned	\$	-	Ending Balance	71,601	Ending Balance	71,601	84,347
Unassigned		83,258	<i>See page 18 of the 2019 CAFR</i>				

### SOLID WASTE - RECYCLING FUND 2021-2022 Fiscal Year All Amounts Are Included in the Appropriate Recycling Departments

	Account #	6th Penny*	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital**
<b>Recycling</b>					
Forklift with Turner Attachment with Trade-In	54-4312-700	-	-	45,000	45,000
		-	-	<b>45,000</b>	<b>45,000</b>

\*6th Penny Projects - Please see Special Purpose Tax - 2019 Fund . Listed here for reference only.

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2021-2022 BUDGET**

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**Fund:** 54-4312

**Department:** Community Development

**Division:** Recycling

**Department Mission:** It is the mission of the City of Rawlins' Recycling Center to offer to the public the best service and information possible for the recycling of accepted items.

**Department Description:** It is the duty of the Recycling Center to recycle as much material possible from the public.

**2020-2021 Accomplishments**

- Installed new bailers to replace are older models.
- Continue helping all customers when they come to facility.

**2021-2022 Focus:**

- Continue to educate the public combining recycling with public works web site to get more information to the public.
- Looking at ways to make recycling more profitable
- Changing out of old bins and putting new ones in place for all the areas that we pick up cardboard.
- Helping the elderly with unloading of their recycling so they do not have to get out of their vehicles.
- Continue helping all customers when they come to facility.

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal
<b>RECYCLING ADMINISTRATION</b>						
54-4312-110 SALARIES	79,626	87,721	81,500	63,918	85,300	122,190
54-4312-130 EMPLOYEE BENEFITS	33,135	35,464	33,500	26,082	34,800	61,347
54-4312-180 OVERTIME PAY	2,813	331	2,800	643	900	3,817
54-4312-190 WORKERS' COMPENSATION	1,900		1,900	1,280	1,800	2,000
54-4312-250 TRAVEL & TRAINING	1,000	545	1,000	-	-	1,000
54-4312-255 UTILITIES-ELECTRICAL	5,000	4,924	5,000	2,619	3,500	5,000
54-4312-257 UTILITIES-GAS	5,000	5,137	5,000	4,778	6,400	5,000
54-4312-260 UTILITIES-OTHER	3,500	2,563	3,500	1,999	2,700	3,500
54-4312-280 BUILDINGS & GROUND MAINTENANCE	1,000	1,979	1,000	40	100	1,000
54-4312-322 SAFETY	500	35	500	214	300	500
54-4312-380 EQUIPMENT MAINTENANCE & REPAIR	2,500	130	2,500	-	-	2,500
54-4312-390 CUSTOMER PAYOUTS	6,000	5,351	6,000	4,372	5,900	6,000
54-4312-399 BAD DEBT EXPENSE	150	114	150	9	100	200
54-4312-422 MATERIALS	-	13	-	365	500	-
54-4312-430 OFFICE SUPPLIES	1,000	680	1,000	-	-	500
54-4312-440 SMALL TOOLS & EQUIPMENT	1,900	189	1,900	-	-	1,700
54-4312-470 VEHICLE MAINTENANCE & REPAIR	2,000	1,456	2,000	953	1,300	2,000
54-4312-480 UNIFORMS	1,050	285	1,050	280	400	1,100
54-312-700 VEHICLES	-	-	-	-	-	45,000
54-4312-705 FA-EQUIPMENT	20,000	15,636	50,000	-	-	-
<b>TOTAL</b>	<b>168,074</b>	<b>162,552</b>	<b>200,300</b>	<b>107,551</b>	<b>144,000</b>	<b>264,354</b>

Tab 11

Special Revenue  
Funds

11, 12, 40, 46, 47, 49, 74

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

### SPECIAL REVENUE FUNDS

#### DANGEROUS BUILDINGS FUND

##### REVENUE

11-3600-890	DANGEROUS HOUSING	-	13,486		3,400	3,400	3,400
<b>TOTAL</b>		-	13,486	-	3,400	3,400	3,400

##### EXPENDITURES

11-4109-205	PROFESSIONAL SERVICES-ENGINEER	10,000	-	10,000	-	-	-
11-4109-217	HOUSING EXPENDITURES	440,000	53,198	360,000	15,598	15,598	16,000
11-4109-235	LANDFILL CREDIT	30,000	-	30,000	6,372	6,372	7,000
<b>TOTAL</b>		480,000	53,198	400,000	21,970	21,970	23,000

<b>NET REVENUE OVER EXPENDITURES</b>		(480,000)	(39,712)	(400,000)	(18,570)	(18,570)	(19,600)
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*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020*

Nonspendable	\$	-	Revenue	13,486	Revenue	3,400	3,400
Restricted	\$	-	Expenditures	53,198	Expenditures	21,970	23,000
Committed	\$	-	Beginning Balance	585,425	Beginning Balance	545,713	527,143
Assigned	\$	-	Ending Balance	545,713	Ending Balance	527,143	507,543
Unassigned		585,425					

#### HOUSING LOAN FUND

##### REVENUE

12-3000-800	SPECIFIC PURPOSE TAX	75,000	-	75,000	-	-	75,000
12-4108-213	INTEREST	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00

##### EXPENDITURES

12-4108-213	HOUSING LOANS	-	-	75,000	-	-	75,000
<b>TOTAL EXPENDITURES</b>		75,000	-	75,000	-	-	75,000

<b>NET REVENUE OVER EXPENDITURES</b>		-	-	-	-	-	-
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*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	-	Revenue	-	75,000
Restricted	\$	-	Expenditures	-	Expenditures	-	75,000
Committed	\$	-	Beginning Balance	75,339	Beginning Balance	75,339	75,000
Assigned	\$	-	Ending Balance	75,339	Ending Balance	75,339	75,000
Unassigned		75,339					

#### RESTAURANT\*

##### REVENUE

17-3100-801	REIMBURSE FOR SALES TAX	2,700	-	-	-	-	-
17-3100-871	INTEREST	2	-	-	-	-	-
<b>TOTAL REVENUE</b>		\$ 2,702.00	\$ -	\$ -	\$ -	\$ -	\$ -

##### EXPENSES

17-4100-485	SALES TAX	2,900	-	-	-	-	-
17-4100-487	LIQUOR LICENSE	600	500	-	-	-	-
17-4990-998	CONTINGENCY	1,602	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		5,102	500	-	-	-	-

<b>NET REVENUE OVER EXPENDITURES</b>		(2,400)	(500)	-	-	-	-
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## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

*\*This fund is no longer in use and is now serviced as part of Fund 15 - Parks & Recreation. In July 2021, this fund will be closed, and the remaining balance will be transferred to the Parks & Recreation Fund*

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	-	Revenue	-	-
Restricted	\$	-	Expenditures	500	Expenditures	-	-
Committed	\$	-	Beginning Balance	2,962	Beginning Balance	2,462	2,462
Assigned	\$	-	Ending Balance	2,462	Ending Balance	2,462	2,462
Unassigned		2,962					

### IMPACT ASSISTANCE FUND

#### REVENUE

40-3600-871	INTEREST INCOME	600	2,744	1,200	3,495	4,660	4,700
40-3600-880	CHOCKCHERRY	-	851,987	-	1,983,533	2,644,710	2,700,000
40-3600-881	TB FLATS IMP. ASST.	-	188,186	-	31,364	41,819	42,000
40-3600-882	GATEWAY WEST IMP. ASST.	-	123,137	-	20,523	27,364	28,000
40-3600-883	EKOLA IMP. ASST.	-	95,239	-	34,632	46,176	47,000
<b>TOTAL REVENUE</b>		<b>600</b>	<b>1,261,293</b>	<b>1,200</b>	<b>2,073,547</b>	<b>2,764,729</b>	<b>2,821,700</b>

#### EXPENDITURES

40-4100-205	PROFESSIONAL SERVICES - ENGINEER	100,000	-	200,000	-	-	-
40-4100-210	PROFESSIONAL SERVICES - OTHER	490,600	31,557	801,200	21,300	28,400	-
40-4100-472	CHOCKCHERRY	-	-	-	-	-	2,700,000
40-4100-473	TB FLATS IMP. ASST.	-	-	-	-	-	42,000
40-4100-474	GATEWAY WEST IMP. ASST.	-	-	-	-	-	28,000
40-4100-475	GATEWAY SOUTH IMP. ASST.	-	-	-	-	-	-
40-4100-476	EKOLA IMP. ASST.	-	-	-	-	-	47,000
<b>TOTAL EXPENDITURES</b>		<b>590,600</b>	<b>31,557</b>	<b>1,001,200</b>	<b>21,300</b>	<b>28,400</b>	<b>2,817,000</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>(590,000)</b>	<b>1,229,736</b>	<b>(1,000,000)</b>	<b>2,052,247</b>	<b>2,736,329</b>	<b>4,700</b>

