



Planning Commission
Home Occupation Permit Application

Applicant Information

Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property Information

Property Address: _____

Property Legal: _____

Property Owner (if not applicant): _____

Zoning District: _____

Request Details

Proposed Use: _____

Explain proposal (use additional 8.5x11 sheets if necessary): _____

I certify that the information provided in this application is true to the best of my knowledge.

Signature: _____ Date: _____

Home Occupation Permit Application Instructions

What to Submit?

- Home Occupation Permit Application
- Home Occupation Fee

Where to submit- Home Occupation Permit applications shall be submitted to the City Planner, 915 Third St. P.O. Box 953 Rawlins, WY 82301.

What it is- A Home Occupation permit is a special authorization by the Planning Commission to allow a particular land use in a zoning district that would otherwise prohibit said use. Acceptable Special Uses are listed in the Zoning Code Section 19 of the Rawlins Municipal Code under each district description. The purpose of the Home Occupation process is to ensure that the proposed use will not adversely affect the neighborhood.

What the process is- The procedure for Home Occupation Permits follows section 19.40.190 of the Rawlins Municipal Code.

Public Hearing required- A public hearing will be held.

Conditions- the Planning Commission may impose reasonable conditions and restrictions that are directly related to the proposed Home Occupancy. Such conditions must be met in connection with the issuance of any permits by the City Planner, Code Enforcement officer, or any other City Officer.