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	1,261,293	Revenue	2,764,729	2,821,700
Restricted	\$	-	Expenditures	31,557	Expenditures	28,400	2,817,000
Committed	\$	-	Beginning Balance	636,548	Beginning Balance	1,866,284	4,602,613
Assigned	\$	-	Ending Balance	1,866,284	Ending Balance	4,602,613	4,607,313
Unassigned		636,548					

### SPECIFIC PURPOSE TAX - 2019 (6th Penny)\*

#### REVENUE

46-3100-801	SPECIAL PURPOSE TAX	-	-	1,500,000	355,528	474,037	2,700,000
46-3100-871	INTEREST	-	-	100	540	720	800
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>1,500,100</b>	<b>356,068</b>	<b>474,757</b>	<b>2,700,800</b>

#### EXPENDITURES

46-4100-609	STREET INFRASTRUCTURE	-	-	1,500,000	113,680	151,574	2,700,000
46-4100-610	WATER INFRASTRUCTURE	-	-	100	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>1,500,100</b>	<b>113,680</b>	<b>151,574</b>	<b>2,700,000</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>242,388</b>	<b>323,184</b>	<b>800</b>

*\*This fund began having activity in 2020-2021 fiscal year.*

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		2020-2021 Budget	Current Year		
	2019-2020 Budget	2019-2020 Actual		2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

\*The 2019 Bonds were finalized December 2020. Receipts of the 6th Penny Tax has been held in escrow with Carbon County, and have been recently been released. Approximately \$2,400,00 was received in May 2021.

These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):

Nonspendable	\$		-	Revenue			Revenue	474,757	2,700,800
Restricted	\$		-	Expenditures			Expenditures	151,574	2,700,000
Committed	\$	NA	-	Beginning Balance			Beginning Balance	-	323,184
Assigned	\$		-	Ending Balance		NA	Ending Balance	323,184	323,984
Unassigned									

**Specific Purpose Tax - 2019 Capital Projects**  
**2021-2022 Fiscal Year**  
 All Amounts Are Included in the Appropriate General Fund Departments

	Account #	6th Penny	Carry-Over	Additional Amount Requested for 2022 FY	2022 Approved Capital
<b>6th Penny Projects</b>					
Street Improvements		150,000	-	-	150,000
Edinburgh Rebuild		800,000	-	-	800,000
Walnut Rebuild		1,750,000	-	-	1,750,000
		-	-	-	-
		2,700,000	-	-	2,700,000

**CAPITAL FACILITIES TAX FUND**

**REVENUE**

47-3100-871 INTEREST INCOME	100	103	100	46	61	60
<b>TOTAL REVENUE</b>	<b>100</b>	<b>103</b>	<b>100</b>	<b>46</b>	<b>61</b>	<b>60</b>

**EXPENDITURES**

47-4100-210 WATER PROJECT CONSTRUCTION	41,100	-	42,100	-	-	41,230
<b>TOTAL</b>	<b>\$ 41,100</b>	<b>\$ -</b>	<b>\$ 42,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 41,230</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>\$ (41,000)</b>	<b>\$ 103</b>	<b>\$ (42,000)</b>	<b>\$ 46</b>	<b>\$ 61</b>	<b>\$ (41,170)</b>

These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):

Nonspendable	\$		-	Revenue	103		Revenue	61	60
Restricted	\$		-	Expenditures			Expenditures	-	41,230
Committed	\$		-	Beginning Balance	41,007		Beginning Balance	41,110	41,170
Assigned	\$		-	Ending Balance	41,110		Ending Balance	41,170	-
Unassigned						41,007			

**SPECIFIC PUPOSE TAX #1**

**REVENUE**

49-3100-801 SPECIFIC PURPOSE TAX	-	25,101	-	-	-	-
49-3100-871 INTEREST INCOME	-	14	20	2	3	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>25,115</b>	<b>20</b>	<b>2</b>	<b>3</b>	<b>-</b>

**EXPENDITURES**

49-4100-609 STREET INFRASTRUCTURE			500,001	500,000	500,000	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (499,981)</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 25,115</b>	<b>\$ 500,001</b>	<b>\$ (499,998)</b>	<b>\$ (499,997)</b>	<b>\$ -</b>

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year			
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	25,115	Revenue	3	-
Restricted	\$	-	Expenditures	-	Expenditures	500,000	-
Committed	\$	-	Beginning Balance	502,515	Beginning Balance	527,630	27,633
Assigned	\$	-	Ending Balance	<u>527,630</u>	Ending Balance	<u>27,633</u>	<u>27,633</u>
Unassigned		502,515					

SELF-INSURANCE FUND							
REVENUE							
74-3400-871	INTEREST INCOME	36,000	34,042	36,000	6,379	8,506	8,500
74-3400-880	FLEXIBLE SPENDING	35,000	36,146	35,000	26,767	35,690	37,000
74-3400-881	INSURANCE PREMIUMS	1,900,000	1,804,833	1,900,000	1,276,725	1,702,300	2,052,000
74-3400-882	REIMBURSEMENTS	350,000	1,199,414	350,000	296,832	395,776	300,000
74-3400-883	COBRA	500	94	500	-	-	-
74-3400-885	VISION CARE PREMIUMS	50,000	-	50,000	15,148	20,197	21,000
74-3400-886	DENTAL CARE PREMIUMS	90,000	-	90,000	31,840	42,454	43,000
74-3000-800	TRANSFER FROM FUND BALANCE	34,500,000	-	3,500,000	-	-	-
<b>TOTAL REVENUE</b>		<b>36,961,500</b>	<b>3,074,528</b>	<b>5,961,500</b>	<b>1,653,692</b>	<b>2,204,923</b>	<b>2,461,500</b>
EXPENDITURES							
74-4822-210	CONTRACTUAL SERVICES	410,000	394,831	410,000	248,531	331,374	410,000
74-4822-351	FLEXIBLE SPENDING	35,000	31,286	35,000	15,247	20,329	25,000
74-4822-352	CLAIMS	1,876,500	2,262,581	1,926,500	1,101,006	1,468,008	1,500,000
74-4822-354	VISION CARE PREMIUMS	50,000	19,833	50,000	14,439	19,251	21,000
74-4822-355	DENTAL CARE PREMIUMS	90,000	-	90,000	40,895	54,526	55,000
<b>TOTAL</b>		<b>2,461,500</b>	<b>2,708,530</b>	<b>2,511,500</b>	<b>1,420,117</b>	<b>1,893,489</b>	<b>2,011,000</b>
CONTINGENCIES							
74-4990-010	GENERAL FUND INS CONTINGENCY	2,000,000	-	2,000,000	-	-	-
74-4990-051	WATER FUND INS CONTINGENCY	500,000	-	500,000	-	-	-
74-4990-052	SEWER FUND INS CONTINGENCY	300,000	-	300,000	-	-	-
74-4990-053	LANDFILL FUND CONTINGENCY	100,000	-	100,000	-	-	-
74-4990-054	RECYCLING FUND INS CONTINGENCY	50,000	-	50,000	-	-	-
74-4990-998	CONTINGENCY	500,000	-	500,000	-	-	-
<b>TOTAL</b>		<b>\$ 3,450,000</b>	<b>\$ -</b>	<b>\$ 3,450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL EXPENDITURES</b>		<b>\$ 5,911,500</b>	<b>\$ 2,708,530</b>	<b>\$ 5,961,500</b>	<b>\$ 1,420,117</b>	<b>\$ 1,893,489</b>	<b>\$ 2,011,000</b>
<b>NET REVENUE OVER EXPENDITURES</b>		<b>\$ 33,511,500</b>	<b>\$ 3,074,528</b>	<b>\$ 2,511,500</b>	<b>\$ 1,653,692</b>	<b>\$ 2,204,923</b>	<b>\$ 2,461,500</b>

*These numbers are taken from the computer generated financial statements; subject to change upon conclusion of Fiscal Year Ended June 30, 2020 (below):*

Nonspendable	\$	-	Revenue	3,074,528	Revenue	2,204,923	2,461,500
Restricted	\$	-	Expenditures	2,708,530	Expenditures	2,204,923	2,011,000
Committed	\$	-	Beginning Balance	3,665,756	Beginning Balance	4,031,754	4,031,754
Assigned	\$	-	Ending Balance	<u>4,031,754</u>	Ending Balance	<u>4,031,754</u>	<u>4,482,254</u>
Unassigned		3,665,756					

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## **Budget by Division**

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**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**FUND: 11** – Dangerous Buildings

**Department:** Finance

**Division:** Expenses/Revenues

**Division Mission:** This fund purpose is to handle “all” expenses related to nuisance abatements and code enforcement issues on residential and commercial property. Code enforcement issues can be declared a “dangerous building” requiring the City to knock it down or just take it over.

**Division Description:** Most expenses incurred within this fund are to be reimbursed at some point by the owners of the property or from the sale of the property. It is anticipated that this funding source will eventually run out when there is no longer municipal property to sell.

**2020-2021 Accomplishments:**

- Continued to pay for dangerous building related expenses.

**2021-2022 Focus:**

- Current fund balance is just over \$500,000 and will be used for previously mentioned costs.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

---

**Fund: 12** – Housing Loans  
**Department:** Finance  
**Division:** Revenues/Expenses

**Department Mission:**

The original purpose of this fund was to handle “all” expenses related to loaning of funds to create energy efficient homes. This fund is the product of a CDBG grant received years ago where a significant demand existed for low/median homeowners needing financial assistance to energy efficient homes. The “Beginning Balance” is monies returned to the City as payoffs of the loan, there are no grant monies remaining.

**Department Description:**

The current goal of this fund is to provide housing to those who are removed from a dangerous building by the City.

**2020-2021 Accomplishments:**

- No activity occurred in this fund and there is not anticipated revenue.

**2021-2022 Focus:**

- The City may utilize the fund balance for reimbursement of temporary living expenses if the City removes tenants from dangerous buildings.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2019-2020 BUDGET**

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**Fund: 40** – Impact Assistance

**Department:** Finance

**Division:** Revenues

**Fund Mission:**

The impact assistance revenues are collected from large construction projects within Carbon County that impact the City of Rawlins and are expensed on unmitigated impacts due to such projects.

**Fund Description:** To collect and track all revenues and expenses related to Impact Assistance of the City of Rawlins.

**2020-2021 Accomplishments**

- Collected and tracked revenues and expenses.

**2021-2022 Focus**

- To spend impact assistance funding on unmitigated impacts.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund: 46** – 2019 Specific Purpose Tax

**Department:** Finance

**Division:** Revenues

**Fund Mission:**

This fund's purpose is to handle revenues and expenses related to the 2019 specific purpose tax which is the construction of 10 different projects throughout town and various infrastructure areas.

**Fund Description:**

This fund tracks expenditures and revenues of the Specific Purpose Tax that completed in 2019.

**2020-2021 Accomplishments**

- Collected revenue in preparation for upcoming expenditures.

**2021-2022 Focus:**

- To continue collecting revenue and to spend Specific Purpose Tax money on previously identified projects.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund 47** – Capital Facilities Tax #1

**Department:** Finance

**Division:** Revenue

**Fund Mission:**

This fund purpose is to handle all revenue and expenses related to the capital facilities tax voted in by the voters of the City of Rawlins for the water projects listed (treatment plant and transmission lines).

**Fund Description:**

No additional tax revenues are anticipated as the capital facilities tax for this project has been collected completely. The remaining balance to be expensed must meet the criteria of the public vote.

**2020-2021 Accomplishments:**

- No activity occurred in the fund and there is no anticipated revenue.

**2021-2022 Focus:**

- Identify how to spend this funding.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund:** 49 – Specific Purpose Tax #1

**Department:** Finance

**Division:** Revenues

**Fund Mission:**

This fund purpose is to handle all revenue and expenses related to this Specific Purpose Tax.

**Fund Description:**

- To track revenues and expenditures.

**2020-2021 Accomplishments:**

- Spent revenues on street infrastructure.

**2021-2022 Focus:**

- To spend the remaining fund balance on street infrastructure.

**CITY OF RAWLINS, WYOMING  
FISCAL YEAR 2020-2021 BUDGET**

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**Fund: 74** – Self Insurance Fund

**Department:** Finance

**Division:** Revenues/Expenses

**Fund Mission:**

The purpose of being self-funded is to provide quality insurance for staff at the most affordable price.

**Fund Description:**

This fund handles revenues and expenses related to the City of Rawlins self-insurance fund. We have good years and poor years financially as the claims fluctuate.

**2020-2021 Accomplishments:**

- Experienced a low claim year as reported by our third-party administrator. Fund balance remains in a favorable position.

**2021-2022 Focus:**

- Increase budgeted insurance costs by 8% per third party administrator's recommendation. Adjusted expenditures based upon anticipated actuals.

Tab 12

Ancillary and

Non-Profit

Summary

## 2021-2022 Fiscal Year Budget Proposal

	Prior Year		Current Year				
	2019-2020 Budget	2019-2020 Actual	2020-2021 Budget	2020-2021 YTD as of	2021 Projected Year End	2022 Budget Proposal	
<b>ANCILLARY INFRASTRUCTURE (AGENCY)</b>							
10-4815-520	CHAMBER ALLOCATION	10,000	10,000	10,000	7,149	9,600	10,000
10-4815-560	CCEDC ALLOCATION	15,000	15,000	15,000	11,250	15,000	15,000
10-4815-565	JPB - OLD PENITENTIARY	20,000	20,000	20,000	15,000	20,000	20,000
10-4815-570	DOWNTOWN DEVELOPMENT AUTHORITY	50,000	50,000	50,000	37,500	50,000	50,000
10-4815-585	AIRPORT	25,000	18,750	-	-	-	40,000
<b>TOTAL</b>		<b>120,000</b>	<b>113,750</b>	<b>95,000</b>	<b>70,899</b>	<b>94,600</b>	<b>135,000</b>
<b>NONPROFIT AGENCIES</b>							
10-4821-510	SENIOR CITIZENS	15,000	11,250	17,500	13,125	17,500	15,000
10-4821-530	CHILD DEVELOPMENT	9,000	9,000	11,500	8,625	11,500	9,000
10-4821-535	PROJECT REACH	8,000	8,000	10,500	7,875	10,500	7,000
10-4821-540	C.O.V.E.	10,000	10,000	12,500	9,375	12,500	15,000
10-4821-542	BOYS & GIRLS CLUB OF CARBON COUNTY	10,000	10,000	17,500	13,125	17,500	15,000
10-4821-545	CATHEDRAL HOME FOR CHILDREN	5,000	3,750	12,500	9,375	12,500	15,000
10-4821-546	C.C. COUNSELING CENTER	9,000	9,000	15,000	11,250	15,000	25,000
10-4821-549	CHILDREN'S ADVOCACY PROJECT	4,000	4,000	5,500	4,125	5,500	5,500
10-4821-550	PET PARTNERS	6,000	4,500	12,500	9,375	12,500	15,000
<b>TOTAL</b>		<b>76,000</b>	<b>69,500</b>	<b>115,000</b>	<b>86,250</b>	<b>115,000</b>	<b>121,500</b>

For entire application packet, please see  
 information on [rawlinswy.org/boarddocs](http://rawlinswy.org/boarddocs)  
 on March 30, 2021 or  
 Non-profit/ancillary funding request binder.

Tab 13

Account Number

Definitions

## **Account Numbers – Definitions**

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### **Segregation**

100 through 499 is “Total Operating Expenses”

- 100 through 199 is Personnel Services
- 200 through 499 is Materials & Services

500 through 599 is Community Programs

600 through 699 is not in use (reserved)

700 through 799 is Capital / Fixed Assets

900 through 929 is Debt Service

930 through 979 is Transfers

980 through 999 is Other Financing Uses

<b>Number</b>	<b>Title (Object)</b>	<b>Definition</b>
Personnel Services (100-199):		
110	Salaries	Used to tally the salaries of all full-time and part-time permanent positions within the City. The maximum hours tallies will be 2080. All other hours worked above the 2080 is considered overtime.
111	Salaries-Pol Advocate	Grant funded positions within the police department for two victim advocates.
112	Salaries-Fire Wildland	Wild land fire fighter salaries (city employees working wild land fires).
118	Salaries-P/T Restr.	Part time seasonal salaries for those employees working at the City of Rawlins restaurant.
130	Employee Benefits	Expense line item recording all payroll taxes, employee insurance benefits, and retirement for all personnel.
131	Employee Benefits-Pol	Employee benefits that are grant fund for the Police victim advocate positions.
135	Wellness Benefits	As required by the IRS, this benefit is taxable and expensed here.
138	Employee Ben-Restr.	Employee benefits for those P/T Seasonal employees working at the City of Rawlins restaurant.
140	Fire Pension Contr.	The fireman retirement benefit is different than other personnel and recorded here.

- 150 Police Pension Contr. The sworn police personnel retirement benefit is different that other personnel and recorded here.
- 160 Extra Life-Police Extra life insurance benefits purchased by the city for sworn policeman.
- 165 Extra Life-Fire Extra life insurance benefits purchased by the city for full-time fireman.
- 170 Temporary Pay Seasonal personnel salaries.
- 180 Overtime Pay Hours worked beyond the forty-hours in a regular work-week.
- 181 Overtime-Pol Victim Police department grant fund victim advocate salaries.
- 182 Overtime-Fire Wildfire Wild Land salaries for city employees.
- 190 Workers Compensation City's share of workers compensation insurance.
- 191 W/C Police Advocate Workers Compensation expense covered with a grant for Police victim advocates.
- 198 W/C Restaurant Workers Compensation expense covering those P/T Seasonal employees working at the City of Rawlins restaurant.

**Professional Services**

- 204 - Transportation Contractual services for "transportation services" only. ("transportation")
- 205 - Engineering Contracts for "engineering services" only, any department can use this account. ("engineering")
- 206 - Legal Contracts for "legal services" only. We have this account in use in Municipal Court, City Attorney, and Community Development only.
- 207 IT Contracts for "technology-based services" only. This includes computer based and communication-based hardware and software. Annual IT Contracts are expensed here.
- 208 - Governments Contracts for services being provided by "government" versus private sector. Some examples, WYDOT, Other state agencies, Carbon County, City of Rawlins (petty cash), etc.
- 210 - Other This is for services other than engineering, legal, technology, and government, etc. listed above.
- 211 Engineering Services Discontinued.

- 212 Service Contracts Those contracts that provide services such as janitorial, street sweeping, changing out mats, etc., not a professional service.
- 213 Housing Expenses For use in Dangerous Building Fund only. Covering all expenses related to abatement, and other housing expenses.
- 214 Beautification & Promo Expenses incurred towards the beautification and promotion of the City of Rawlins. Controlled by the City Manager.
- 215 Jailing Expenses Expenses incurred when sending persons to the County Jail.
- 216 Dump Fees Recording of expenses related to fees charge by the City of Casper for dumping our trash at their landfill facility.
- 217 Housing Loans For use with the "housing fund" for covering expenses when the City evicts persons through the Dangerous Building Fund. Alternative Housing.
- 218 Cemetery buy back For use with the Cemetery lot sales within the fund 76 for repurchase of unused cemetery lots, or buy backs on request.
- 219 Landfill Closure Used exclusively by the Landfill to accept expenses for the closure of the cells.
- 220 Court & Legal Fees Expenses incurred when persons do not have attorneys, or any other expenses related to support of municipal court.
- 223 Right of Way legal Expenses incurred for "right of way easements/rental" for public infrastructure.
- 225 Unemployment Ins Expenses incurred within the human resource cost center for all unemployment claims made by any ex employee.
- 226 Water Rights Use within the Water Utility fund for the to cover the annual expense of water right on the Pathfinder/Seminole Reserviors.
- 227 Credit Card Expense City Credit Card expense for transaction processed by the Municipal Court Clerk.
- 228-229 Not in use:
- 230 Code Enforce (abate) Expenses incurred when the City pays for the abatement of the violation.
- 231-234 Not in use:

- 235 Landfill Credit Account used to track free/special dump fees at the landfill paid for by the Dangerous Building Fund to the Landfill Fund. Council action normally required.
- 236 Recycling-Tires Used by the Solid Waste cost center to track the expense of recycling Tires.
- 237 Used Oil Account used to track used oil expenses by the Landfill.
- 238-239 Not in use:
- 240 Recreation Programs Expenses incurred for the purpose of providing activities for the public to use.
- 241 Rec Programs Materials Used within the “recreation department” to allow for the purchase of “materials” for programs offered.
- 242 Lions Pavilion Used within the “donations fund” to allow for repair/maintenance of Lions Pavilion.
- 243 Baseball Prog. Support Expenses incurred directly for the program
- 244 Animal Control Exp Used with the “donations fund” to allow for donations to set aside for the animal control expenses.
- 245 Rochelle Ranch Rochelle Ranch Advisory Board is collecting “donations” for expenses to be incurred in this account for the golf course.
- 246 Rec. Tournaments Recreation Tournaments is used for tracking expenses for “tournaments” versus recreation programs.
- 247-249 Not in use:
- 250 Training & Travel Expenses incurred for training, travel, conferences, etc for the department.
- 251 Drug/Alcohol Test. Expenses incurred for pre-employment testing of new employees and random testing of permanent employees.
- 252 Personnel Testing Expenses incurred for pre-employment testing of new employees.
- 253 Medical Expenses incurred for city personnel medical expenses when testing (OSHA) is required or pre-employment physical, etc.
- 254 Education Reimb. Reimbursement of expenses incurred by City personnel for education during off hours.

255 Utilities-Power	All utility bills related to electrical power use.
256 Utilities-Phone/Internet	All bills related to phone or internet use.
257 Utilities-Gas	All utility bills relate to the use of propane, natural gas, etc., not electrical use.
258-259	Not in use:
260 Utilities-Other	Utilities expense not related to electrical, phone, internet or gas.
261-269	Not in use:
270 Ads/Dues/publications	Expenses incurred for advertising, dues to professional organizations, and literature.
271 Casper Buy-In Fees	Used over a five-year term to buy into to City of Casper Landfill facility.
272 Aging in Place	Operating expense only, no Capital for program called aging in place.
273-274	Not in use:
275	Not in use: Believe this account not needed. Used by Recreation Center only.
276 Arson Canine	For use by the Fire department to cover all expenses related to the arson canine.
277 150 <sup>th</sup> Anniversary	For use by City Clerk/City Manager for the 150 <sup>th</sup> Anniversary Celebration.
278 Golf Cart Maintenance	For use at the Golf Course Facility only, maintenance of carts.
280 Building & Ground	Expenses incurred for the maintenance of City facilities and surrounding grounds.
281 Building-RR	The Recreation Department has asked that we track "all" expenses of Rochelle Restaurant separately from the regular Building and Grounds account.
282 Food & Bev. Resale	Used in direct relationship to the City restaurant for the sales of food and non-alcoholic beverage.
283 Alcoholic Bev. Resale	Used in direct relationship to the City restaurant for the sales of alcoholic beverage.

- 284 Misc. Restaurant Exp. Used in direct relationship to the City restaurant not directly related to food and beverages.
- 282-289 Not in use:
- 290 Postage Expenses for U.S. mail and other postal services provided by other companies. All Departments use this account.
- 291-304 Not in use:
- 305 Land All Maintenance & Repair expenses of vacant City owned land and Property tax on same.
- 306-309 Not in use:
- 310 Heavy Equipment  
Maintenance & Repair Vehicle and equipment maintenance expenses of “rolling” stock (trucks, pickups, front-end loader, etc).
- 311-319 Not in use:
- 320 Light Fleet Vehicles This is the expense incurred for rental or lease of vehicles equipment, it is not maintenance.
- 321 Not in use:
- 322 Safety Expenses incurred for all employee safety equipment and other items necessary to create safe work environment.
- 323-329 Not in use:
- 330 Public Assit. Program Public Assistance Program is a police department program used to support the public at large.
- 331 Lab Testing Expenses normally incurred at the water and wastewater treatment plants for lab work.
- 332-339 Not in use:
- 340 Street Lights Electrical bill paying for all street lights throughout the City.
- 341-349 Not in use:
- 350 Insurance Insurance premiums for all property and equipment insured by the City.
- 351-359 Not in use:
- 360 Elections All expenses incurred to provide elections to the public.
- 361-369 Not in use:

- 370 911 System All maintenance and repair of police 911 communications systems.
- 371-379 Not in use:
- 380 Equipment Maintenance & Repair. Maintenance and repair of all equipment that is not rolling stock, such as recreation equipment, animal control equipment, police and fire equipment, water and wastewater plant attached equipment, etc.
- 381 Vehicle Accessories Used only in the Public Works cost center to identify items such as toolboxes, racks, towing systems, radios, etc., that “are attached” to their vehicles.
- 382 Radio Maint. Police radio system maintenance and repair.
- 383-384 Not in use:
- 385 Meth Awareness Prgm A police program targeting a specific grant and expenses incurred for a specific drug problem.
- 386-389 Not in use:
- 390 Refunds Recreation Center Refund of payment by a citizen for a program which was subsequently dropped
- 391-394 Not in use:
- 395 Computer Recycling For use by the “recycling” cost center to capture all expenses for the recycling of computers or their associated parts.
- 396 L.E.A.P. Payment Payments made to end user of water/wastewater system when approved by LEAP committee (discount program).
- 397-399 Not in use:
- 400 Traffic Control An expense account used for the purchase of any material that directs or controls traffic on public streets, alleys, pedestrian walkways, etc.
- 401-419 Not in use:
- 420 Tools ~~Expense incurred for the purchase of small tools of less than \$1,000 per item. Discontinued – see 440.~~
- 421 Not in use:
- 422 Materials Expense incurred when purchasing materials for use in infrastructure projects. Examples are ¾” crush, water pipes, sewer pipes, etc. Inventory of these materials may be required by Audit.

- 423 Chemicals Chemicals use at treatment/pre-treatment plant.
- 424 Not in use:
- 425 Hot Mix Plant Expenses incurred for maintenance and repair of Hot Mix Plant.
- 426-429 Not in use:
- 430 Supplies Others supplies that are not materials, these are consumable items such as oil, paper, pen/pencils, printer cartridges, clipboards, etc., these are items that “are not” inventoried at year-end.
- 431 Supplies-Fertilizer/Chem This account is specific to the Golf Fund Golf Course Division and is used for supplies related to fertilizer and chemical.
- 432 Supplies-Sand This account is specific to the Golf Fund Golf Course Division and is used for the purchase and inventory of the material “Sand”.
- 433 Not in use:
- 434 Inventory-IRR material This account is specific to the Golf Course Division and Green Space cost centers. Is used for the purchase and inventory of Irrigation material. Inventory of these materials may be required by Audit.
- 435 Hazmat Used for the purchase of hazardous materials used in the performance of the job.
- 436 Fire-Medical Used exclusively for Fire Department Medical expenses not related to City Personnel.
- 437-439 Not in use:
- 440 Small Tools & Equipment Purchase of equipment/small non-capital items under \$5,000.
- 441-449 Not in use:
- 450 Tree Maintenance Expenses incurred maintaining trees on City property. This is not a service contract expense.
- 451-454 Not in use:
- 455 Seizures Expenses Police department expenses incurred during seizures of criminal activities.

456-469 Not in use:

470 Vehicle Maintenance & Repair Expense incurred because of the use of city vehicles and equipment. Normally, fuel and oil.

471-479 Not in use:

480 Uniform Uniform expenses incurred for City personnel.

481 Fire Train Grnd Maint Fire Training Grounds Maintenance.

482 Shooting Range Maint. Expenses incurred for maintenance and repair of shooting range facilities.

483 Victim Advocate Grant Police use only for Victim Witness Advocate programs and training.

484 Merchandise Used by the Recreation Department GOLF only to purchase items for resale at the Golf Retail Shop.

485 Sales Taxes Expense incurred by the sale of misc. item such as Hot Mix, Golf retail items, to the general public.

486 Liquor Order Used by Rochelle for the purchase of liquor.

487 Liquor License Used by Rochelle for the purchase of a Liquor License.

488-489 Not in use:

490 Public Relations Prgm. Police program expenses improving the relationship of police personnel to general public.

491 Water Meter Service Used by Water Utility Water Distribution only for replacement of water meters. An annual expense.

492 Events Committee Use by select group of employees spending monies for wellness and/or employee meetings.

493 Christmas Lights Expense has not been used for a number of years.

494 Fireworks The fire department puts on the fireworks display for the 4<sup>th</sup> of July every year. This account pays for the fireworks.

495 Music in the Park Used by the Recreation Department to capture all expenses related to the Thursday Music in the Park outdoor event for the public.

496-489 Not in use:

499 Miscellaneous Expenses not covered by the above account definition.

**Community Programs:**

510	Senior Citizens	Allocation to senior citizens programs
520	Chamber Alloc.	Allocation to Chamber programs.
530	Child Devel.	Allocation to Child Development programs.
535	Project Reach	Allocation to Project Reach programs.
540	C.O.V.E.	Allocation to project C.O.V.E. programs.
542	Boys & Girls Club	Allocation to non-profit agency Boys & Girls Club
545	Cathedral Home	Allocation to non-profit agency Cathedral Home for Children.
546	C.C. Counseling Ctr.	Allocation to non-profit agency Carbon County Counseling Center.
549	Children's Advocacy	Allocation to non-profit agency Children's Advocacy Project.
550	Pet Parnters	Allocation to Pet Partner, a non-profit agency.
560	CCEDC Alloc.	Allocation for CCEDC programs.
565	JPB-Old Pen	Allocation for Joint Powers Board of old Penitentiary.
570	Downtown Dev Auth	Allocation to the Downtown Development Authority for their program.
585	Airport	Allocation supporting the municipal airport.
586	Main Street	Allocation supporting the Main Street program (not in use)

**Capital Outlay:**

- Object codes 600 through 699 are one-time used only to account for capital outlay. and
- Object codes 700 through 799 are the recurring capital accounts:

700 Vehicles  
705 Equipment  
710 Projects (discontinued)  
715 Information Technology  
720 Land  
725 Misc. Studies  
730 Facilities  
735 Grant Match  
740 Street Infrastructure  
745 Fire Infrastructure  
750 Water Infrastructure  
760 Sewer Infrastructure  
770 Reserved  
771 Landfill Infrastructure

Tab 14

FY20-21

Amendments

to

Budget

City of Rawlins  
2020-2021 Budget Amendments

Resolution # and Purpose	Date	Fund/Department	Account #	DR	CR
<b>Resolution # 09C-2020; Page 70 of Clerk's Index</b>	9/15/2020	Council	10-4101-700	35,000.00	
		Fund Balance	10-3000-800		35,000.00
				<u>35,000.00</u>	<u>35,000.00</u>
			<i>Purchase of Vehicle for City Manager</i>		

Vehicles  
Fund Balance

Resolution # 10-2020; Page 73 of Clerk's Index	Date	Fund/Department	Account #	DR	CR
	10/16/2020	GF/City Mgr	10-4101-700	110,000.00	
		GF/Capital	10-4850-686	28,000.00	
		GF/Police Admin	10-4601-715	159,750.00	
		GF/HR	10-4105-140	5,000.00	
		GF/City Mgr	10-4101-256	3,000.00	
		Fund Balance	10-3000-800		305,750.00
				<u>305,750.00</u>	<u>305,750.00</u>
			<i>Amend for items that should have been reappropriated</i>		
		Water	51-4304-750	50,000.00	
		Fund Balance	51-3000-800		50,000.00
				<u>50,000.00</u>	<u>50,000.00</u>
			<i>Amend for items that should have been reappropriated</i>		
		DDA	10-4101-730	25,000.00	
		DDA	10-4850-969	135,000.00	
		Fund Balance	10-3000-800		160,000.00
				<u>160,000.00</u>	<u>160,000.00</u>
			<i>Amend for items that should have been reappropriated</i>		
				<u>355,750.00</u>	<u>160,000.00</u>

PD Vehicles  
Tasers  
Information Technology  
Employee Appreciation Program  
Cell Phone Stipend

Water Infrastructure  
Fund Balance

Façade  
Park Playground Equipment (Splash Pad) / Restroom

Resolution # 12D-2020, Page 80 of Clerk's Index See also Res#1A-2021	Date	Fund/Department	Account #	DR	CR
	12/15/2020	Human Resources	10-4105-260	158,890.07	
		Fund Balance	10-3000-800		158,890.07
				<u>158,890.07</u>	<u>158,890.07</u>
			<i>Amend for a one-time payout of overages regarding Sick and Vacation Time, plus accruals up to 2 Days</i>		
			<i>This is a "Best Estimate" as the exact amount will not be known until December 18, 2020.</i>		

Employee Appreciation  
Fund Balance

City of Rawlins  
2020-2021 Budget Amendments

Resolution # and Purpose	Date	Fund/Department	Account #	DR	CR
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<b>Resolution # 12E-2020, Page 81 of Clerk's Index</b>	12/15/2020	Human Resources	10-4105-260	56,000.00	
		Fund Balance	10-3000-800		56,000.00
			<i>Amend for Compliance Pay</i>		<u>56,000.00</u>

<b>Resolution # 12F-2020, Page 82 of Clerk's Index</b>	12/15/2020	Covid Relief	10-4100-300	50,000.00	
		Fund Balance			50,000.00
			<i>Amend to offer relief to employees suffering the effects of Covid-19 (payroll)</i>		<u>50,000.00</u>

<b>Resolution # 1A-2021 (Corrective), Page 86 of Clerk's Index</b>	1/19/2021	Human Resources	10-4105-260	120,917.03	
		Human Resources	10-4105-260	4,537.41	
		Fund Balance	10-3000-800		125,454.44
			<i>Amend Res#12D-2020 to reflect actual amounts</i>		<u>125,454.44</u>
		Fund Balance	10-3000-800	33,435.63	
		Human Resources	10-4105-260		33,435.63

*Return unused money set aside for paying averages in Sick and Vacation time  
Refer to Res#12D-2020.*

<b>Resolution # 1B-2021, Page 87 of Clerk's Index</b>	1/19/2021	Human Resources	10-4105-725	28,000.00	
		Fund Balance	10-3000-800		28,000.00
			<i>Amend to reflect the pursuit of a Job Study including pay and job descriptions</i>		<u>28,000.00</u>

<b>Resolution # 3-2021, Page 89 of Clerk's Index</b>	3/2/2021	Human Resources	10-4105-715	2,800.00	
		Fund Balance	10-3000-800		2,800.00
			<i>Amend to purchase iSolve Hire (HR hiring software)</i>		<u>2,800.00</u>

City of Rawlins  
2020-2021 Budget Amendments

Resolution # and Purpose	Date	Fund/Department	Account #	DR	CR
<b>Resolution # 4A-20201, Page 92-93 of Clerk's Ind</b>	3/16/2021				
<i>Resolution authorizing the City of Rawlins...to enter into the 2019 Specific Purpose Tax Account Escrow Agreement with Carbon County...</i>					
<b>Resolution # 3B-2021, Page 93-94 of Clerk's Index</b>					
<i>Resolution Ratifying Submission of an application pursuing an enlargement of surface water rights to the State Engineer's Office adding new industrial and construction users up to 10,000,000 gallons per year until October 1, 2022 at which time it will automatically be cancelled on behalf of the governing body for the City of Rawlins, Carbon County, Wyoming</i>					
<i>No dollar amounts were mentioned in the two above resolutions.</i>					

**RESOLUTION NO. 09C-2020**

**A RESOLUTION AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR  
2020-2021 BUDGET TO REFLECT UNANTICIPATED EXPENSES AND  
REVENUES.**

**WHEREAS**, Rawlins City Council adopted Fiscal Year 2020-2021 Budget knowing there could be the possibility of amendments; and

**WHEREAS**, as of September 2, 2020, the city reviewed and found the need to allow for additional expense for the FY 2020-2021, and an appropriation is necessary to manage these revenues and expenses at this time; and

**WHEREAS**, a Public Hearing will be held on September 15, 2020, at 7:30 P.M. to receive public comment regarding the Fiscal Year 2020-2021 budget amendments; and

**WHEREAS**, Wyoming Statute 16-4-108, authorizes the amendment of the budget by resolution under circumstances that are listed below:

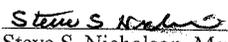
**NOW, THEREFOR, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING** that the same hereby is amended to reflect the following alterations and modifications:

CITY OF RAWLINS  
FISCAL YEAR 2019-2020 BUDGET AMENDMENT

<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM #</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800	\$ 35,000.00	
FA- Vehicles		10-4101-700	\$ 35,000.00	

**PASSED, APPROVED AND ADOPTED** this 15th day of September, 2020.

CITY OF RAWLINS, a Wyoming  
municipal corporation

  
Steve S. Nicholson, Mayor

ATTEST:

  
Marla K. Brown, City Clerk

**RESOLUTION NO. 10-2020****A RESOLUTION AUTHORIZING THE AMENDMENT OF THE FISCAL YEAR 2020-2021 BUDGET TO REFLECT ITEMS THAT SHOULD HAVE BEEN REAPPROPRIATED TO CURRENT FISCAL YEAR EXPENDITURES.**

**WHEREAS**, Rawlins City Council adopted Fiscal Year 2020-2021 Budget knowing there could be the possibility of amendments; and

**WHEREAS**, as of October 6, 2020, the city reviewed and found the need to allow for additional expenditures for the FY 2020-2021, and an appropriation is necessary to manage these expenditures at this time; and

**WHEREAS**, a Public Hearing will be held on October 6, 2020, at 7:30 P.M. to receive public comment regarding the Fiscal Year 2020-2021 budget amendments; and

**WHEREAS**, Wyoming Statute 16-4-108, authorizes the amendment of the budget by resolution under circumstances that are listed below:

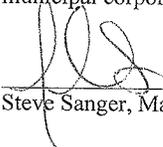
**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING** that the same hereby is amended to reflect the following alterations and modifications:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM #</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800	\$ 305,750.00	
FA- Vehicles		10-4101-700	\$ 110,000.00	
Tasers		10-4850-686	\$ 28,000.00	
FA-Information Technologies		10-4601-715	\$ 159,750.00	
Employee Appreciation Program		10-4105-140 <i>new</i>	\$ 5,000.00	
Utilities-Phone/Internet		10-4101-256	\$ 3,000.00	
<u>Water Fund:</u>				
Fund Balance				
FA-Water Infrastructure		51-4304-750	\$ 50,000.00	
Downtown Development Authority		10-4101-730	\$ 25,000.00	
Park Playground Equipment		10-4850-969	135,000.00	

**PASSED, APPROVED AND ADOPTED** this 6th day of October, 2020.

CITY OF RAWLINS, a Wyoming  
municipal corporation

  
Steve Sanger, Mayor Pro Tem

ATTEST:

  
Sheri Shillinger, City Clerk

RESOLUTION NO. 12D-2020

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING, APPROVING AND AUTHORIZING THE AMENDMENT OF THE FISCAL YER 2020-2021 BUDGET TO REFLECT PAYOUT OF SICK AND VACATION TIME OVER THE ACCRUAL MAXIMUM PLUS UP TO TWO (2) DAYS**

*WHEREAS*, the Governing Body of the City of Rawlins, Carbon County, Wyoming, adopted Fiscal Year 2020-2021 Municipal Budget on June 16, 2020 with the knowledge there would be the possibility of amendment; and

*WHEREAS*, Wyoming State Statute §16-4-113 provides that the budget for the general fund may be increased by resolution of the governing body and the source of the revenue shall be shown whether anticipated, unappropriated surplus or donation; and

*WHEREAS*, a Notice of Public Hearing has been published and will be held on December 15, 2020, at 7:30 P.M. to receive public comment discussing this Fiscal Year 2020-2021 budget amendments; and

*WHEREAS*, the City of Rawlins, Carbon County, Wyoming in their effort to continuously review their financial position has reviewed and is concerned with the growing financial liabilities acquired for the continued carry over of sick and vacation leave in excess of the maximum policy limits; and

*WHEREAS*, the amounts listed below are as of October 16, 2020, final amounts are unknown at this time and will be adjusted to actual as of December 19, 2020, and will be paid out in January 2021; and

*WHEREAS*, this practice is contrary to the Employee Personnel Policy and has created a financial liability that warrants corrective action to reduce this financial liability for the City with the assurance that this policy shall be continuously monitored to prevent this financial liability from reoccurring; and

*WHEREAS*, the Governing Body and City Manager earnestly believes this one-time payment of both sick and vacation leave amounts in excess of the maximum carry over is a positive step in correcting this financial liability for the City and will reduce the City's ongoing financial liability for this cost center thus reducing this known liability, afford municipal staff a greater ability to control their sick and vacation leave to ensure compliance with the City Employee Personnel Policy and help ensure their continued accumulation of sick and vacation leave with the maximum carry over limits thus creating a positive work environment for all municipal staff; and

*WHEREAS*, on December 15, 2020, the City reviewed and found the need to allow for additional expenditures for Fiscal Year 2020-2021, and an appropriation is necessary to recognize the hard work of its' municipal employees and ensure greater monitoring by city administration moving forward

***NOW, THEREFORE, BE IT RESOLVED*** by the Governing Body of the City of Rawlins, Carbon County, Wyoming, that the same hereby is amended to reflect the following amendment:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM#</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800		\$158,890.07
	Employee Appreciation	10-4105-260	\$158,890.07	

***PASSED, AND APPROVED*** this 15th day of December, 2020.

CITY OF RAWLINS, a Wyoming  
municipal corporation.

Steve S Nicholson  
Steve S Nicholson, Mayor

ATTEST:

\_\_\_\_\_  
Interim City Clerk

**RESOLUTION NO. 12E-2020**

**A RESOLUTION AUTHORIZING COMPLIANCE PAY  
TO CURRENT PERSONNEL  
TO THE CURRENT FISCAL YEAR EXPENDITURES**

**WHEREAS**, the Governing Body of the City of Rawlins, Carbon County, Wyoming, adopted Fiscal Year 2020-2021 Budget on June 16, 2020 with the knowledge there would be the possibility of amendment; and

**WHEREAS**, Wyoming State Statute § 16-4-113 provides that the budget for the general fund may be increased by resolution of the governing body and the source of the revenue shall be shown whether unanticipated, unappropriated, surplus, or donation; and

**WHEREAS**, a Public Hearing will be held on December 15, 2020, at 7:30 P.M. to receive public comment regarding the Fiscal Year 2020-2021 budget amendments; and

**WHEREAS**, as December 15, 2020, the city reviewed and found the need to allow for additional expenditures for the FY 2020-2021, and an appropriation is necessary to recognize the hard work of employees in monitoring costs and being diligent in purchasing items necessary to provide quality service to the citizens; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING** that the same hereby is amended to reflect the following alterations and modifications:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM #</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800		\$56,000.00
	Employee Appreciation	10-4105-260	\$56,000.00	

**PASSED, APPROVED AND ADOPTED** this 15<sup>th</sup> of December, 2020.

CITY OF RAWLINS, a Wyoming  
Municipal Corporation

Steve S. Nicholson  
Steve S. Nicholson, Mayor

ATTEST:

M. Miller  
City Clerk M. Miller

## RESOLUTION NO. 12F-2020

**A RESOLUTION OF THE GOVERNING BODY FOR THE  
CITY OF RAWLINS, CARBON COUNTY, AUTHORIZING AN  
AMENDMENT OF THE FISCAL YEAR 2020-2021 MUNICIPAL BUDGET  
TO REFLECT UNANTICIPATED COVID-19 EXPENSES AND REVENUES**

*WHEREAS*, the Governing Body of the City of Rawlins, Carbon County, Wyoming, adopted Fiscal Year 2020-2021 Municipal Budget on June 16, 2020, following a public hearing held on June 16, 2020, and the municipal budget ordinance was published in the Rawlins Times on June 27, 2020, with the knowledge that there would be the possibility of change; and

*WHEREAS*, Wyoming State Statute §16-4-113 provides that the budget for the general fund may be increased by resolution of the governing body and the source of the revenue shall be shown whether unanticipated, unappropriated surplus or donation; and

*WHEREAS*, the City of Rawlins, a Wyoming Municipal Corporation, a political subdivision of the State of Wyoming has published and will hold a public hearing on December 15, 2020, at 7:30 p.m. to receive public comments identifying and determining the necessity for this Fiscal Year 2020-2021 Municipal Budget Amendment; and

*WHEREAS*, COVID-19 was first detected in Wuhan, China and has subsequently spread to over 60 countries including the United States, the State of Wyoming currently has 31,561 confirmed cases of COVID-19 with more cases expected; and

*WHEREAS*, on March 13, 2020, the President of the United States declared a national emergency concerning COVID-19; and

*WHEREAS*, the Coronavirus Aid, Relief and Economic Security Act, also known as the CARES Act was passed by the 116<sup>th</sup> U.S. Congress and signed into law by President Trump on March 27, 2020, in response to the economic fallout of the COVID-19 pandemic in the United States; and

*WHEREAS*, the City of Rawlins has made successful application for relief funding which was unanticipated when the Fiscal Year 2020-2021 Municipal Budget was adopted; and

*WHEREAS*, the Governing Body and the City Manager wishes to designate and allocate Fifty Thousand Dollars (\$50,000.00) for COVID-19 payroll relief to help ensure municipal employees are not forced to choose between their paychecks and the public health measures needed to combat COVID-19.

***NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING*** that the Fiscal Year 2020-2021 Municipal Budget shall be hereby amended to reflect the following alterations and modifications:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM#</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800		50,000.00
City COVID-19 Payroll Relief (new line item)		10-4100-300	50,000.00	

***PASSED, APPROVED AND ADOPTED*** this 15th day of December, 2020.

CITY OF RAWLINS, a Wyoming  
Municipal Corporation

  
Steve S. Nicholson, Mayor

ATTEST:

  
City Clerk Mia Miller

CORRECTIVE RESOLUTION NO. 1A- 2021

**A CORRECTIVE RESOLUTION OF THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING, CORRECTING THE 12D-2020 AMENDMENT OF THE FISCAL YEAR 2020-2021 BUDGET TO ACCURATELY REFLECT THE ACTUAL AMOUNT EXPENDED FOR PAYOUT OF SICK AND VACATION TIME OVER THE ACCRUAL MAXIMUM IN ADDITION TO TWO (2) DAYS.**

*WHEREAS*, the Governing Body of the City of Rawlins, Carbon County, Wyoming, adopted Fiscal Year 2020-2021 Municipal Budget on June 16, 2020 with the knowledge there would be the possibility of amendment; and

*WHEREAS*, Wyoming State Statute §16-4-113 provides that the budget for the general fund may be increased by resolution of the governing body and the source of the revenue shall be shown whether anticipated, unappropriated surplus or donation; and

*WHEREAS*, the City of Rawlins, a Wyoming Municipal Corporation, a political subdivision of the State of Wyoming has published and will hold a public hearing on January 19, 2021, at 7:30 p.m. to receive public comments identifying and determining the necessity for approving Fiscal Year 2020-2021 Municipal Budget Corrective Amendment No. 12D-2020; and

*WHEREAS*, it was noted that the original figures listed as of October 16, 2020 were unknown and therefore estimated at One Hundred Fifty Eight Thousand Eight Hundred Ninety Dollars and seven cents (\$158,890.07); and

*WHEREAS*, said resolution should be corrected to reflect the actual amount expended in January, 2021 and now known to be One Hundred Twenty Five Thousand Four Hundred Fifty Four Dollars and forty-four cents (\$125,454.44); and

*WHEREAS*, the residual amount of Thirty-Three Thousand Four Hundred Thirty Five Dollars and sixty-three cents (\$33,435.63) will remain in the General Fund as unassigned, available for future fund needs;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Rawlins, Carbon County, Wyoming, that the same hereby is amended to reflect the following adjustments, modifications and amendments:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

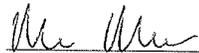
<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM#</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>General Fund:</u>				
Fund Balance		10-3000-800	\$125,454.44	
	Employee Appreciation:			
	Administration	10-4105-260		\$120,917.03
	Water and Wastewater	10-4105-260		4,537.41
<u>Unused Funds:</u>				
Fund Balance-Unassigned		10-3000-800		\$33,435.63
	Employee Appreciation	10-4105-260	\$33,435.63	

**PASSED, AND APPROVED** this 19th day of January, 2021.

CITY OF RAWLINS, a Wyoming  
Municipal Corporation.

  
Terry L. Weickum, Mayor

ATTEST:

Mira Miller  
  
Acting City Clerk

## RESOLUTION NO. 1B-2021

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF RAWLINS,  
CARBON COUNTY, WYOMING AMENDING THE FISCAL YEAR 2020-2021 BUDGET FOR A  
SALARY AND JOB DESCRIPTION STUDY TO BE CONDUCTED BY  
PERSONNEL SYSTEMS & SERVICES**

**WHEREAS**, the Governing Body of the City of Rawlins, Carbon County, Wyoming, adopted Fiscal Year 2020-2021 Municipal Budget on June 16, 2020 with the knowledge there would be the possibility of amendment; and

**WHEREAS**, Wyoming State Statute §16-4-113 provides that the budget for the general fund may be increased by resolution of the governing body and the source of the revenue shall be shown whether anticipated, unappropriated surplus or donation; and

**WHEREAS**, it was determined to administer a salary and job description study, "Study"; and

**WHEREAS**, it has been determined to have Personnel & Systems Services conduct the Study; and

**WHEREAS**, the cost of the study is under \$35,000 and not subject to bid; and

**WHEREAS**, the cost of the study is not to exceed \$28,000.

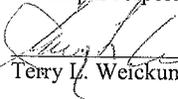
**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Rawlins, Carbon County, Wyoming, that the same hereby is amended to reflect the following amendment:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

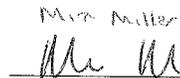
<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM#</u>	<u>DECREASE</u>	<u>INCREASE</u>
<u>General Fund:</u>				
	Fund Balance	10-3000-800	\$28,000.00	
	HR: Salary Study	10-4105-725		\$28,000.00

**PASSED, AND APPROVED** this 19th day of January, 2021.

CITY OF RAWLINS, a Wyoming  
municipal corporation.

  
Terry L. Weickum, Mayor

ATTEST:

  
Mira Miller  
Acting City Clerk

**RESOLUTION NO. 3 - 2021****A RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
FISCAL YEAR 2020-2021 MUNICIPAL BUDGET TO APPROPRIATE  
FUNDS TO PURCHASE iSOLVED HIRE SOLUTION SOFTWARE.**

**WHEREAS**, the Governing Body of the City of Rawlins adopted Fiscal Year 2020-2021 Municipal Budget on June 16, 2020, knowing there could be the possibility of amendments; and

**WHEREAS**, Wyoming State Statute §16-4-113 provides that the municipal budget for the general fund may be amended by resolution of the governing body and the source of the revenue shall be shown whether anticipated, unappropriated, surplus or donation; and

**WHEREAS**, a Notice of Public Hearing has been published in the Rawlins Times and will be held on March 2, 2021, at 7:30 P.M. to receive all public comment regarding this Fiscal Year 2020-2021 budget amendment; and

**WHEREAS**, city staff has reviewed the current municipal budget and identified unappropriated funds in 10-3000-800 which is sufficient to purchase iSolved Hire Solutions and an appropriation is necessary to manage these expenditures at this time; and

**WHEREAS**, city staff has identified that the purchase of the iSolved Hire Solutions software will increase the efficiency and effectiveness of the hiring process throughout the City of Rawlins; and

**WHEREAS**, the purchase of the iSolved Hire Solutions software will enhance the experience of both the candidate and the hiring committee; and

**WHEREAS**, the initial costs of the software will not exceed Fifteen Hundred Dollars (\$1,500.00); and

**WHEREAS**, the reoccurring cost of the software is approximately Three Hundred Twenty-Four Dollars (\$324.00) per month; and

**WHEREAS**, Wyoming Statute §16-4-108, authorizes the amendment of the budget by resolution under circumstances that are listed below:

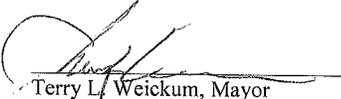
**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING** that the same hereby is amended to reflect the following alterations and modifications:

CITY OF RAWLINS  
FISCAL YEAR 2020-2021 BUDGET AMENDMENT

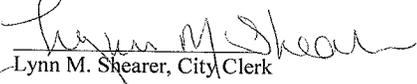
<u>REVENUE</u>	<u>EXPENSE</u>	<u>LINE ITEM #</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>General Fund:</u>				
Fund Balance		10-4105-715	\$2,800.00	
		10-3000-800		\$2,800.00

**PASSED, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of March, 2021.

CITY OF RAWLINS, a Wyoming  
municipal corporation

  
Terry L. Weickum, Mayor

ATTEST:

  
Lynn M. Shearer, City Clerk

## RESOLUTION NO. 4A - 2021

**A RESOLUTION AUTHORIZING THE CITY OF RAWLINS, CARBON COUNTY, WYOMING, A WYOMING MUNICIPAL CORPORATION TO ENTER INTO THE 2019 SPECIFIC PURPOSE TAX ACCOUNT ESCROW AGREEMENT WITH CARBON COUNTY, TOWN OF BAGGS, TOWN OF DIXON, TOWN OF ELK MOUNTAIN, TOWN OF ENCAMPMENT, TOWN OF HANNA, TOWN OF MEDICINE BOW, TOWN OF RIVERSIDE, TOWN OF SARATOGA AND TOWN OF SINCLAIR, AND AUTHORIZE MAYOR TERRY L. WEICKUM TO EXECUTE THE ESCROW AGREEMENT ON BEHALF OF THE GOVERNING BODY.**

**WHEREAS**, Wyoming State Statutes §§39-15-203(a)(iii), 39-15-204 (A)(iii), 39-16-203 (a)(ii), and 39-16-204 (a)(ii), counties may impose a sales and use excise tax in an amount not to exceed two percent (2%) upon retail sales of tangible personal property, admissions and services made, and upon sales and storage, use and consumption of tangible personal property, within the county, for specific purposes and in specified amounts as authorized by the qualified electors of the county; and

**WHEREAS**, Carbon County, the City of Rawlins and the Towns of Baggs, Dixon, Elk Mountain, Encampment, Hanna, Medicine Bow, Riverside, Saratoga, and Sinclair (hereinafter referred to as "Sponsoring Entities") submitted a Tax question to the qualified electors of Carbon County at a successful election held on May 7, 2019, which authorized the Tax to be collected as a source of funding in the total amount of Sixty-Seven Million, Four Hundred-Fifty Thousand Dollars (\$67,450,000.00) with interest earned thereon; and

**WHEREAS**, the collection of the Tax commenced on October 1, 2019; and

**WHEREAS**, pursuant to Wyoming State Statutes §§39-15-211(b)(ii) and 39-16-211(b)(ii), the 2019 Tax Revenues are distributed monthly by the State of Wyoming to the Carbon County Treasurer for immediate distribution by the Carbon County Treasurer to the Sponsoring Entities; and

**WHEREAS**, pursuant to Wyoming State Statutes §§16-1-102 through 16-1-109 of the Wyoming Joint Powers Act, the Sponsoring Entities have adopted a "Joint Powers Agreement for the Carbon County Specific Purpose Tax Joint Powers Board", originally entered into on the 15<sup>th</sup> day of May, 2019 and amended subsequently thereto; and

**WHEREAS**, the Sponsoring Entities have adopted a "Joint Resolution Authorizing Initial Distribution" on the 1<sup>st</sup> day of July, 2020, thereby authorizing the engagement of the Carbon County Treasurer as escrow agent and the establishment of an escrow account for receipt and distribution of the 2019 Tax Revenues; and

**WHEREAS**, each of the Sponsoring Entities are entitled to the following shares of the 2019 Tax Revenues:

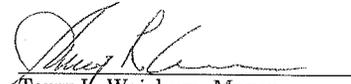
<b>Sponsoring Entity</b>	<b>2019 Tax Share</b>
Carbon County	39.25%
Town of Baggs	2.74%
Town of Dixon	1.83%
Town of Elk Mountain	4.95%
Town of Encampment	4.79%
Town of Hanna	4.28%
Town of Medicine Bow	1.83%
Town of Riverside	2.25%
Town of Saratoga	13.93%
Town of Sinclair	2.74%
City of Rawlins	21.42%

**WHEREAS**, it is necessary to provide the Carbon County Treasurer written direction for the purposes of setting forth the provisions for holding, investing and distributing the 2019 Tax Revenues on behalf of the Sponsoring Entities, including but not limited to a termination provision to the 2019 Specific Purpose Tax Account Escrow Agreement upon completion of final payment to the Sponsoring Entities.

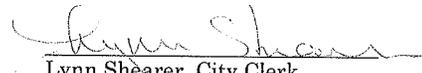
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING, a Wyoming Municipal Corporation that Mayor, Terry L. Weickum is hereby authorized to have full power and authority to execute the 2019 Specific Purpose Tax Account Escrow Agreement on behalf of the governing body, a copy of the 2019 Specific Purpose Tax Account Escrow Agreement shall be delivered, filed and recorded as provided in the Joint Powers Agreement for the Carbon County Specific Purpose Tax Joint Powers Board.

PASSED, APPROVED AND ADOPTED this 6<sup>th</sup> day of April, 2021.

CITY OF RAWLINS, a Wyoming  
Municipal Corporation.

  
Terry L. Weickum, Mayor

ATTEST:

  
Lynn Shearer, City Clerk

RESOLUTION NO 3B - 2021

**A RESOLUTION RATIFYING SUBMISSION OF AN APPLICATION PURSUING AN ENLARGEMENT OF SURFACE WATER RIGHTS TO THE STATE ENGINEER'S OFFICE ADDING NEW INDUSTRIAL AND CONSTRUCTION USERS UP TO 10,000,000 GALLONS PER YEAR UNTIL OCTOBER 1, 2022 AT WHICH TIME IT WILL AUTOMATICALLY BE CANCELLED ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF RAWLINS, CARBON COUNTY, WYOMING.**

*WHEREAS*, pursuant to Article I, Section 31 of the Constitution of the State of Wyoming, water being essential to industrial prosperity, of limited amount, and easy of diversion from its natural channels, its control must be in the state, which in providing its use, shall equally guard all the various interests; and

*WHEREAS*, pursuant to Article VIII, Section 1 of the Constitution of the State of Wyoming, states that the water of all natural, streams, springs, lakes or other collections of still water, within the boundaries of the state, are declared to be the property of the state; and

*WHEREAS*, pursuant to Article XIII, Section 5 of the Constitution of the State of Wyoming, provides that municipal corporations shall have the same right as individuals to acquire rights by prior appropriation and otherwise to the use of water for domestic and municipal purposes; and

*WHEREAS*, in 1958, the State Engineer encountered difficulties over the need for water by the State Highway Department in constructing "the new interstate highway system" and found that the need and use of water was found to interfere with valid existing water rights, especially on smaller streams; and

*WHEREAS*, in 1959 the Wyoming State Legislature acted to allow any water right holder, upon application to the State Engineer, to sell, gift or lease their water right for "highway construction or repair, railroad roadbed construction or repair, drilling and producing operations or other "temporary purposes" for a period of not more than two years; and

*WHEREAS*, the statute was specific that only the State Transportation Commission could acquire the right for highway work and delegating that acquisition to a highway contractor or third party was prohibited; and

*WHEREAS*, the Wyoming Department of Transportation has requested municipal water for their highway construction and maintenance for the upcoming seasons; and

*WHEREAS*, the City of Rawlins, a Wyoming Municipal Corporation has historically worked collaboratively with the Wyoming Department of Transportation to foster a beneficial governmental cooperative relationship; and

*WHEREAS, it would be beneficial for both governmental entities to provide authority for the City of Rawlins to sell water to the Wyoming State Department of Transportation for their road construction and maintenance; and*

*WHEREAS*, the statute providing the water right holder to sell, gift or lease their water right, sets forth that only the historic consumptive portion of the water right was eligible for acquisition by the temporary user and for purposes of the statute the historic presumptive use was presumed to be 50%; and

*WHEREAS*, the City of Rawlins historically has applied and obtained Temporary Water User Agreements (TWUA's) from the State Engineers Office, however, they have shifted from TWUAs to Enlargement Permits; and

*WHEREAS*, an Enlargement must be filed when a permitted facility is used to convey water from the same source to a new area of use or to add a new use to an existing water right; and

*WHEREAS*, the municipal water use of the City of Rawlins is covered under the Platte River Recovery Implementation Program (PRRIP) as an existing water-related activity of municipal use under Baseline No. 2 in the Wyoming's Depletions Plan of January 1, 2007; and

*WHEREAS*, the enlargement provides authority for additional industrial, construction, mining, oil and gas process uses; and

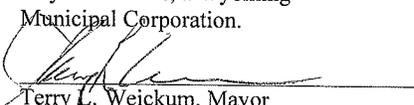
*WHEREAS*, the enlargement permits the use of water under this enlargement to all of Carbon County; and

*WHEREAS*, the enlargement that was approved on December 10, 2020, is conditioned upon the holder securing and providing free and unencumbered access to the facility by the State Engineer personnel, is limited to the maximum volumetric amount of 10,000,000 gallons per year, conditioned upon daily records of all water diverted under this permit on forms provided by the State Engineer, annual reports including the total water used shall be filed with the State Engineer no later than December 31st, with the understanding that notices of completion of beneficial use are waived due to the temporary nature of this permit and finally that this permit automatically cancels on October 1, 2022.

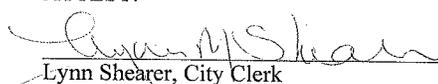
***NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RAWLINS, CARBON COUNTY, WYOMING*** supports and ratifies the submission of an application of Enlargement of Surface Rights to the State Engineer's Office of the State of Wyoming which was submitted by City Engineer Smith on October 27, 2020, with a priority date of November 13, 2020, and was subsequently approved on December 10, 2020 as evidenced by the attached Permit No. 7993 ENL.

***PASSED, APPROVED AND ADOPTED*** this 16<sup>th</sup> day of March, 2021.

City of Rawlins, a Wyoming  
Municipal Corporation.

  
Terry L. Weickum, Mayor

ATTEST:

  
Lynn Shearer, City Clerk